

Edgar Filing: SUSSEX BANCORP - Form SB-2

SUSSEX BANCORP  
Form SB-2  
October 06, 2004

AS FILED WITH THE SECURITIES AND EXCHANGE COMMISSION ON OCTOBER 6, 2004  
REGISTRATION NO. 333-\_\_\_\_\_

SECURITIES AND EXCHANGE COMMISSION  
WASHINGTON, D.C. 20549

FORM SB-2  
REGISTRATION STATEMENT  
UNDER  
THE SECURITIES ACT OF 1933

SUSSEX BANCORP  
(NAME OF SMALL BUSINESS ISSUER IN ITS CHARTER)

NEW JERSEY	6022	22-3475473
(STATE OF INCORPORATION)	(PRIMARY STANDARD INDUSTRIAL CLASSIFICATION CODE)	(IRS EMPLOYER IDENTIFICATION NO.)

200 MUNSONHURST ROAD  
ROUTE 517  
FRANKLIN, NEW JERSEY 07416-0353  
(973) 827-2914  
(ADDRESS AND TELEPHONE NUMBER OF PRINCIPAL EXECUTIVE OFFICES AND  
PRINCIPAL PLACE OF BUSINESS OR INTENDED PRINCIPAL PLACE OF BUSINESS)

DONALD L. KOVACH, PRESIDENT  
SUSSEX BANCORP  
200 MUNSONHURST ROAD  
ROUTE 517  
FRANKLIN, NEW JERSEY 07416-0353  
(973) 827-2914  
(NAME, ADDRESS AND TELEPHONE NUMBER OF AGENT FOR SERVICE)

COPIES OF ALL COMMUNICATIONS TO:

ROBERT A. SCHWARTZ, ESQ.  
WINDELS MARX LANE & MITTENDORF, LLP  
120 ALBANY STREET PLAZA  
NEW BRUNSWICK, NEW JERSEY 08901  
(732) 846-7600  
(732) 846-8877 (FAX)

CHARLES R. BERMAN, ESQ.  
THACHER PROFFITT & WOOD  
25 DEFOREST AVENUE  
SUMMIT, NEW JERSEY 07901  
(908) 598-5700  
(908) 598-5710 (FAX)

APPROXIMATE DATE OF COMMENCEMENT OF PROPOSED SALE OF THE SECURITIES TO  
THE PUBLIC: As soon as practicable after the effective date of this Registration  
Statement.

If this form is filed to register additional securities for an offering  
pursuant to Rule 462(b) under the Securities Act, check the following box and  
list the Securities Act registration statement number of earlier effective  
registration statement for the same offering.  \_\_\_\_\_

If this form is a post-effective amendment filed pursuant to Rule 462(c)  
under the Securities Act, check the following box and list the Securities Act  
registration statement number of the earlier effective registration statement  
for the same offering.  \_\_\_\_\_

## Edgar Filing: SUSSEX BANCORP - Form SB-2

If this form is a post-effective amendment filed pursuant to Rule 462(d) under the Securities Act, check the following box and list the Securities Act registration statement number of the earlier effective registration statement for the same offering.  \_\_\_\_\_

If delivery of the prospectus is expected to be made pursuant to Rule 434, please check the following box.  \_\_\_\_\_

### CALCULATION OF REGISTRATION FEE

TITLE OF EACH CLASS OF SECURITIES TO BE REGISTERED	AMOUNT TO BE REGISTERED (1)	PROPOSED MAXIMUM OFFERING PRICE PER SHARE (2)	PROPOSED MAXIMUM AGGREGATE OFFERING PRICE
Common Stock	1,131,150	\$15.25	\$17,250,037

(1) Includes 147,541 shares that the underwriters have the option to purchase to cover over-allotments, if any.

(2) Estimated solely for the purpose of computing the registration fee pursuant to Rule 457.

THE REGISTRANT HEREBY AMENDS THIS REGISTRATION STATEMENT ON SUCH DATE OR DATES AS MAY BE NECESSARY TO DELAY ITS EFFECTIVE DATE UNTIL THE REGISTRANT SHALL FILE A FURTHER AMENDMENT WHICH SPECIFICALLY STATES THAT THIS REGISTRATION STATEMENT SHALL THEREAFTER BECOME EFFECTIVE IN ACCORDANCE WITH SECTION 8(A) OF THE SECURITIES ACT OF 1933 OR UNTIL THE REGISTRATION STATEMENT SHALL BECOME EFFECTIVE ON SUCH DATE AS THE SEC, ACTING PURSUANT TO SAID SECTION 8(A), MAY DETERMINE.

THE INFORMATION IN THIS PROSPECTUS IS NOT COMPLETE AND MAY BE CHANGED. WE MAY NOT SELL THESE SECURITIES UNTIL THIS REGISTRATION STATEMENT FILED WITH THE SECURITIES AND EXCHANGE COMMISSION IS EFFECTIVE. THIS PROSPECTUS IS NOT AN OFFER TO SELL THESE SECURITIES AND IS NOT SOLICITING AN OFFER TO BUY THESE SECURITIES IN ANY STATE WHERE THE OFFER OR SALE IS NOT PERMITTED.

THE INFORMATION IN THIS PRELIMINARY PROSPECTUS IS NOT COMPLETE AND MAY BE CHANGED. WE MAY NOT SELL THESE SECURITIES UNTIL THE REGISTRATION STATEMENT FILED WITH THE SECURITIES AND EXCHANGE COMMISSION IS EFFECTIVE. THIS PRELIMINARY PROSPECTUS IS NOT AN OFFER TO SELL THESE SECURITIES AND IS NOT SOLICITING AN OFFER TO BUY THESE SECURITIES IN ANY JURISDICTION WHERE THE OFFER TO SELL IS NOT PERMITTED.

Edgar Filing: SUSSEX BANCORP - Form SB-2

SUBJECT TO COMPLETION, DATED \_\_\_\_\_, 2004

PRELIMINARY PROSPECTUS

SUSSEX BANCORP

\_\_\_\_\_ SHARES OF COMMON STOCK  
OFFERING PRICE \$\_\_\_ PER SHARE

Sussex Bancorp is the holding company for Sussex Bank, a New Jersey chartered commercial bank based in Sussex County, New Jersey.

We are offering for sale \_\_\_ shares of our common stock. Our common stock is traded on the American Stock Exchange under the symbol "SBB". The last reported sales price of our common stock on \_\_\_\_\_ was \$\_\_\_\_\_.

INVESTING IN OUR COMMON STOCK INVOLVES RISKS. SEE "RISK FACTORS" BEGINNING ON P.\_\_\_\_ TO READ ABOUT FACTORS YOU SHOULD CONSIDER BEFORE YOU MAKE YOUR INVESTMENT DECISIONS.

NEITHER THE SECURITIES AND EXCHANGE COMMISSION NOR ANY STATE SECURITIES COMMISSION HAS APPROVED OR DISAPPROVED OF THESE SECURITIES OR DETERMINED IF THIS PROSPECTUS IS TRUTHFUL AND COMPLETE. ANY REPRESENTATION TO THE CONTRARY IS A CRIMINAL OFFENSE.

OUR COMMON STOCK IS NOT A SAVINGS ACCOUNT OR SAVINGS DEPOSIT AND IS NOT INSURED BY THE FDIC OR ANY OTHER GOVERNMENT AGENCY.

	PER SHARE	TOTAL
Offering Price	\$	\$
Underwriting Discounts and Commissions	\$	\$
Proceeds to Sussex Bancorp, before expenses	\$	\$

This is a firm commitment underwriting. We will pay underwriting commissions for the sale of the shares of common stock to the public. The underwriting commission assumes all shares are sold to the public. We have granted the underwriters a 30-day option to purchase up to \_\_\_\_\_ additional shares of common stock at the same price, and on the same terms, solely to cover over-allotments, if any.

Keefe, Bruyette & Woods

THE DATE OF THIS PROSPECTUS IS \_\_\_\_\_, 2004

[ADD MAP]

TABLE OF CONTENTS

FORWARD-LOOKING STATEMENT

PROSPECTUS SUMMARY

THE OFFERING

# Edgar Filing: SUSSEX BANCORP - Form SB-2

SUMMARY FINANCIAL DATA

RISK FACTORS

USE OF PROCEEDS

MARKET FOR THE COMMON STOCK

CAPITALIZATION

MANAGEMENT DISCUSSION AND ANALYSIS OF FINANCIAL CONDITION AND RESULTS OF OPERATIONS

BUSINESS

MANAGEMENT

DESCRIPTION OF THE COMPANY'S SECURITIES

SUPERVISION AND REGULATION

UNDERWRITING

LEGAL MATTERS

EXPERTS

WHERE YOU CAN GET MORE INFORMATION

INDEX TO THE CONSOLIDATED FINANCIAL STATEMENTS

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (UNAUDITED)

## FORWARD-LOOKING STATEMENTS

This prospectus contains forward-looking statements within the meaning of Section 27A of the Securities Act of 1933, as amended. These forward-looking statements are not historical facts, but rather are predictions and generally can be identified by use of statements that include phrases such as "believe," "expect," "anticipate," "estimate," "intend," "plan," "foresee" or other words or phrases of similar import. Similarly, statements that describe our future financial condition, results of operations, objectives, plans, goals or future performance and business also are forward-looking statements. These forward-looking statements involve known and unknown risks, uncertainties and other facts, including those described in the "Risk Factors" and the "Management's Discussion and Analysis of Financial Condition and Results of Operations" sections and other parts of this prospectus that could cause our actual results to differ materially from those anticipated in these forward-looking statements.

Important facts that may cause actual results to differ from those contemplated by forward-looking statements include, for example:

- o the success or failure of our efforts to implement our business strategy;
- o the effect of changing economic conditions;
- o changes in government regulations, tax rates and similar matters;

## Edgar Filing: SUSSEX BANCORP - Form SB-2

- o our ability to attract and retain quality employees; and
- o other risks which may be described in our future filings with the SEC.

We do not promise to update forward-looking information to reflect actual results or changes in assumptions or other factors that could affect those statements other than material changes to such information.

1

---

### PROSPECTUS SUMMARY

This summary highlights information contained elsewhere in this prospectus. Because this is a summary, it may not contain all of the information that may be important to you. Therefore, you should carefully read this entire prospectus and other documents to which we refer herein before making a decision to invest in our common stock, including the risks discussed under the "Risk Factors" section and our financial statements and related notes.

As used in this prospectus, the terms "Sussex," "the company," "we," "us" and "our" refer to Sussex Bancorp and its subsidiaries and the term "the bank" refers to Sussex Bank unless the context indicates another meaning.

