C H ROBINSON WORLDWIDE INC

Form 11-K June 27, 2008 Table of Contents

# **UNITED STATES**

# SECURITIES AND EXCHANGE COMMISSION

|       | WASHINGTON D.C. 20549  |
|-------|--|
|       | FORM 11-K  |
| X     | ANNUAL REPORT PURSUANT TO SECTION 15(D) OF THE SECURITIES EXCHANGE ACT OF 1934                       |
| for t | he fiscal year ended December 31, 2007   |
|       | or   |
| •     | TRANSITION REPORT PURSUANT TO SECTION 15(D) OF THE SECURITIES EXCHANGE ACT OF 1934                   |
| for t | he transition period from to   |
|       | Commission file number 000-23189   |
| A. F  | ull title of the plan and the address of the plan, if different from that of the issuer named below: |
|       |  |

# **ROBINSON COMPANIES**

# Edgar Filing: C H ROBINSON WORLDWIDE INC - Form 11-K

# RETIREMENT PLAN

B. Name of issuer of the securities held pursuant to the plan and the address of its principal executive office:

C.H. ROBINSON WORLDWIDE, INC.

14701 Charlson Road

Eden Prairie, MN 55347

Robinson Companies

Retirement Plan

Financial Statements as of and for the

Years Ended December 31, 2007 and 2006,

Supplemental Schedule as of

December 31, 2007, and

Independent Auditors Report

### ROBINSON COMPANIES RETIREMENT PLAN

### TABLE OF CONTENTS

|   | Page |
|---|------|
| INDEPENDENT AUDITORS REPORT   | 1    |
| FINANCIAL STATEMENTS AS OF AND FOR THE YEARS ENDED DECEMBER 31, 2007 AND 2006:                |      |
| Statements of Net Assets Available for Benefits   | 2    |
| Statements of Changes in Net Assets Available for Benefits                                    | 3    |
| Notes to Financial Statements   | 4    |
| SUPPLEMENTAL SCHEDULE FURNISHED PURSUANT TO THE REQUIREMENTS OF FORM 5500                     | 10   |
| Schedule H, Part IV, Line 4i Schedule of Assets (Held at End of Year) as of December 31, 2007 | 11   |

NOTE: All other schedules required by Section 2520.103-10 of the Department of Labor s Rules and Regulations for Reporting and Disclosure under the Employee Retirement Income Security Act of 1974 have been omitted because they are not applicable.

#### INDEPENDENT AUDITORS REPORT

To the Advisory Committee of

Robinson Companies Retirement Plan:

We have audited the accompanying financial statements of the Robinson Companies Retirement Plan (the Plan) as of and for the years ended December 31, 2007 and 2006, listed in the table of contents. These financial statements are the responsibility of the Plan s management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Plan s internal control over financial reporting. Accordingly, we express no such opinion. An audit also includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements, assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, such financial statements present fairly, in all material respects, information regarding the Plan s net assets available for benefits as of December 31, 2007 and 2006, and the changes in net assets available for benefits for the years then ended in conformity with accounting principles generally accepted in the United States of America.

Our audits were conducted for the purpose of forming an opinion on the basic financial statements taken as a whole. The supplemental schedule listed in the table of contents as of December 31, 2007, is presented for the purpose of additional analysis and is not a required part of the basic financial statements, but is supplementary information required by the Department of Labor s Rules and Regulations for Reporting and Disclosure under the Employee Retirement Income Security Act of 1974. This supplemental schedule is the responsibility of the Plan s management. The supplemental schedule has been subjected to the auditing procedures applied in our audits of the basic 2007 financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

June 20, 2008

### ROBINSON COMPANIES RETIREMENT PLAN

# STATEMENTS OF NET ASSETS AVAILABLE FOR BENEFITS

**AS OF DECEMBER 31, 2007 AND 2006** 

|  | 2007           | 2006           |
|--|----------------|----------------|
| ASSETS:  |                |                |
| Non-interest-bearing cash  | \$ 19,689      | \$ 8,430       |
| Participant-directed investments at fair value   | 285,236,661    | 238,250,333    |
| Contributions receivable:  |                |                |
| Employer   | 20,691,907     | 18,103,323     |
| Participant  |                | 497,751        |
| Accrued investment income receivable   |                | 103,048        |
| Total assets   | 305,948,257    | 256,962,885    |
|  |                |                |
| NET ASSETS AVAILABLE FOR BENEFITS AT FAIR VALUE  | 305,948,257    | 256,962,885    |
| Adjustments from fair value to contract value for fully benefit-responsive investment contracts (Note 2) | (111,739)      | 156,255        |
|  |                |                |
| NET ASSETS AVAILABLE FOR BENEFITS  | \$ 305,836,518 | \$ 257,119,140 |

See notes to financial statements.