#### WHO WE ARE

Sussex Bancorp is a one-bank holding company headquartered in Franklin, New Jersey and is the parent company of Sussex Bank. We are a community-oriented financial institution that offers traditional community bank loan and deposit products and services as well as an array of fee based financial services products. Our stock is primarily owned by residents of our market area, with our board and senior management owning over 25% of our stock. We emphasize our knowledge of local markets, allow customer access to our senior decision makers and provide superior and personalized customer service that is generally not available at larger financial institutions. Our goal is to serve the needs of businesses and consumers in our marketplace in northwestern New Jersey and, to a lesser extent, southern New York and northeastern Pennsylvania. The bank is a New Jersey commercial bank formed in 1975 which operates from its main office and seven branches, all of which are located in Sussex County, New Jersey.

We target small and mid-size businesses as well as professional practices such as lawyers, doctors and accountants within our market area. We actively pursue business relationships with our targeted clientele through the business contacts of our board of directors and senior management and by capitalizing on our knowledge of the local marketplace.

We have also sought to increase our non-interest income in order to diversify and improve our revenues and to make our earnings less dependent on our net interest margin. In 2001, we acquired Tri-State Insurance Agency, Inc., a full service insurance agency. We strengthened Tri-State's operations through our 2003 acquisition of the Garrera Insurance Agency. We intend to continue to seek opportunities to expand our insurance business through acquisitions of books of business or whole agencies. Our non-interest income for the fiscal year ending December 31, 2003 was \$4.1 million - an increase of \$811,000 or 24.6% over the previous fiscal year, representing 27.6% of our total revenues.

Through our strategy of serving as a full service local community financial

## Edgar Filing: SUSSEX BANCORP - Form SB-2

institution, we have maintained and expanded our market share within our Sussex County, New Jersey marketplace. At June 30, 2003, we had 11 percent of deposits within Sussex County, New Jersey, ranking us third in market share.

### OUR MARKET AREA

All of our banking offices are located in Sussex County, New Jersey, and we maintain loan production offices in Pike County, Pennsylvania, and Orange County, New York. Our market area is among the most affluent in the nation and in New Jersey. Sussex County ranks 6th in New Jersey in median household income, with median household income of \$71,902 as compared to the state median of \$61,779 and the national median of \$46,475. Projected population growth over the next five years is expected to reach 5.91% as compared to the state growth rate of 3.80% and the nationwide growth rate of 4.84%.

1

---

---

### OUR STRATEGY

Our board of directors has adopted a strategic plan calling for the bank to build upon our successful track record in Sussex County by applying our business philosophies in the larger contiguous counties and taking advantage of the competitive opportunities presented by the consolidation of other banking institutions in these markets. We believe our community bank philosophy, which emphasizes a high service, personalized approach, which is generally not offered by our larger competitors, will be very successful in our target markets. In addition, our strategic plan is focused on significantly improving the core profitability of the franchise through improvements in, among other things, our efficiency and our loan to deposit ratios. We believe that the recent investments we have made in infrastructure, as well as certain key hires, and our ability to offer various financial services products in addition to our array of traditional loan and deposit products will allow us to successfully expand.

### BUILDING THE PLATFORM

During the past year, we have accelerated our efforts to position the bank to take advantage of the opportunities we believe are present in our existing and target markets. Although this effort has resulted in higher operational and non-recurring expenses in recent periods, we believe these have been prudent investments in our future.

In the past year, we have accomplished the following:

- o Relocated our corporate offices into a space sufficient to support and help grow the organization.
- o Upgraded and converted our core processing hardware and software. As part of this conversion and upgrade, we converted our data processing software to the Jack Henry Associates system. Jack Henry Associates is a recognized industry leader in bank data processing.

## Edgar Filing: SUSSEX BANCORP - Form SB-2

- o Retained Tammy Case as our new Executive Vice President - Loan Administration. Ms. Case has over 27 years of experience as a commercial lender, 23 of which were spent within our Sussex County trade area.
- o Initiated a restructuring of our loan department under Ms. Case designed to increase efficiency and more rationally utilize personnel to improve our loan processing .
- o Established a residential mortgage banking division which originates residential home mortgages for funding by third party investors. Since commencing operations in the 3rd quarter of 2003, our mortgage banking division has originated \$37.4 million in new loans and produced fee income of \$496,000, through June 30, 2004. While the division originates loans both to refinance existing mortgages and to fund new home purchases, in August 2004 over 57% of the loans originated were used to fund new purchases.
- o Formed Sussex Settlement Services, L.P., a partnership between the bank and First American Title Insurance Company, through which the bank now offers title insurance, title abstracts and searches, credit reports and closing services.

### EXPANSION INTO SURROUNDING COUNTIES & OPPORTUNITIES RESULTING FROM CONSOLIDATION

We believe that the sheer size of our surrounding counties relative to our market in Sussex County, combined with customer dissatisfaction with the bank consolidation in these markets provides an immense opportunity for us to expand our franchise. We believe our community bank approach, which emphasizes a high degree of customer service and access to senior management and decision makers not available at larger financial institutions will allow us to expand and capture new customers. Sussex County is the home to a number of different different financial institutions and approximately \$1.8 billion in aggregate deposits. Our surrounding counties, contiguous to Sussex,

2

-----  
 -----  
 consists primarily of highly affluent and densely populated counties. The size of the opportunity of these counties, expressed in terms of aggregate deposits, household income, and population is as follows:

	June 30, 2003 Deposits (\$M) -----	Median Household Income -----	Total Population -----
>> SUSSEX, NJ	\$1,841	\$71,902	151,480
>> Morris, NJ	\$10,883	\$87,589	484,013
>> Passaic, NJ	\$8,493	\$53,269	499,333
>> Orange, NY	\$4,732	\$58,359	366,959
>> Warren, NJ	\$1,680	\$62,858	110,422
>> Pike, PA	\$399	\$49,689	52,865

## Edgar Filing: SUSSEX BANCORP - Form SB-2

These counties have been the home to many financial institutions, including many community banks, that have been acquired by much larger, out of market institutions. We do not believe these institutions are able to provide the same level of service that is provided by community banks such as Sussex. We believe the business model we have built in Sussex County will work equally well in these surrounding markets.

### IMPROVING CORE PROFITABILITY

Our strategic plan is also focused on improving the core profitability of our franchise. We believe that this will be accomplished through the following initiatives.

### BALANCE SHEET GROWTH

We believe that as we grow our franchise we will be able to take advantage of the economies of scale typically enjoyed by larger organizations. For example, most large institutions have a lower efficiency ratio than do community banks. We believe that the investments we have made in our infrastructure and product offerings are sufficient to support a much larger organization, and so increases in our expense base going forward should be much lower than our proportional increase in assets and revenues. We believe that the effect of these trends going forward should improve our profitability.

### OPERATIONAL RESTRUCTURING

We believe we currently have opportunities to change our operational structure and to reduce staffing levels to provide better customer service. An example of this is a recent effort under the guidance of Tammy Case, which reviewed the staffing levels and assignments within our loan department. The result of this review is more efficient staffing of the loan department, better processing flow of loan applications, and a net reduction of four staff positions.

### BALANCE SHEET REPOSITIONING

Although we have been successful in developing our business in Sussex County, the business climate of the County is not as strong as some of our surrounding markets. As a result of this, we believe that by expanding beyond Sussex County, we will have the opportunity to improve the proportion of loans on our balance sheet relative to earning assets. As this balance sheet mix improves we expect to see an increase in our net interest margin that would result in a higher level of profitability. Furthermore, we may also be able to restructure our liabilities and reduce our cost of funds.

3

---

---

### INCREASE CROSS-SELLING AMONG OUR LINES OF BUSINESSES.

In addition to enhancing our non-interest income, we also believe our mortgage



## Edgar Filing: SUSSEX BANCORP - Form SB-2

banking and insurance brokerage operations will continue to provide us with substantial opportunities to cross-sell among the client bases of our different lines of business. We have been successful in cross-selling loan and deposit products to our mortgage banking and insurance customers, and selling insurance products to our existing bank customers. We have instituted training programs to further enhance our cross-selling efforts and continue to develop ways to create incentive for loan officers and insurance producers to continue to cross-sell services to benefit the bottom-line.

### FINANCIAL HIGHLIGHTS

At June 30, 2004, we had \$251.1 million in total assets, \$144.3 million in gross loans, \$217.4 million in total deposits and \$15.0 million of stockholders' equity. Over a five year period, we have grown our assets, loans, and deposits at compound rates of 12%, 14%, and 10%, respectively. Net income for the six months ended June 30, 2004, amounted to \$762 thousand, a 13.2% increase over the same period in 2003. Net income for our fiscal year ended December 31, 2003, amounted to \$1.4 million, a 24.7% increase over our fiscal year ended December 31, 2002. Over a five year period we have grown our earnings per share at a compounded growth rate of 13%.

Our executive offices are located at 200 Munsonhurst Rd., Route 517, Franklin, New Jersey 07416-0353, our telephone number is (973) 827-2914, and our website is WWW.SUSSEXBANK.COM.

4

---

### THE OFFERING

Common stock offered for sale.....	_____ shares
Shares of common stock outstanding after the offering1...	_____ shares
Offering price.....	\$_____ per share
Market for the common stock.....	The common stock is listed on the A Exchange under the symbol "SBB".
Dividend policy.....	We have consistently paid cash divi since 1979, and have issued a numbe and stock splits.
Use of proceeds.....	We will contribute most of the proc enable it to continue to grow its l portfolio while complying with its requirements. The bank may use a po proceeds to finance the establishme additional branches if we find loca will be successful and will provide for the bank, the acquisition of wh institutions, or the acquisition of businesses. We do not currently hav acquire branches, financial institu financial business.

Edgar Filing: SUSSEX BANCORP - Form SB-2

Risk factors..... An investment in the common stock i  
risks. Prospective purchasers of th  
consider the information discussed  
"Risk Factors."

1 Unless otherwise indicated, the share information in the table above and in this prospectus excludes up to \_\_\_\_\_ shares that may be purchased by the underwriters from us to cover over-allotments. Unless otherwise indicated, information contained in this prospectus regarding the number of outstanding shares of common stock does not include 273,392 shares of common stock issuable upon the exercise of outstanding stock options or an aggregate of 68,083 shares of common stock reserved for future issuance under our stock option plans.

5

SUMMARY FINANCIAL DATA

The summary financial data presented below is derived from, and should be read in conjunction with financial statements for the years ended December 31, 2003, 2002 and 2001, including the related this prospectus. The selected financial data for the periods ended December 31, 2003, 2002, 2001, derived from our audited consolidated financial statements for the respective periods. Our summary financial data as of and for the six months ended June 30, 2004 and 2003 have not been audited by our management, contain all adjustments (consisting of only normal or recurring adjustments) necessary to fairly present our financial position and results of operations for such periods in accordance with generally accepted accounting principles. Our results for the six months ended June 30, 2004 are not necessarily indicative of results of operations and may be expected for the year ended December 31, 2004. The following summary financial data should be read in conjunction with our consolidated financial statements and related "Management's Discussion and Analysis" included elsewhere in this prospectus. All per share data are for the effect of the 5% stock dividends distributed in July 2000 and November 2003.

AS OF AND FOR THE SIX MONTHS ENDED JUNE 30,	AS OF AND FOR THE YEAR ENDED DECEMBER
---	---------------------------------------

-----	-----	-----	-----	-----	-----
2004	2003	2003	2002	2001	2000
-----	-----	-----	-----	-----	-----

(DOLLARS IN THOUSANDS, EXCEPT PER SHARE DATA)

SUMMARY OF INCOME:

Interest income	\$5,608	\$5,380	\$10,771	\$10,860	\$11,589	\$11,589
Interest expense	1,353	1,516	2,860	3,536	5,688	5,688
Net interest income	4,255	3,864	7,911	7,324	5,901	5,901
Provision for loan losses	253	245	405	300	252	252
Net interest income after						

Edgar Filing: SUSSEX BANCORP - Form SB-2

provision for loan losses	4,002	3,619	7,506	7,024	5,649
Other income	2,317	2,017	4,103	3,292	1,628
Other expense	5,270	4,723	9,663	8,634	6,165
-----					
Income before income taxes	1,049	913	1,946	1,682	1,112
Income taxes	287	240	505	526	317
Net income	\$762	\$673	\$1,441	\$1,156	\$795
=====					

Intangible amortization add back (tax effected)	\$70	\$59	\$123	\$103	\$67
-----					

Cash income (tax effected) (a)	\$832	\$732	\$1,564	\$1,259	\$862
=====					

WEIGHTED AVERAGE  
NUMBER OF  
SHARES: (b)

Basic	1,825,862	1,780,349	1,790,142	1,748,102	1,725,410	1,568,000
Diluted	1,921,038	1,837,643	1,859,409	1,820,724	1,758,483	1,588,000

SHARE DATA :

Earnings per share:

Basic	\$0.42	\$0.38	\$0.80	\$0.66	\$0.46
Diluted	0.40	0.37	0.78	0.64	0.44

6

Earnings per share  
(cash basis) (a)

Basic	\$0.46	\$0.41	\$0.87	\$0.72	\$0.50
Diluted	0.43	0.40	0.84	0.69	0.49
Cash dividends (c)	0.14	0.14	0.20	0.24	0.18
Stock dividends	0%	0%	5%	0%	0%

BALANCE SHEET:

Edgar Filing: SUSSEX BANCORP - Form SB-2

Loans, net	\$142,317	\$124,112	\$132,640	\$112,069	\$105,005	\$10
Total assets	251,115	235,399	240,617	225,904	203,343	16
Total deposits	217,399	200,427	207,657	189,858	178,554	14
Total stockholders' equity	15,041	14,426	14,904	13,680	12,237	1
Average assets	245,180	230,236	233,027	214,897	188,785	15
Tangible stockholders' equity	12,402	11,877	12,199	11,136	9,783	
Average stockholders' equity	15,152	13,918	14,035	12,766	11,838	
Average tangible stockholders' equity	12,480	11,351	11,449	10,313	10,875	
PERFORMANCE RATIOS:						
Return on average assets	0.62%	0.59%	0.62%	0.54%	0.42%	
Return on average stockholders' equity	10.11%	9.75%	10.27%	9.06%	6.72%	
Return on average tangible assets (cash basis)	0.69%	0.65%	0.68%	0.59%	0.46%	
Return on average tangible equity (cash basis)	13.41%	13.00%	13.66%	12.21%	7.93%	
Net interest margin	4.01%	3.83%	3.86%	3.82%	3.40%	
Efficiency ratio (d)	80%	80%	80%	81%	82%	
Other income to total revenue	29.24%	27.27%	27.59%	23.26%	12.32%	
Dividend payout ratio	33%	37%	25%	36%	39%	
CAPITAL RATIOS:						
Tier I capital to average assets	7.24%	6.82%	7.15%	6.66%	4.87%	
Tier I capital to total risk-weighted assets	10.84%	11.08%	11.14%	11.77%	8.45%	
Total capital to total risk-weighted assets	12.03%	12.52%	12.37%	13.36%	9.46%	1
Average equity/average assets	6.18%	6.05%	6.02%	5.94%	6.27%	
Tangible equity/tangible assets	4.99%	5.10%	5.13%	4.99%	4.87%	

Edgar Filing: SUSSEX BANCORP - Form SB-2

ASSET QUALITY RATIOS:

Non-performing loans to total gross loans	0.99%	0.72%	0.99%	1.14%	2.35%
Non-performing loans to total loans and other real estate owned	0.99%	0.72%	0.99%	1.14%	2.35%

7

Net loan charge-offs to average total loans	0.02%	0.03%	0.05%	0.05%	0.08%
Allowance for loan losses to total gross loans at period end	1.36%	1.27%	1.29%	1.22%	1.08%
Allowance for loan losses to non-performing loans	137.21%	176.08%	130.67%	107.11%	45.83%

(a) Cash income and cash earnings per share reflect the company's net income, exclusive of the cost of the company's intangibles. The most directly comparable GAAP measures are net income and earnings per share. Management believes the presentation of cash income and cash earnings per share, exclusive of the intangible amortization from prior acquisitions, permits investors to more clearly understand the company's performance.

(b) The weighted average number of shares outstanding was computed based on the average number of shares outstanding during each period as adjusted for subsequent stock dividends.

(c) Cash dividends per common share are based on the actual number of common shares outstanding on the record date.

(d) Efficiency ratio is total other expenses divided by the sum of net interest income and total other expenses.

8

RISK FACTORS

You should carefully consider the following risk factors and all other information contained in this prospectus before subscribing for shares of our common stock. Investing in our common stock involves risks. The risks and uncertainties described below are not the only ones we face. Additional risks

## Edgar Filing: SUSSEX BANCORP - Form SB-2

and uncertainties not presently known to us or that we currently believe are immaterial also may impair our business. If any of the events described in the following risk factors occur, our business, results of operations and financial condition could be materially adversely affected. In addition, the trading price of our common stock could decline due to any of the events described in these risks.

You should be aware that certain statements in this prospectus are forward-looking and are identified by the use of forward-looking words or phrases such as "intended," "will be positioned," "believed," "expects," "is or are "expected" or "anticipated." These forward-looking statements are based on our current expectations.

### WE MAY NOT BE ABLE TO CONTINUE TO GROW.

We have experienced significant growth, and our future business strategy is to continue to expand. Our ability to continue to grow depends, in part, upon our ability to expand our market share, successfully attract core deposits, and identify loan and investment opportunities as well as opportunities to generate fee-based income. Our ability to manage growth successfully will also depend on whether we can continue to efficiently fund asset growth and maintain asset quality and cost controls, as well as on factors beyond our control, such as economic conditions and interest rate trends. The growth of our loans and deposits has been the principal factor in our increase in net interest income. In the event that we are unable to execute our business strategy of continued growth, our earnings could be adversely impacted.

### WE MAY HAVE DIFFICULTY MANAGING OUR GROWTH.

We expect to continue to experience growth in the number of our employees and customers and the scope of our operations. This growth may place a significant strain on our management and operations. Our ability to manage this growth will depend upon our ability to continue to attract, hire and retain skilled employees. Our success will also depend on the ability of our officers and key employees to continue to implement and improve our operational and other systems, to manage multiple, concurrent customer relationships and to hire, train and manage our employees.

### WE DEPEND ON OUR EXECUTIVE OFFICERS AND KEY PERSONNEL TO IMPLEMENT OUR BUSINESS STRATEGY AND COULD BE HARMED BY THE LOSS OF THEIR SERVICES.

We believe that our growth and future success will depend in large part upon the skills of our management team, Donald L. Kovach, our President and Chief Executive Officer and the bank's Chief Executive Officer, Terry Thompson, the bank's President and Chief Operating Officer, George Harper and George Lista, the senior management of our Tri-State Insurance Agency, Inc. subsidiary, Samuel Chazanow, the head of our mortgage lending and banking division, Tammy Case, our Executive Vice President - Loan Administration and Candace Leatham, our Chief Financial Officer. The competition for qualified personnel in the financial services industry is intense, and the loss of our key personnel or an inability to continue to attract, retain and motivate key personnel could adversely affect our business. We cannot assure you that we will be able to retain our existing key personnel or to attract additional qualified personnel. Although we have employment agreements with all of our executive officers, other than Ms. Leatham, that contain non-compete provisions, the loss of the services of one or more of our executive officers could impair our operations. See "Management - Employment Agreements."

### OUR FUTURE SUCCESS WILL DEPEND, IN PART, ON OUR ABILITY TO ADAPT TO TECHNOLOGICAL CHANGES AND USE TECHNOLOGY TO PROVIDE PRODUCTS AND SERVICES THAT ARE DESIRED BY CUSTOMERS.

## Edgar Filing: SUSSEX BANCORP - Form SB-2

Many of the bank's competitors have substantially greater resources to invest in technological improvements and have more experience in managing technological change. Adoption of rapid technological changes by the banking

9

industry or the bank's customers could put the bank at a competitive disadvantage if we do not have the capital or personnel necessary to implement such changes.

THERE IS A LIMITED TRADING MARKET FOR OUR COMMON STOCK, AND THIS MAY LIMIT RESALE OF THE COMMON STOCK.

Although our common stock is listed on the American Stock Exchange under the symbol "SBB", trading volume is extremely limited. There is no assurance that you will be able to resell your shares of common stock for an aggregate amount per share that is equal to or more than the price in the offering should you need to liquidate your investment. Before purchasing, you should consider the limited trading market for the shares and be financially prepared and able to hold your shares for an indefinite period.

### RISKS RELATED TO THE OFFERING:

IN THE FUTURE, WE MAY NEED TO ISSUE ADDITIONAL SHARES OF COMMON STOCK OR SECURITIES CONVERTIBLE INTO COMMON STOCK TO RAISE ADDITIONAL CAPITAL. IF WE ARE ABLE TO SELL SUCH SHARES, THEY MAY BE ISSUED AT A PRICE THAT DILUTES THE BOOK VALUE OF SHARES OUTSTANDING AT THAT TIME.