### ROBINSON COMPANIES RETIREMENT PLAN

# STATEMENTS OF CHANGES IN NET ASSETS AVAILABLE FOR BENEFITS

## FOR THE YEARS ENDED DECEMBER 31, 2007 AND 2006

|  | 2007           | 2006           |
|--|----------------|----------------|
| ADDITIONS Additions to net assets attributed to:                               |                |                |
| Contributions:   |                |                |
| Employer   | \$ 31,247,461  | \$ 26,952,672  |
| Participant  | 18,874,131     | 15,518,347     |
| Rollover   | 957,117        | 642,756        |
| Net realized and unrealized appreciation in fair value of investments (Note 3) | 616,710        | 9,034,444      |
| Interest and dividend income   | 13,852,109     | 16,253,979     |
| Total additions  | 65,547,528     | 68,402,198     |
| DEDUCTIONS Deductions to net assets attributed to:                             |                |                |
| Benefits paid to participants  | 16,619,192     | 14,592,866     |
| Administrative fees  | 210,958        | 61,651         |
| Total deductions   | 16,830,150     | 14,654,517     |
| NET INCREASE   | 48,717,378     | 53,747,681     |
| NET ASSETS AVAILABLE FOR BENEFITS Beginning of year                            | 257,119,140    | 203,371,459    |
| NET ASSETS AVAILABLE FOR BENEFITS  | \$ 305,836,518 | \$ 257,119,140 |

See notes to financial statements.

ROBINSON COMPANIES RETIREMENT PLAN

NOTES TO FINANCIAL STATEMENTS

AS OF AND FOR THE YEARS ENDED DECEMBER 31, 2007 AND 2006

#### 1. DESCRIPTION OF THE PLAN

**General** C.H. Robinson Worldwide, Inc. (the Company) established the Robinson Companies Retirement Plan (the Plan), a defined contribution plan, to provide retirement income and other benefits to eligible employees of the Company and certain affiliates under a single profit-sharing plan with multiple, affiliated, and sponsoring employers. The following is not a comprehensive description of the Plan and, therefore, does not include all situations and limitations covered by the Plan. Participants should refer to the Plan document for more complete information. The Plan is subject to the provisions of the Employee Retirement Income Security Act of 1974 (ERISA).

Operation of the Plan The Plan is administered by officers/employees of the Company (the Advisory Committee ). Ameriprise Trust Company (Ameriprise ) through March 2007 and Wachovia Bank, N.A. (Wachovia) thereafter (collectively, the trustee) is the trustee and recordkeeper of the Plan. The trustee is responsible for holding the assets of the Plan, executing investment transactions, and making distributions to participants. Administrative fees of the Plan, including trustee and investment advisory fees, are paid primarily by the Plan, with certain expenses paid directly by the Company (see Note 2).

Contributions Participants may contribute up to 50% of their pre-tax compensation, as defined in the Plan, subject to certain Internal Revenue Code (IRC) limitations, which was \$15,500 and \$15,000 for 2007 and 2006, respectively. The Company makes both a discretionary profit-sharing contribution and an employer matching contribution. The Board of Directors determines the Company s annual contribution to the Plan on a discretionary basis. Under the terms of the Plan, the annual contribution amount cannot exceed the maximum amount allowable as a deduction in computing the Company s consolidated taxable income. The formula for the matching contribution is 100% of the first 4% of recognized compensation of total eligible participants in 2007 and 2006. The Company made matching contributions to the Plan of \$10.5 million in 2007 and \$9.1 million in 2006.

The profit-sharing amount is equal to 7% of total recognized compensation of eligible participants for 2007 and 2006, respectively. The Company added \$20.7 million to the Plan as part of profit sharing in 2007, and \$17.8 million in 2006.

**Participation and Vesting** Each employee who has completed 1,000 hours of service within the Plan year and has been employed by the Company or one of its participating affiliates for 12 months is eligible to be a participant of the discretionary profit-sharing portion of the Plan on the first day of the following January or July. Each employee who has completed 30 consecutive days of service with the Company or one of its participating affiliates is eligible to be a participant of the retirement savings and matching portions of the Plan.