Although this offering will increase the book value per share of our outstanding common stock, future offerings may be at a price that dilutes the book value of shares outstanding at that time. Any need to raise additional capital would most likely be caused by our regulatory capital requirements. Our future capital requirements will depend on many factors including:

- o the growth in the bank's interest-earning assets;
- o loan quality;
- o the cost of deposits and any necessary borrowings; and
- o the costs associated with our growth, such as increased salaries and employee benefits expense and office and occupancy costs.

If these or other factors cause the bank's capital levels to fall below the minimum regulatory requirements, or if the bank's existing sources of cash from operations are insufficient to fund its activities or future growth plans, we may need to raise additional capital. If such need arises and we are unable to raise capital, we may not be able to continue our growth strategy and management will be required to reorient our long-term strategy for the company. There can be no assurance that we will be able to generate or attract additional capital in the future on favorable terms. In addition, future issuances of stock may cause dilution in our earnings per share and will dilute your ownership interest.

### MANAGEMENT HAS DISCRETIONARY USE OF THE PROCEEDS OF THIS OFFERING.

Management will have broad discretion with respect to the expenditures of the net proceeds of this offering and, accordingly, there is no assurance that you will agree with the uses that we choose to make of these funds. See "Use of Proceeds."

## Edgar Filing: SUSSEX BANCORP - Form SB-2

RISKS RELATED TO THE BANKING INDUSTRY:

THE SECURITIES OF THE COMPANY ARE NOT FDIC INSURED.

The securities of the company are not savings or deposit accounts or other obligations of any bank and are not insured by the Federal Deposit Insurance Corporation, the Bank Insurance Fund or any other governmental agency and are subject to investment risk, including the possible loss of principal.

10

WE MAY BE SUBJECT TO HIGHER OPERATING COSTS AS A RESULT OF GOVERNMENT REGULATION.

We are subject to extensive federal and state legislation, regulation and supervision that are intended primarily to protect depositors and the Federal Deposit Insurance Corporation's Bank Insurance Fund, rather than investors. Legislative and regulatory changes may increase our cost of doing business or otherwise adversely affect us and create competitive advantages for non-bank competitors.

THE LAWS THAT REGULATE OUR OPERATIONS ARE DESIGNED FOR THE PROTECTION OF DEPOSITORS AND THE PUBLIC, BUT NOT OUR SHAREHOLDERS.

The federal and state laws and regulations applicable to our operations give regulatory authorities extensive discretion in connection with their supervisory and enforcement responsibilities, and generally have been promulgated to protect depositors and the deposit insurance funds and not for the purpose of protecting shareholders. These laws and regulations can materially affect our future business. Laws and regulations now affecting us may be changed at any time, and the interpretation of such laws and regulations by bank regulatory authorities is also subject to change. We can give no assurance that future changes in laws and regulations or changes in their interpretation will not adversely affect our business.

WE ARE IN COMPETITION WITH MANY OTHER BANKS, INCLUDING LARGER COMMERCIAL BANKS THAT HAVE GREATER RESOURCES.

The banking industry within the New Jersey-New York metropolitan area is highly competitive. The bank's principal market area is served by branch offices of large commercial banks and thrift institutions. We also face competition from other companies that provide financial services, including consumer loan companies, credit unions, mortgage brokers, insurance companies, securities brokerage firms, money market mutual funds, internet banks and private lenders. In addition, in November of 1999, the Gramm-Leach-Bliley Financial Modernization Act of 1999 (the "GLB Act") was passed into law. Among other things, the GLB Act permits insurance companies and securities firms to acquire or form financial institutions, thereby further increasing the competition we face. A number of our competitors have substantially greater resources to expend on advertising and marketing than we do, and their substantially greater capitalization enables them to make much larger loans. Our success depends a great deal on our belief that large and mid-size financial institutions do not adequately serve individuals and small businesses in our principal market area and on our ability to compete favorably for such customers. In addition to competition from larger institutions, we also face competition for individuals and small businesses from recently formed banks seeking to compete as "home town" institutions. Most of these new institutions have focused their marketing efforts on the smaller end of the small business market we serve.



## Edgar Filing: SUSSEX BANCORP - Form SB-2

WE MAY BE ADVERSELY AFFECTED BY CHANGES IN INTEREST RATES.

We may not be able to effectively manage changes in interest rates that affect what we charge as interest on our earning assets and the expense we must pay on interest-bearing liabilities, which may significantly reduce our earnings. In addition, there are costs associated with our risk management techniques, and these costs could be material. Fluctuations in interest rates are not predictable or controllable and, therefore, there can be no assurances of our ability to continue to maintain a consistent positive spread between the interest earned on our earning assets and the interest paid on our interest-bearing liabilities.

IF THE BANK EXPERIENCES GREATER LOAN LOSSES THAN ANTICIPATED, IT WILL HAVE AN ADVERSE EFFECT ON OUR NET INCOME AND OUR ABILITY TO FUND OUR GROWTH STRATEGY.

The risk of nonpayment of loans is inherent in banking. If we experience greater nonpayment levels than anticipated, our earnings and overall financial condition, as well as the value of our common stock, could be adversely affected.

We cannot assure you that our monitoring, procedures and policies will reduce certain lending risks or that our allowance for loan losses will be adequate to cover actual losses. Loan losses can cause insolvency and failure of a financial institution and, in such an event, our shareholders could lose their entire investment. In addition, future provisions for loan losses could materially and adversely affect our results of operations. Any loan losses will reduce

11

the loan loss reserve. A reduction in the loan loss reserve will be restored by an increase in our provision for loan losses. This will cause our earnings to be reduced and reduced earnings could have an adverse effect on our stock price.

RECENT LEGISLATION TO ADDRESS CORPORATE ACCOUNTING IRREGULARITIES WILL CAUSE US TO INCUR SIGNIFICANT EXPENSE.

In response to highly publicized accounting restatements and alleged improprieties by some corporate officers of certain large publicly-held companies, in July 2002, President Bush signed into law the Sarbanes-Oxley Act of 2002. Additional regulations have been promulgated by the Securities and Exchange Commission (the "SEC") and were effective beginning August 29, 2002. Under this law and the regulations adopted by the SEC to implement various provisions of the law, publicly-traded companies are subject to significant additional and accelerated reporting regulations and disclosure. These regulations also impose significant new responsibilities on officers, auditors, boards of directors and in particular, audit committees. Compliance with the new laws and regulations has begun to increase our expenses; this could have a material adverse effect on our financial results in the future.

12

### USE OF PROCEEDS

We estimate that the net proceeds from the sale of the \_\_\_\_\_ shares that we are offering will be approximately \$\_\_ million, assuming an offering price of \$\_\_ per share and deductions of estimated sales commissions and offering expenses of approximately \$\_\_\_\_\_.

## Edgar Filing: SUSSEX BANCORP - Form SB-2

We intend to use the proceeds as follows: (i) to expand the bank's loan and investment portfolios; (ii) to provide capital to support growth and additional branch locations; (iii) to acquire other financially-related businesses, including other insurance agencies or banks; and (iv) for general corporate purposes.

At the current time, we do not have any agreements nor are we engaged in any negotiations to make any acquisitions, but we are constantly evaluating opportunities to do so.

13

### MARKET FOR THE COMMON STOCK

Our common stock trades on the American Stock Exchange, under the symbol "SBB". As of December 31, 2003, the company had approximately 699 holders of record of the common stock.

The following table shows the high and low closing price, by quarter, for the common stock, as well as dividends declared, for the last two fiscal years:

2004 ----	HIGH CLOSING PRICE: -----	LOW CLOSING PRICE: -----	DIVIDE -----
3rd Quarter	\$16.00	\$15.20	
2nd Quarter	\$20.95	\$16.20	
1st Quarter	\$18.87	\$15.80	
2003 ----	HIGH CLOSING PRICE: -----	LOW CLOSING PRICE: -----	DIVIDE -----
4th Quarter	\$16.71	\$13.50	
3rd Quarter	\$15.30	\$11.70	
2nd Quarter	\$12.20	\$10.25	
1st Quarter	\$10.70	\$10.15	
2002 ----	HIGH CLOSING PRICE: -----	LOW CLOSING PRICE: -----	DIVIDE -----
4th Quarter	\$11.70	\$10.20	
3rd Quarter	\$10.97	\$10.55	
2nd Quarter	\$10.82	\$10.60	
1st Quarter	\$10.68	\$ 9.97	

In addition to the cash dividends disclosed above, the company distributed a 5% stock dividend in November 2003. The market prices and dividends disclosed above have been restated to reflect this stock dividend.

CAPITALIZATION

The following table sets forth our consolidated capitalization as of June 30, 2004, on an actual basis and on a pro forma basis as adjusted to give effect to this offering, assuming an offering price of \$\_\_\_ per share and no exercise of the underwriter's over-allotment option. You should read this information together with our consolidated financial statements and related notes, which are included elsewhere in this prospectus.

	JUNE 30, 2004	
	ACTUAL -----	AS ADJUSTED -----
	(DOLLARS IN THOUSANDS, EXCEPT PER SHARE DATA)	
Long-term debt:		
Borrowings-FHLB	\$11,000	\$15,000
Junior subordinated debentures	\$5,155	\$5,155
	=====	=====
Total Long-term Debt	\$16,155	\$20,155
	=====	=====
Stockholders' equity:		
Common stock, no par value, per share, 5,000,000 shares authorized, 1,835,085 shares outstanding and _____ shares outstanding as adjusted	\$9,913	
Retained earnings	5,547	
Accumulated other comprehensive loss	(419)	(419)
	-----	-----
Total Stockholders' Equity:	\$15,041	
	=====	=====
Total Capitalization	\$31,196	\$
	=====	=====

The company and the bank both meet the capitalization standards applicable to them under federal regulations. The following table sets forth our capital ratios as of June 30, 2004, and as adjusted to give effect, after deducting offering expenses, to the sale of the common stock offered by this prospectus, as well as the minimum required regulatory capital.

	AMOUNT		RATIO		
	ACTUAL: -----	ADJUSTED: -----	ACTUAL: -----	ADJUSTED: -----	MI ---
The company:					
Leverage Capital	\$17,805		7.24%		
Tier 1 - Risk Based	\$17,805		10.84%		

## Edgar Filing: SUSSEX BANCORP - Form SB-2

Total Risk Based	\$19,763	12.03%
The bank:		
Leverage Capital	\$17,255	7.03%
Tier 1 - Risk Based	\$17,255	10.54%
Total Risk Based	\$19,213	11.74%

15

### MANAGEMENT'S DISCUSSION AND ANALYSIS OF FINANCIAL CONDITION AND RESULTS OF OPERATIONS

THE FOLLOWING PRESENTS MANAGEMENT'S DISCUSSION AND ANALYSIS OF OUR FINANCIAL CONDITION AND RESULTS OF OPERATIONS AND SHOULD BE READ IN CONJUNCTION WITH THE FINANCIAL STATEMENTS AND RELATED NOTES INCLUDED ELSEWHERE IN THIS PROSPECTUS. THIS DISCUSSION CONTAINS FORWARD-LOOKING STATEMENTS THAT INVOLVE RISKS AND UNCERTAINTIES. OUR ACTUAL RESULTS COULD DIFFER SIGNIFICANTLY FROM THOSE ANTICIPATED IN THESE FORWARD-LOOKING STATEMENTS AS A RESULT OF VARIOUS FACTORS, INCLUDING THOSE DISCUSSED IN "RISK FACTORS" BEGINNING ON PAGE \_\_\_ AND "SPECIAL NOTE REGARDING FORWARD-LOOKING STATEMENTS" ON PAGE \_\_\_ IN THIS PROSPECTUS. ALL PER SHARE DATA HAS BEEN ADJUSTED TO GIVE RETROACTIVE EFFECT TO THE 5.0% STOCK DIVIDENDS PAID IN JULY 2000 AND NOVEMBER 2003.

#### CRITICAL ACCOUNTING POLICIES

Our accounting policies are fundamental to understanding Management's Discussion and Analysis of Financial Condition and Results of Operations. Our accounting policies are more fully described in Note 1 of the Notes to Consolidated Financial Statements for December 31, 2003 included herein. The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions about future events that affect the amounts reported in our consolidated financial statements and accompanying notes. Since future events and their effect cannot be determined with absolute certainty, actual results may differ from those estimates. Management makes adjustments to its assumptions and judgments when facts and circumstances dictate. The amounts currently estimated by us are subject to change if different assumptions as to the outcome of future events were made. We evaluate our estimates and judgments on an ongoing basis and predicate those estimates and judgments on historical experience and on various other factors that are believed to be reasonable under the circumstances. Management believes the following critical accounting policies encompass the more significant judgments and estimates used in preparation of our consolidated financial statements.

**ALLOWANCE FOR LOAN LOSSES.** The provision for loan losses charged to operating expense reflects the amount deemed appropriate by management to provide for known and inherent losses in the existing loan portfolio. Management's judgment is based on the evaluation of individual loans, past experience, the assessment of current economic conditions, and other relevant factors. Loan losses are charged directly against the allowance for loan losses and recoveries on previously charged-off loans are added to the allowance.

Management uses significant estimates to determine the allowance for loan losses. Consideration is given to a variety of factors in establishing these estimates including current economic conditions, diversification of the loan

## Edgar Filing: SUSSEX BANCORP - Form SB-2

portfolio, delinquency statistics, borrowers' perceived financial and managerial strengths, the adequacy of underlying collateral, if collateral dependent, or present value of future cash flows, and other relevant factors. Since the sufficiency of the allowance for loan losses is dependent, to a great extent on conditions that may be beyond our control, it is possible that management's estimates of the allowances for loan losses and actual results could differ in the near term. In addition, regulatory authorities, as an integral part of their examination, periodically review the allowance for loan losses. They may require additions to the allowance based upon their judgments about information available to them at the time of examination. Future increases to our allowance for loan losses, whether due to unexpected changes in economic conditions or otherwise, would adversely affect our future results of operations.

STOCK BASED COMPENSATION. As permitted by SFAS No. 123, the company accounts for stock-based compensation in accordance with Accounting Principals Board Opinion (APB) No. 25. Under APB No. 25, no compensation expense is recognized in the income statement related to any option granted under the company stock option plans. The pro forma impact to net income and earnings per share that would occur if compensation expense was

16

recognized, based on the estimated fair value of the options on the date of the grant, is disclosed in the notes to the consolidated financial statements. The company intends to continue to account for stock-based compensation in this manner unless there is more specific guidance issued by the Financial Accounting Standards Board or unless a clear consensus develops in the financial services industry on the application of accounting methods.

On March 31, 2004, the Financial Accounting Standards Board issued an Exposure Draft, Share-based Payment, which is a proposed amendment to SFAS No. 123. The Exposure Draft would eliminate the ability to account for share-based compensation transactions using APB Opinion No. 25, and generally would require all share-based payments to employees, including grants of employee stock options, to be recognized as an expense in the income statement at their grant-date fair values. The Financial Accounting Standards Board expects to issues its final standard in the fourth quarter of 2004.

### RESULTS OF OPERATIONS

JUNE 30, 2004 AS COMPARED TO JUNE 30, 2003:

For the six months ended June 30, 2004, net income was \$762 thousand, an increase of \$89 thousand or 13.2% from the \$673 thousand reported for the same period in 2003. Basic earnings per share were \$0.42 for the six months ended June 30, 2004 compared to \$0.38 for the six-month period ended June 30, 2003. Diluted earnings per share were \$0.40 for the six months ended June 30, 2004, an increase from \$0.37 from the first six months of 2003.

The results reflect an increase in net interest income, a result of both increasing interest income and decreasing interest expense, coupled with increases in non-interest income, primarily due to an increase in mortgage banking fees from our residential lending division, partially offset by increases in non-interest expenses associated with additions to staff and higher related salary and benefit expenses.

### INTEREST INCOME

Total interest income increased \$114 thousand, or 4.2%, to \$2.8 million for the quarter ended June 30, 2004 from \$2.7 million the same period in 2003. This

## Edgar Filing: SUSSEX BANCORP - Form SB-2

increase was primarily attributable to an increase of \$12.7 million, or 6.0%, in the average earning assets to \$225.5 million in the second quarter of 2004 from \$212.8 million in the same quarter of 2003. The average yield on earning assets decreased 4 basis points, on a fully taxable equivalent basis, to 5.17% during the second quarter of 2004 from 5.21% in the second quarter of 2003. Interest income on loans increased \$128 thousand, or 6.4% from \$2.0 million in the second quarter 2003 to \$2.2 million during the same period in 2004, while the average balance of total loans receivable increased \$19.5 million, or 15.9%, from \$122.6 million during the second quarter of 2003 to \$142.1 million for the same quarter in 2004. Income from other interest-earning assets decreased by 50.0% to \$24 thousand for the second quarter of 2004 from \$48 thousand in the second quarter in 2003 while the average balance decreased \$6.4 million, or \$41.3%, to \$9.1 million in the second quarter of 2004 from \$15.5 million in the same period of 2003. The interest earned on total securities increased \$10 thousand, or 1.6% to \$624 thousand from \$614 thousand, while the average balance in total securities decreased by \$396 thousand, or 1.0%, to \$74.3 million from \$74.7 million from the second quarter of 2003. The average rate earned on total securities increased by 18 basis points from 3.68% for the quarter ended June 30, 2003 to 3.86% for the period ending June 30, 2004. This average rate increase was accomplished by investing in higher yielding tax-exempt securities. The volume increase in total average earning assets and the shifting of average balances to higher yielding interest-earning assets exceeded the impact of market declines in interest rates, resulting in the increase in interest income for the second quarter of 2004 compared to the second quarter of 2003.

For the six months ended June 30, 2004, interest income, on a fully taxable equivalent basis, increased \$265 thousand, or 4.8%, to \$5.8 million from the \$5.5 million reported for the same period in 2003. During the first six months of 2004 average interest-earning assets increased \$12.0 million to \$222.5 million from \$210.5 million during the same period in 2003. The average balance in the loan portfolio increased \$19.9 million, tax-exempt securities increased \$6.0 million, taxable securities decreased \$6.1 million and the average balance of other interest-earning assets decreased \$7.8 million during the first six months of 2004 over the same period in 2003. As total average

17

interest bearing asset balances increased, the average rate earned decreased by 6 basis points on a fully taxable equivalent basis from 5.29% from the first half of 2003 to 5.23% for the same period of 2004.

### INTEREST EXPENSE

The company's interest expense for the second quarter of 2004 decreased \$58 thousand, or 7.8%, to \$686 thousand from \$744 thousand in the second quarter of 2003. Despite the decline in interest expense, the average balance of interest bearing liabilities increased \$13.3 million, or 7.2% to \$198.3 million during the second quarter of 2004 from \$185.0 million in the same period of 2003. The increase in the average balance of interest bearing liabilities was offset by the reduction in rates, as the average cost of funds declined to 1.39% for the second quarter of 2004 from 1.61% in the second quarter of 2003. Average money market deposits increased \$9.6 million, or 256.19%, while the average rate paid increased 33 basis points from 0.75% in the second quarter of 2003 to 1.08% in the second quarter of 2004. Several large municipal accounts transferred balances from our public fund NOW account to a newly offered public fund money market account. To attract municipal accounts, a higher incentive rate was offered on the public fund money market account. As municipal balances were transferred from NOW accounts, the NOW accounts average balance decreased \$1.0 million, or 2.3%, to \$44.3 million during the second quarter 2004 from \$45.3 million in the second quarter of 2003. The interest expense on NOW accounts

## Edgar Filing: SUSSEX BANCORP - Form SB-2

decreased \$20 thousand from the second quarter of 2003, as the average interest rate paid decreased 17 basis points from 0.61% to 0.44% during the same period. Average borrowed funds and debenture balances decreased \$2.1 million, or 11.5% to \$16.2 million in the second quarter of 2004 from \$18.3 million in the second quarter of 2003, due primarily to the maturity of short-term advances from the Federal Home Loan Bank. At June 30, 2004, the company's borrowed funds consisted of one \$1.0 million FHLB advance due in July 2004 and three convertible notes from the FHLB totaling \$10.0 million due in December 2010. In the third quarter of 2002, the company issued \$5.2 million in junior subordinated debentures. The debentures bear a floating rate of interest, which averaged 4.68% in the second quarter of 2004, down 30 basis points from 4.98% in the second quarter of 2003.

For the six months ended June 30, 2004 interest expense decreased \$163 thousand, or 10.8%, to \$1.4 million from \$1.5 million for the same period last year as average interest-bearing deposit balances increased \$14.3 million, or 8.7% from \$165.6 million for the first six months of 2003 to \$179.9 million for the first half of 2004. The average rate paid on total interest-bearing deposits has decreased by 25 basis points from 1.33% for the first six months of 2003 to 1.08% for the same period in 2004. The company's borrowed funds decreased \$2.8 million, or 20.2%, from \$13.8 million during the first six months of 2003 to \$11.0 million for the first half of 2004. The junior subordinated debentures have an average deconsolidated balance of \$5.2 million and an average rate of 4.64% during the first six months of 2004, compared to an average rate of 5.01% for the first six months of 2003. The average rate paid on total interest bearing liabilities decreased 27 basis points from 1.66% in the first six months of 2003 to 1.39% during the same period in 2004. With the decline in market rates, the decrease in the average cost of funds exceeded the increase in the average balance of total interest-bearing liabilities.