The Plan has an enrollment feature, which allows the employee to set the deferral rate each pay period. Beginning on January 1, 2007, the Company adopted automatic enrollment for new employees at a deferral rate of 4% as of the date they are eligible to participate in the retirement savings portion of the plan. Employees are eligible to change the deferral rate at any time. The employer matching contribution is made by the Company. Amounts forfeited by former participants are first used to restore rehired participants, to reduce employer matching contributions, to reduce employer discretionary contributions,

to reduce Plan expenses, or to correct errors, omissions, and exclusions. Participants are 100% vested in their contributions as well as employer matching contributions at all times. Employer profit-sharing contributions vest over a five-year vesting schedule, as detailed below.

| Following years of vesting service: Employer profit-sharing account |     |
|---|-----|
| Less than 1 year  | 0%  |
| More than 1, but less than 2 years                                  | 20  |
| More than 2, but less than 3 years                                  | 40  |
| More than 3, but less than 4 years                                  | 60  |
| More than 4, but less than 5 years                                  | 80  |
| 5 years or more   | 100 |

A participant s account is also fully vested and nonforfeitable when the participant attains age 60, is permanently disabled, or dies during employment, if the Plan is terminated, or if there is a complete discontinuance of contributions by the Company under the Plan.

Gains or losses in the value of the assets and investment income of the Plan during the year are allocated to each participant based on the value of each participant s account.

**Forfeited Accounts** At December 31, 2007 and 2006, forfeited nonvested accounts totaled \$387,326 and \$1,926,216, respectively. These accounts may be used to reduce future employer contributions and pay Plan expenses. During the years ended December 31, 2007 and 2006, employer contributions were reduced by \$1,710,057 and \$1,309,790, respectively, from forfeited nonvested accounts.

**Participant Loans** Participants may borrow from their fund accounts a minimum of \$500 up to a maximum equal to the lesser of \$50,000 or 50% of their vested account balance. Loan terms range from 1 to 5 years or up to 10 years for the purchase of a primary residence. The loans are secured by the balance in the participant s account and bear interest equal to prime rate as published by *The Wall Street Journal* for the last business day of the calendar month preceding the calendar month in which the loan is granted. Principal and interest are paid ratably through payroll deductions.

**Payment of Benefits** Upon termination of employment, retirement, reaching age 59-1/2, death, or disability, a participant, or in the case of death, the participant s beneficiary, will receive upon request the vested portion of the amounts credited to the participant s account in a lump-sum payment. Benefit payments are recorded upon distribution.

**Investments** Each participant elects the amount of his or her account balance to be invested in the respective available investment funds. Participants are able to direct their investments into 13 different investment funds, the Company s stock, or into self-directed investment options (limited to investments in funds).

#### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

**Basis of Accounting** The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America.

**Use of Estimates** The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of net assets available for benefits at the date of the financial statements and the reported amounts of changes in net assets available for benefits during the reporting period. Actual results could differ from those estimates.

**Risks and Uncertainties** The Plan provides for investment in a variety of investment funds. Investments, in general, are exposed to various risks, such as interest rate, credit, and overall market volatility. Due to the level of risk associated with certain investments, it is reasonably possible that changes in the values of the investments will occur in the near term and that such changes could materially affect participants account balances and the amounts reported in the financial statements.

**Investment Valuation and Income Recognition** The Plan's investments are stated at fair value. Shares of mutual funds are valued at quoted market prices, which represent the net asset value of shares held by the Plan at year end. Common collective trust funds are stated at fair value as determined by the issuer of the Common collective trust funds based on the fair market value of the underlying investments. Common collective trust funds with underlying investments in investment contracts are valued at fair market value of the underlying investments and then adjusted by the issuer to contract value. Participant loans are valued at the outstanding loan balances.

In accordance with Financial Accounting Standards Board(FASB) Staff Position, FSP AAG INV-1 and SOP 94-4-1, Reporting of Fully Benefit-Responsive Contracts Held by Certain Investment Companies Subject to the AICPA Investment Company Guide and Defined-Contribution Health and Welfare and Pension Plans (the FSP), the statements of net assets available for benefits present an investment contract at fair value, as well as an additional line item showing an adjustment of the fully benefit-responsive contract from fair value to contract value. The statements of changes in net assets available for benefit are presented on a contract value basis and are not affected by the FSP.

The RiverSource Income Fund II invests in the RiverSource Income Fund I that is a stable value fund that may invest in traditional insurance investment contracts, U.S. government and agency securities, asset-backed securities, and collective investment funds. Participants may ordinarily direct the withdrawal or transfer of all or a portion of their investment at contract value. Contract value represents contributions made to the fund, plus earnings, less participant withdrawals.

Purchases and sales of securities are recorded on a trade-date basis. Interest income is recorded on the accrual basis. Dividends are recorded on the ex-dividend date.

Management fees and operating expenses charged to the Plan for investments in the mutual funds are deducted from income earned on a daily basis and are not separately reflected. Consequently, management fees and operating expenses are reflected as a reduction of investment return for such investments.