The following table presents, on a fully taxable equivalent basis, a summary of the company's interest-earning assets and their average yields, and interest-bearing liabilities and their average costs and shareholders' equity for the six months ended June 30, 2004 and 2003. The average balance of loans includes non-accrual loans, and associated yields include loan fees, which are considered adjustment to yields.

(dollars in thousands)	Six Months Ended June 30,				2003
	2004				
Earning Assets:	Average Balance	Interest (1)	Average Rate (2)	Average Balance	Interere
<hr/>					
Securities:					
Tax exempt (3)	\$22,172	\$589	5.34%	\$16,191	
Taxable	52,349	885	3.40%	58,475	
<hr/>					
Total securities	74,521	1,474	4.00%	74,666	
Total loans receivable (4)	138,719	4,262	6.18%	118,822	
<hr/>					
Total earning assets	222,495	\$5,784	5.23%	210,517	\$

Edgar Filing: SUSSEX BANCORP - Form SB-2

Non-interest earning assets	24,527			21,191
Allowance for loan losses	(1,842)			(1,472)
-----				
Total Assets	\$245,180			\$230,236
=====				

Sources of Funds:

Interest bearing deposits:

NOW	\$47,066	\$107	0.46%	\$44,059
Money market	8,784	42	0.97%	4,302
Savings	66,097	215	0.65%	63,938
Time	57,941	603	2.09%	53,264
-----				

Total interest bearing deposits	179,888	967	1.08%	165,563
Borrowed funds	11,000	265	4.77%	13,779
Junior subordinated debentures	5,155	121	4.64%	5,000
-----				

Total interest bearing liabilities	196,043	\$1,353	1.39%	184,342
-----				

Non-interest bearing liabilities:

Demand deposits	31,826			29,680
Other liabilities	2,159			2,296
-----				

Total non-interest bearing liabilities	33,985			31,976
Stockholders' equity	15,152			13,918
-----				

Total Liabilities and Stockholders' Equity	\$245,180			\$230,236
=====				

Net Interest Income and Margin (5)		\$4,431	4.01%	
=====				

- (1) Includes loan fee income
- (2) Average rates on securities are calculated on amortized costs
- (3) Full taxable equivalent basis, using a 39% effective tax rate and adjusted for "TEFRA" disallowance
- (4) Loans outstanding include non-accrual loans
- (5) Represents the difference between interest earned and interest paid, divided by average total interest-earning assets

NET INTEREST INCOME

On a fully taxable equivalent basis, the net interest income for the second quarter of 2004 increased \$189 thousand, or 6.4%, over the same period last year. This increase was largely the result of the rate for total interest bearing liabilities decreasing 22 basis points to 1.39% in the second quarter of 2004 from 1.61% in the same period of 2003, as the yield on total earning assets decreased only 4 basis points during the same two second quarterly periods. The increase in the volume of interest-bearing liabilities also exceeded the increase in the volume of interest earning assets by \$640 thousand. The net interest margin increased, on a fully taxable equivalent basis, by 13 basis points to 3.94% in the second quarter of 2004 compared to 3.81% the year earlier.

Net interest income for the six months ended June 30, 2004, on a fully taxable equivalent basis, increased \$428 thousand, or 10.7%, over the same period last year. The net interest margin increased, on a fully taxable equivalent basis, 18 basis points from 3.83% for the first six months of 2003 to 4.01% for the first half of 2004. Comparing the first six months of 2003 to the first six months of



Edgar Filing: SUSSEX BANCORP - Form SB-2

2004, the increase in the net interest margin was more a component of rate than of volume, as the average rate paid on interest bearing liabilities decreased 27 basis points and the average rate earned on interest earning assets decreased only 6 basis points.

The following table reflects the impact on net interest income of changes in the volume of earning assets and interest bearing liabilities and changes in rates earned and paid by the Company on such assets and liabilities. For purposes of this table, nonaccrual loans have been included in the average loan balance.

19

(DOLLARS IN THOUSANDS)	JUNE 30, 2004 V. 2003 INCREASE (DECREASE) DUE TO CHANGES IN:			SIX MONTHS ENDED		JUNE 30, 2004
	RATE	VOLUME	RATE/ VOLUME	TOTAL	RATE	VOLUME
<b>Interest-earning assets:</b>						
Total loans	\$ (350)	\$ 665	\$ (54)	\$ 291	\$ (271)	\$ 457
Securities (1)	35	(3)	-	32	(280)	616
Other interest-earning assets	(18)	(285)	8	(58)	(83)	(138)
Total net change in income on interest-earning assets	(303)	614	(46)	265	(634)	935
<b>Interest-bearing liabilities:</b>						
Total deposits	(205)	95	(18)	(128)	(518)	112
Borrowings	37	(60)	(7)	(30)	(35)	94
Junior subordinated debentures	(9)	4	-	(5)	-	-
Total net change in expense on interest-bearing liabilities	(177)	39	(25)	(163)	(553)	206
Change in net interest income	\$ (126)	\$ 575	\$ (21)	\$ 428	\$ (81)	\$ 729

- (1) Fully taxable equivalent basis, using 39% effective tax rate and adjusted for TEFRA disallowance.

PROVISION FOR LOAN LOSSES

For the three months ended June 30, 2004 the provision for loan losses was \$105 thousand compared to \$120 thousand for the quarter ended June 30, 2003, a decline of \$15 thousand or 12.5%. The provision for loan losses was \$253 thousand for the six months ended June 30, 2004 as compared to \$245 thousand for the same period last year, an increase of \$8 thousand or 3.31%. The provision for loan losses reflects management's judgment concerning the risks inherent in the company's existing loan portfolio and the size of the allowance necessary to absorb the risks, as well as the average balance of the portfolio over both periods. Management reviews the adequacy of its allowance on an ongoing basis and will provide additional provisions, as management may deem necessary.

NON-INTEREST INCOME

For the second quarter of 2004, total non-interest income increased \$145 thousand, or 14.2%, to \$1.2 million in the current quarter from \$1.0 million in the same period in 2003. The majority of this increase is attributed to the company's new residential lending division which began operation in the third quarter of 2003. In the second quarter of 2004 mortgage banking fees were \$161 thousand compared to no mortgage banking fee income reported in the second quarter of 2003. Insurance commissions and fee income increased \$81 thousand, or 15.5%, from \$523 thousand in the second quarter of 2003 to \$604 thousand in the quarter ended June 30, 2004. This increase was largely due to increases in new business and a stronger sales force.

20

For the six months ended June 30, 2004, non-interest income increased \$300 thousand, or 14.9%, to \$2.3 million in the current year from \$2.0 million in the same period in 2003. Most of this increase is from the company's new residential lending division. Mortgage banking fees were \$326 thousand for the first half of 2004, compared to \$44 thousand for the same period in 2003. Insurance commissions increased \$83 thousand during the first six months of 2004 compared to 2003. Other income increased \$43 thousand, or 34.4%, from \$125 thousand during the first six months of 2003 to \$168 thousand for the six months ended June 30, 2004. Of this increase, \$36 thousand is from income recorded on a bank owned life insurance policy purchased in January of 2004. All other categories of non-interest income showed minor fluctuations. In the first six months of 2003, a \$63 thousand gain on the sale of foreclosed real estate and a \$24 thousand gain on the sale of loans held for sale were recorded, while there were no similar gains during the first six months of 2004.

NON-INTEREST EXPENSE

For the quarter ended June 30, 2004, non-interest expense was \$2.6 million, an increase of \$276 thousand, or 11.7%, from \$2.4 million for the six months ended June 30, 2003. This increase is attributed to the increase in the company's salaries and employee benefits of \$173 thousand, or 12.9%, for the addition of ten full time equivalent employees and commissions paid on the residential mortgage banking activity. Occupancy expense has increased \$59 thousand, or 40.0%, from second quarter of 2003 to the same period in 2004, due to a new lease agreement for administrative and operations office space at Sterling Plaza, Franklin, New Jersey, which is being rented to accommodate the company's

## Edgar Filing: SUSSEX BANCORP - Form SB-2

growth and expansion needs. Furniture and equipment expense has increased \$15 thousand from the second quarter of 2003 to the same period in 2004 from the purchase of computer hardware and software made in connection with a major hardware upgrade and system conversion in May of 2004.

For the six months ended June 30, 2004, non-interest expense increased \$547 thousand, or 11.6%, to \$5.3 million in the current year, from \$4.7 million the first six months of 2003. Salaries and employee benefits increased \$463 thousand, or 17.6%, relating to general staff increases and costs associated with an increased number of commission based employees. The other major non-interest expense increase for the first six months of 2004 over the same period in 2003 was an increase of \$90 thousand for the lease and occupancy of new administrative offices at Sterling Plaza in Franklin, New Jersey.

### INCOME TAXES

Income tax expense increased \$25 thousand to \$152 thousand (28% effective tax rate) for the three months ended, June 30, 2004 compared to \$127 thousand (26% effective tax) rate for the same period in 2003. Income taxes increased \$47 thousand for the six months ended June 30, 2004 to \$287 thousand (27% effective tax rate) as compared to \$240 thousand (26% effective tax rate) for the six months ended June 30, 2003. These increases in income taxes resulted from an increase in income before taxes for the three and six month periods ended June 30, 2004 compared to the same periods ended June 30, 2003.

### DECEMBER 31, 2003 AS COMPARED TO DECEMBER 31, 2002:

For the year ended December 31, 2003, the company's net income was \$1,441,000, an increase of \$285 thousand, or 24.7%, over the \$1,156,000 earned in 2002. Basic net income per share, as adjusted for the 2003 5% stock dividend, was \$0.80 for 2003, compared to basic net income per share of \$0.66 in 2002. Diluted net income per share for 2003 was \$0.78, compared to diluted net income per share of \$0.64, in 2002. The change in per share earnings reflects an increase in net income partially offset by an increased number of average shares outstanding during 2003, as the company's weighted average basic shares outstanding increased to 1,790,142 from 1,748,102.

The company's results for 2003 were affected by increases of \$587,000 in net interest income and \$811,000 in non-interest income, partially offset by an increase of \$1,029,000 in total other expenses, and \$105,000 in provision for loan losses.

The results reflect an increase in net interest income, a result of both increasing interest income and decreasing interest expense, coupled with increases in non-interest income primarily due to an increase in mortgage banking

21

fees from our residential lending division, partially offset by increases in non-interest expenses associated with additions to staff and higher related salary and benefit expenses.