**New Accounting Pronouncements** In September 2006, the FASB issued Statement on Financial Accounting Standards No. 157 (SFAS No. 157), *Fair Value Measurements*. SFAS No. 157 establishes a single authoritative definition of fair value, sets a framework for measuring fair value, and requires additional disclosures about fair value measurement. SFAS No. 157 is effective for financial statements issued for fiscal years beginning after November 17, 2007. Plan management has not completed the process of evaluating the impact that will result from adopting SFAS No. 157. Plan management is therefore unable to disclose the impact that adopting SFAS No. 157 will have on the Plan s net assets available for benefits and changes in net assets available for benefits.

Administrative Expenses Administrative expenses of the Plan are paid by the Plan as provided in the Plan document.

- 6 -

#### 3. INVESTMENTS

The Plan s investments that represented 5% or more of the Plan s net assets available for benefits at contract value as of December 31, 2007 and 2006, are as follows:

|  | 2007          | 2006          |
|--|---------------|---------------|
| Riversource Trust Core Balanced Fund II    | \$ 20,766,756 | \$ 18,599,836 |
| Riversource Trust Equity Index Fund I      |               | 45,606,260    |
| Hotchkis & Wiley Small Cap Value Fund      | 24,497,429    | 30,289,320    |
| MFS Inst. International Equity Fund        | 52,649,855    | 41,789,039    |
| Boston Partners Mid-Cap Fund               | 31,915,239    | 26,953,499    |
| Riversource Trust Income Fund II           | 28,232,344    | 25,480,024    |
| C.H. Robinson Worldwide, Inc. common stock | 36,727,811    | 22,856,324    |
| Wachovia Equity Index Trust Fund A         | 51,456,811    |               |

The RiverSource Trust Income Fund II is shown at contract value for 2007 and 2006 above as the 5% is based on statements of net assets available for benefit, which are presented at contract value.

During the years ended December 31, 2007 and 2006, the Plan s investments (including gains and losses on investments bought and sold, as well as held during the year) appreciated (depreciated) in value as follows:

|   | 2007         | 2006         |
|---|--------------|--------------|
| Common Collective Trusts:                     |              |              |
| Riversource Trust Income Fund II*             | \$ 1,287,593 | \$ 996,061   |
| Riversource Trust Equity Index Fund I*        | 4,224,856    | 6,118,105    |
| Riversource Trust Core Balanced Fund II*      | 1,107,114    | 1,896,539    |
| Wachovia Equity Index Fund Trust Fund A*      | (1,624,681)  |              |
| Registered Investment Companies:              |              |              |
| MFS Inst. International Equity Fund           | (55,387)     | 4,587,049    |
| Tamarack Mid Cap Growth Fund                  | 196,076      | (746,650)    |
| Phoenix-Seneca Mid-Cap Edge Fund              |              | 588,447      |
| UM Small Cap Growth Fund                      | (970,148)    | (92,904)     |
| Boston Partners Mid-Cap Fund                  | (2,530,369)  | (3,553,186)  |
| Hotchkis & Wiley Small Cap Value Fund         | (8,626,737)  | (2,115,065)  |
| Barclays Global Inv LP 2010 Port I            | (22,408)     |              |
| Barclays Global Inv LP 2020 Port I            | (33,526)     |              |
| Barclays Global Inv LP 2030 Port I            | (126,051)    |              |
| Barclays Global Inv LP 2040 Port I            | (301,294)    |              |
| Barclays Global Invst LP Ret Port I           | (3,446)      |              |
| Self-Directed Account                         | 31,806       |              |
| Common Stock C.H. Robinson Worldwide,         |              |              |
| Inc. common stock*                            | 8,063,312    | 1,356,048    |
| Net appreciation in fair value of investments | \$ 616,710   | \$ 9,034,444 |

<sup>\*</sup> Known party-in-interest.

#### 4. EXEMPT PARTY-IN-INTEREST TRANSACTIONS

For the period from January 1, 2007 to March 31, 2007, and the period from April 1, 2007 to December 31, 2007, certain Plan investments are managed by Ameriprise and Wachovia, respectively. Ameriprise and Wachovia were the Trustees during the period as defined by the Plan. These transactions qualify as exempt party-in-interest.

The Plan also holds 678,637 and 558,971 shares in the Company s common stock as of December 31, 2007 and 2006, respectively. In addition, the Plan recorded \$448,321 and \$336,061 in dividend income from the investment in the Company s common stock as of December 31, 2007 and 2006, respectively.