### COMPARATIVE AVERAGE BALANCES AND AVERAGE INTEREST RATES

The following table reflects the components of the company's daily average balances for the years ended December 31, 2003, 2002 and 2001 and the sixth month periods ending June 30, 2004 and June 30, 2003 and presents the daily average interest rates earned on assets and the daily average interest rates paid on liabilities for such periods and the company's net interest income and

Edgar Filing: SUSSEX BANCORP - Form SB-2

net interest margin. Rates are computed on a tax-equivalent basis.

(dollars in thousands)	2003			Year Ended December 31, 2002		
	Average Balance	Interest (1)	Average Rate (2)	Average Balance	Interest (1)	Average Rate (2)
<b>Earning Assets:</b>						
<b>Securities:</b>						
Tax exempt (3)	\$18,903	\$1,049	5.55%	\$12,523	\$686	5.48%
Taxable	56,733	1,783	3.14%	45,838	2,127	4.64%
Total securities	75,636	2,832	3.74%	58,361	2,813	4.82%
<b>Taxable loans: (net of unearned income)</b>						
Mortgage and construction	77,754	5,207	6.70%	63,113	4,598	7.29%
Commercial	17,538	1,004	5.72%	12,410	793	6.39%
Consumer	28,873	1,882	6.52%	32,696	2,343	7.17%
Total loans receivable (4)	124,165	8,093	6.52%	108,219	7,734	7.15%
Other interest-earning assets	13,099	156	1.19%	30,045	505	1.68%
Total earning assets	212,900	\$11,081	5.20%	196,625	\$11,052	5.62%
Non-interest earning assets	21,697			19,553		
Allowance for loan losses	(1,570)			(1,281)		
Total Assets	\$233,027			\$214,897		
<b>Sources of Funds:</b>						
<b>Interest bearing deposits:</b>						
NOW	\$45,965	\$249	0.54%	\$34,829	\$282	0.81%
Money market	3,970	28	0.72%	4,272	42	0.98%
Savings	64,831	511	0.79%	61,405	777	1.27%
Time	53,146	1,251	2.35%	57,186	1,750	3.06%
Total interest bearing deposits	167,912	2,039	1.21%	157,692	2,851	1.81%
Borrowed funds	12,772	573	4.49%	12,192	553	4.54%
Capital debentures	5,000	248	4.96%	2,383	132	5.54%
Total interest bearing liabilities	185,684	\$2,860	1.54%	172,267	\$3,536	2.05%
<b>Non-interest bearing liabilities:</b>						
Demand deposits	31,112			27,469		
Other liabilities	2,196			2,395		
Total non-interest bearing liabilities	33,308			29,864		
Stockholders' equity	14,035			12,766		
Total Liabilities and Stockholders' Equity	\$233,027			\$214,897		

Edgar Filing: SUSSEX BANCORP - Form SB-2

Net Interest Income and Margin (5)	\$8,221	3.86%	\$7,516	3.82%
=====	=====	=====	=====	=====

- (1) Includes loan fee income
- (2) Average rates on securities are calculated on amortized costs
- (3) Full taxable equivalent basis, using a 39% effective tax rate and adjusted for "TEFRA" disallowance
- (4) Loans outstanding include non-accrual loans
- (5) Represents the difference between interest earned and interest paid, divided by average total interest-earning assets

NET INTEREST INCOME

Net interest income is the difference between interest and fees on loans and other interest-earning assets and interest paid on interest-bearing liabilities. Net interest income is directly affected by changes in volume and mix of interest-earning assets and interest-bearing liabilities that support those assets, as well as changing interest rates when differences exist in repricing dates of assets and liabilities.

Net interest income, on a fully taxable equivalent basis (a 39% tax rate), increased by \$705 thousand, or 9.4% in 2003 to \$8.2 million compared to \$7.5 million in 2002. Total interest income, on a fully taxable equivalent basis, increased by \$29 thousand to remain at \$11.1 million for the years ended December 31, 2003 and 2002 as the rate earned on average earning assets declined by 42 basis points to 5.20% for the year ended December 31, 2003 from 5.62% for the prior year. Average earning assets increased by \$16.3 million, or 8.3% to \$212.9 million from \$196.6 million for the year ended December 31, 2002, partially offsetting the decline in rates. Interest expense decreased by \$676 thousand, or 19.1% to \$2.9 million from \$3.5 million for the year ended December 31, 2002 as a result of declines in market rates of interest. The average rate paid on interest bearing liabilities declined by 51 basis points to 1.54% for the current year from 2.05% for the year ended December 31, 2002. The decrease in rate on both earning assets and interest bearing liabilities reflects the stable rate environment that occurred during 2003, as the Federal Reserve kept interest rates at their current levels and assets and liabilities repriced to those levels.

Interest income on total loans increased from \$7.7 million in 2002 to \$8.1 million in 2003, an increase of \$359 thousand or 4.7%. Average loans increased by \$15.9 million, or 14.7% to \$124.2 million from \$108.2 million for the year ended December 31, 2002, offset by a decrease in the average rate earned to 6.52% for the year ended December 31, 2003 from 7.15% for the prior year. As discussed above, the low rate environment in 2003 caused the decline in yield on the loan portfolio, as older, higher rate loans were replaced by new loans bearing the current low rates.

Total interest income on securities, on a fully taxable equivalent basis, increased by \$19 thousand to remain at \$2.8 million for both years ended December 31, 2003 and 2002, as the increase in the average balance of investment securities was offset by a reduction in yield on the portfolio. The rate environment continued to remain low in the mortgage backed securities market with consumers taking advantage of refinancing opportunities. Higher rate mortgage backed securities during 2003 continued to pre-pay due to the low rate environment. The average yield on tax-exempt securities increased by 7 basis points, which was offset by a decrease of 150 basis points earned on taxable investment securities. The yield on the total securities portfolio fell to 3.74%

## Edgar Filing: SUSSEX BANCORP - Form SB-2

in the current year from 4.82% for the year ended December 31, 2002.

Interest income on other interest-earning assets, primarily federal funds sold and, to a lesser extent, interest bearing deposits in other financial institutions, decreased by \$349 thousand, or 69.1% to \$156,000 from \$505,000. The decrease primarily occurred due to the company's average balance in federal funds sold decreasing by \$14.2 million to \$9.6 million for the year 2003 compared to \$23.8 million in 2002 and a 51 basis point decrease in the average yield on federal funds sold during the same periods.

Total interest expense decreased from \$3.5 million in 2002 to \$2.9 million for 2003, a decrease of \$676 thousand or 19.1%. The decrease is attributable to the company's ability to lower the interest rate paid on its liabilities to lower current rates and a continued change in the company's deposit mix toward demand and NOW accounts and away from time deposits. During 2003, the company's average interest-bearing liabilities increased by \$13.4 million, or 7.8% to \$185.7 million compared to \$172.3 million in 2002. The increase in deposits occurred due to the company's continued focus on low cost demand and NOW accounts. Average NOW deposits increased by \$11.1 million to \$46.0 million from \$34.9 million, while the yield on NOW accounts declined to .54% in 2003 from .81%

23

in 2002. Savings deposits increased by \$3.4 million to \$64.8 million from \$61.4 million, while the yield on savings deposits declined to .79% in 2003 from 1.27% in 2002. The average balance of time deposits decreased by \$4.0 million to \$53.1 million in 2003 from \$57.1 million in 2002, while the yield on time deposits declined to 2.35% in 2003 from 3.06% in 2002, a decrease of 71 basis points. The average rate paid on all the company's interest bearing liabilities decreased to 1.54% in 2003 compared to 2.05% in 2002. This reflects the continued decline in market rates during 2003. In addition, the company's average non-interest bearing deposits increased by \$3.6 million, or 13.3% in 2003 from year end 2002.

The net interest margin was 3.86%, an increase from the net interest margin of 3.82% in 2002 reflecting a 41 basis point decrease in yield on total earning assets from 5.62% in 2002 to 5.21% in 2003, compared to a 51 basis point decline in rate on total interest bearing liabilities.

The following table reflects the relative impact on net interest income of changes in the volume of earning assets and interest-bearing liabilities and changes in rates earned and paid by the company on such assets and liabilities. For purposes of this table, non-accrual loans have been included in the average loan balance.

(DOLLARS IN THOUSANDS)	DECEMBER 31, 2003 V. 2002			YEARS ENDED	
	INCREASE (DECREASE) DUE TO CHANGES IN:			TOTAL	RATE
	RATE	VOLUME	VOLUME	RATE/ -----	RATE
	-----	-----	-----	-----	-----
Interest-earning assets:					
Total loans	\$ (666)	\$ 1,119	\$ (94)	\$ 359	\$ (719)

## Edgar Filing: SUSSEX BANCORP - Form SB-2

Securities (1)	(628)	833	(186)	19	(376)
Other interest-earning assets	(147)	(285)	83	(349)	(562)
	-----	-----	-----	-----	-----
Total net change in income on interest-earning assets	(1,441)	1,667	(197)	29	(1,657)
	-----	-----	-----	-----	-----
Interest-bearing liabilities:					
Total deposits	(802)	6	(16)	(812)	(2,331)
Borrowings	(6)	26	-	20	(48)
Junior subordinated debentures	(14)	145	(15)	116	-
	-----	-----	-----	-----	-----
Total net change in expense on interest-bearing liabilities	(822)	177	(31)	(676)	(2,379)
	-----	-----	-----	-----	-----
Change in net interest income	\$ (619)	\$ 1,490	\$ (166)	\$ 705	\$ 722
	-----	-----	-----	-----	-----

(1) Fully taxable equivalent basis, using 39% effective tax rate and adjusted for TEFRA disallowance.

### PROVISION FOR LOAN LOSSES

The provision for loan losses in 2003 was \$405 thousand compared to a provision of \$300 thousand in 2002, an increase of \$105 thousand or 35.0%. The increase reflects growth in the company's loan portfolio of \$21.0 million

24

for the year ended December 31, 2003, as well as management's view of the potential impact of the economy on the portfolio. See discussion on allowance for loan losses.

### NON-INTEREST INCOME

The company's non-interest income is primarily generated through insurance commission income earned through the operation of Tri-State, service charges on deposit accounts, ATM and debit card fees and mortgage banking fees.

The company's non-interest income increased by \$811 thousand, or 24.6%, to \$4.1 million for the year ended December 31, 2003 from \$3.3 million for the prior year. The increase in non interest income included an increase of \$374 thousand in commission income from Tri-State, \$110 thousand in service charges on deposit accounts, and \$133 thousand from net realized gain on sale of securities. With the addition of the real estate lending division, mortgage banking fee income increased by \$199 thousand.