#### 5. PLAN TERMINATION

Although it has not expressed any intention to do so, the Company reserves the right to terminate the Plan at any time, subject to the Plan s provisions and ERISA regulations. In the event the Plan is terminated, each participant shall become fully vested and shall be entitled to a benefit equal to the value of his or her account.

#### 6. FEDERAL INCOME TAX STATUS

The Internal Revenue Service (IRS) has determined and informed the Company by a letter dated April 10, 2002, that the Plan and related trust were designed in accordance with applicable sections of the IRC. The Plan has been amended since receiving the determination letter. However, the Company and Plan administrator believe that the Plan is currently designed and being operated in compliance with the applicable requirements of the IRC and the Plan and related trust continue to be tax-exempt. Therefore, no provision for income taxes has been included in the Plan s financial statements.

### 7. RECONCILIATION OF FINANCIAL STATEMENTS TO FORM 5500

The reconciliation of net assets available for benefits per the financial statements to Form 5500 as of December 31, 2007 and 2006, consists of the following:

|  | 2007           | 2006           |
|--|----------------|----------------|
| Net assets available for benefits per the financial statements | \$ 305,836,518 | \$ 257,119,140 |
| Adjustment to contract value for investment contracts          |                | (156,255)      |
| Net assets per the Form 5500                                   | \$ 305,836,518 | \$ 256,962,885 |

For the years ended December 31, 2007 and 2006, the following is a reconciliation of net investment income per the financial statements to the Form 5500:

|  | 2007          | 2006          |
|--|---------------|---------------|
| Total net investment income per the financial statements | \$ 14,468,819 | \$ 25,288,423 |
| Adjustment to contract value for investment contracts    | 156,255       | (156,255)     |
| Add prior year dividend receivable                       |               | 1,047,240     |
|  |               |               |
| Total earnings on investments per the Form 5500          | \$ 14,625,074 | \$ 26,179,408 |

For the years ended December 31, 2007 and 2006, the following is a reconciliation of distributions to participants per the financial statements to the Form 5500:

|  | 2007          | 2006          |
|--|---------------|---------------|
| Total distributions to participants per the financial statements | \$ 16,619,192 | \$ 14,592,866 |
| Less deemed loan activity  |               | (22,352)      |
| Total distributions to participants per the Form 5500            | \$ 16,619,192 | \$ 14,570,514 |

\* \* \* \* \* \*

## SUPPLEMENTAL SCHEDULE FURNISHED PURSUANT TO

THE REQUIREMENTS OF FORM 5500

- 10 -

### ROBINSON COMPANIES RETIREMENT PLAN

EIN #41-0680048 Plan #001

## SCHEDULE H, PART IV, LINE 4I SCHEDULE OF ASSETS (HELD AT END OF YEAR)

AS OF DECEMBER 31, 2007

| Description  | Current<br>Value |
|--|------------------|
| Common Collective Trusts:  |                  |
| Riversource Trust Income Fund II*  | \$ 28,232,344    |
| Riversource Trust Core Balanced Fund II*   | 20,766,756       |
| Wachovia Equity Index Trust Fund A*  | 51,456,811       |
| Registered Investment Companies:   |                  |
| Hotchkis & Wiley Small Cap Value Fund  | 24,497,429       |
| UM Small Cap Growth Fund   | 6,886,551        |
| Tamarack Mid Cap Growth  | 9,803,077        |
| MFS Inst. International Equity Fund  | 52,649,855       |
| Boston Partners Mid-Cap Fund   | 31,915,239       |
| Barclays Global Inv LP 2010 Port I   | 599,260          |
| Barclays Global Inv LP 2020 Port I   | 611,278          |
| Barclays Global Inv LP 2030 Port I   | 1,592,679        |
| Barclays Global Inv LP 2040 Port I   | 4,769,184        |
| Barclays Global Invst LP Ret Port I  | 131,274          |
| Common Stock C.H. Robinson Worldwide, Inc. common stock*   | 36,727,811       |
| Self-Directed Account  | 8,110,617        |
| Participant loans* (interest rates range from 4% to 8.5% and maturity dates range from 2007 to 2017) | 6,374,757        |
| TOTAL  | \$ 285,124,922   |

<sup>\*</sup> Known party-in-interest.

#### **SIGNATURES**

Pursuant to the requirements of the Securities Exchange Act of 1934, the trustees (or other persons who administer the employee benefit plan) have duly caused this annual report to be signed on its behalf by the undersigned hereunto duly authorized.

ROBINSON COMPANIES

RETIREMENT PLAN

By: C.H. ROBINSON WORLDWIDE, INC.

the Principal Sponsor

By: /s/ Troy A. Renner

Troy A. Renner

Treasurer

Date: June 20, 2008