### NON-INTEREST EXPENSE

Total non-interest expense increased from \$8.6 million in 2002 to \$9.7 million in 2003, an increase of \$1 million, or 11.9%. The increase in non-interest expense reflects operating expenses associated with Tri-State, which are

## Edgar Filing: SUSSEX BANCORP - Form SB-2

primarily volume driven based on the amount of premium income, as well as other expenses associated with the company's continued growth. In 2003, salaries and employee benefits, the largest component of non-interest-expense, increased by \$838 thousand or 18.1%. This increase reflects customary increases for the bank's and Tri-State's existing staff and increased staffing needs associated with the company's growth. In addition, all other expenses increased by \$191 thousand reflecting the company's growth and associated costs.

### INCOME TAX EXPENSE

The company's income tax provision, which includes both federal and state taxes, was \$505 thousand and \$526 thousand for the years ended December 31, 2003 and 2002, respectively. The decrease in the tax provision was due to increased tax-exempt income.

### FINANCIAL CONDITION

JUNE 30, 2004 AS COMPARED TO DECEMBER 31, 2003; DECEMBER 31, 2003 COMPARED TO DECEMBER 31, 2002:

Total assets increased to \$251.1 million at June 30, 2004, a \$10.5 million or 4.4% increase from total assets of \$240.6 million at December 31, 2003. Increases in total assets include increases of \$9.7 million in net loans, \$1.9 million in cash and cash equivalents and \$3.0 million in other assets, partially offset by a \$1.8 million reduction in securities available for sale and a \$3.0 million decline in interest bearing time deposits with other banks. Asset increases were financed through an increase in total deposits of \$9.7 million or 4.7% from \$207.7 million at year-end 2003 to \$217.4 million at June 30, 2004. Total stockholder's equity increased \$137 thousand from \$14.9 million at December 31, 2003 to \$15.0 million at June 30, 2004. Due to the decline in the fair value of the available for sale investment portfolio during the first half of 2004, accumulated other comprehensive income decreased \$667 thousand from \$248 thousand on December 31, 2003 to an accumulated other comprehensive loss of \$419 thousand at June 30, 2004.

At December 31, 2003, the company had total assets of \$240.6 million compared to total assets of \$225.9 million at December 31, 2002, an increase of \$14.7 million, or 6.5%. Net loans increased to \$132.6 million at December 31, 2003 from \$112.1 million at December 31, 2002. Total deposits increased to \$207.7 million at December 31, 2003 from \$189.9 million at December 31, 2002.

25

### LOANS

The loan portfolio comprises the largest part of the company's earning assets. Total loans at June 30, 2004 increased \$9.9 million, or 7.4% to \$144.3 million from \$134.4 million at year-end 2003. During the six-month period ending June 30, 2004, new originations have exceeded payoffs both through scheduled maturities and prepayments. The company continues to see significant prepayment activity as borrowers seek to refinance loans in the current low interest rate environment. The company is emphasizing the origination of commercial, industrial, and non-residential real estate loans to increase the yield in its loan portfolio and reduce its dependence on loans secured by 1-4 family properties. The company has also increased its activity in the loan participation market. The majority of the originated and sold participations are commercial real estate related loans which exceed the company's legal lending limit. The balance in non-residential real estate loans increased \$5.5 million, or 9.3% from \$59.2 million at December 31, 2003 to \$64.7 million on June 30, 2004, construction and land development loans increased \$4.0 million, or 4.8%



Edgar Filing: SUSSEX BANCORP - Form SB-2

loans secured by farmland increased \$2.2 million, or 20.2% and commercial and industrial loans increased \$1.8 million over the same six-month period. Residential 1-4 family real estate loans have decreased \$3.6 million from December 31, 2003 to June 30, 2004 as residential mortgage applicants are being referred to our residential mortgage division for third party processing.

Loans, net of the allowance for loan losses and deferred loan fees, increased from \$112.1 million at December 31, 2002 to \$132.6 million at December 31, 2003, an increase of \$20.6 million, or 18.4%. The increase in the company's loan portfolio during 2003 was concentrated in loans secured by non-residential mortgages and other commercial loans. Loans secured by commercial properties increased by \$18.1 million, or 44.2%, to \$59.2 million at December 31, 2003 from \$41.0 million at December 31, 2002. Commercial and industrial loans increased by \$1.4 million, or 12.8%, to \$12.4 million at December 31, 2003 from \$11.0 million at December 31, 2002. Loans secured by 1-4 family residential properties decreased by \$2.9 million to \$46.6 million at December 31, 2003 from \$49.5 million at December 21, 2002, representing 34.7% of the loan portfolio. This decrease reflects the flat rate environment that we are currently experiencing, as prepayments exceed new loan origination held in portfolio.

The increase in loans was funded during 2003 by an increase in the company's demand deposits, NOW deposits and savings deposits, as well as a reduction in federal funds sold. The end of year loan to deposit ratios for 2003 and 2002 were 64.7% and 59.7%, respectively.

The following table summarizes the composition of the company's loan portfolio by type for each of the periods presented.

(dollars in thousands)	June 30,		December 31,	
	2004	2003	2003	2002
Commercial and industrial loans	\$14,215	\$11,159	\$12,392	\$10,985
Non-residential real estate loans	64,658	53,411	59,182	41,035
One to four family residential property loans	42,943	48,530	46,587	49,517
Construction and land development loans	12,703	5,787	8,656	8,310
Consumer loans	1,535	1,696	1,430	2,189
Other loans	8,297	5,041	6,114	1,335
<b>Total gross loans</b>	<b>\$144,351</b>	<b>\$125,624</b>	<b>\$134,361</b>	<b>\$113,371</b>

The maturity ranges of the loan portfolio and the amounts of loans with predetermined interest rates and floating rates in each maturity range, as of June 30, 2004 and December 31, 2003, are presented in the following table.

Edgar Filing: SUSSEX BANCORP - Form SB-2

(dollars in thousands)	Due Under One Year	Due 1-5 Years	Due Over Five Years
-----			
Real estate:			
Commercial mortgage	\$6,706	\$5,056	\$52,896
Construction and land development	7,177	5,212	314
Residential mortgage	1,165	7,448	34,330
-----			
Total real estate	15,048	17,716	87,540
Commercial	4,286	6,850	3,079
Consumer	814	1,105	7,913
-----			
Total loans	\$20,148	\$25,671	\$98,532
=====			
Interest rates:			
Predetermined	5,307	15,295	49,756
Floating	14,841	10,376	48,776
-----			
Total loans	\$20,148	\$25,671	\$98,532
=====			

December 31, 2003

(dollars in thousands)	Due Under One Year	Due 1-5 Years	Due Over Five Years
-----			
Real estate:			
Commercial mortgage	\$5,521	\$2,493	\$51,168
Construction and land development	1,421	2,036	5,199
Residential mortgage	8,619	16,937	21,031
-----			
Total real estate	15,561	21,466	77,398
Commercial	5,896	3,264	3,232
Consumer	1,207	2,060	4,277
-----			
Total loans	\$22,664	\$26,790	\$84,907
=====			
Interest rates:			
Predetermined	7,932	16,248	35,694
Floating	14,732	10,542	49,213
-----			
Total loans	\$22,664	\$26,790	\$84,907
=====			

SECURITIES

The company's securities portfolio is comprised of securities that not only provide interest income, including tax-exempt income, but also provide a source of liquidity (as all securities are classified as available for sale, as discussed below), diversify the earning assets portfolio, allow for management of interest rate risk, and provide collateral for public fund deposits and borrowings. The portfolio is composed primarily of obligations of U.S. Government agencies and government sponsored entities, including collateralized mortgage obligations issued by such agencies and entities, and tax-exempt municipal bonds.

Edgar Filing: SUSSEX BANCORP - Form SB-2

The company has no securities classified as held to maturity or as trading securities. Securities not classified as securities held to maturity or trading securities are classified as securities available for sale, and are stated at fair

27

value. Unrealized gains and losses on securities available for sale are excluded from results of operations, and are reported as a separate component to stockholders' equity, net of taxes. Securities classified as available for sale include securities that may be sold in response to changes to interest rates, changes in prepayment risk, the need to increase regulatory capital or other similar requirements. Management determines the appropriate classification of securities at the time of purchase. At both June 30, 2004 and December 31, 2003, all of the company's securities were classified as available for sale.

Securities, available for sale at fair value, decreased \$1.8 million, or 2.4% from \$76.5 million at year-end 2003 to \$74.8 million at June 30, 2004. The company purchased \$13.8 million in new securities in the first six months of 2004 and \$14.1 million in available for sale securities matured, were called and were repaid. There was a \$1.1 million increase in unrealized losses in the available for sale portfolio and \$352 thousand in net amortization expenses recorded during the first six months of 2004.

The company's securities increased by \$3.8 million, or 5.2% from \$72.7 million at December 31, 2002 to \$76.5 million at December 31, 2003. The net increase in securities at December 31, 2003 was due to the company investing \$56.1 million in new purchases offsetting \$45.9 million in called securities, scheduled maturities and pay-downs, as well as \$4.9 million in securities sales. Year-end balances increased in state and political tax-exempt securities by \$5.8 million to \$21.5 million.

The following table shows the carrying value of the company's security portfolio at each of the periods presented. Securities available for sale are stated at their fair value.

(dollars in thousands)	June 30,		December 31,	
-----	2004	2003	2003	2002
-----			-----	
Available for sale	2004	2003	2003	2002
-----			-----	
U.S. Treasury securities	\$ -	\$ -	\$ -	\$ -
U.S. Government agency	13,968	13,363	14,658	13,612
State and political				
subdivisions	21,228	19,072	21,542	15,785
Mortgage-backed securities	35,299	33,120	34,972	35,554
Corporate securities	3,389	8,257	4,479	6,886
Equity securities	875	897	894	883
-----			-----	
Total available for sale	\$74,759	\$74,709	\$76,545	\$72,720
=====			=====	

The contractual maturity distribution and weighted average yield of the company's securities portfolio at December 31, 2003 are summarized in the following table. Securities available for sale are carried at amortized cost in

## Edgar Filing: SUSSEX BANCORP - Form SB-2

the table for purposes of calculating the weighted average yield received on such securities. Weighted average yield is calculated by dividing income within each maturity range by the outstanding amount of the related investment and has not been tax-effected on the tax-exempt obligations.

June 30, 2004 (dollars in thousands)	Due under 1 Year		Due 1-5 Years		Due 5-10 Years	
	Amount	Yield	Amount	Yield	Amount	Yield
-----						
Available for sale:						
U.S. Government agency	\$1,000	6.62%	\$12,093	2.45%	\$998	2.53%
State and political subdivisions	728	1.79%	517	4.23%	3,450	3.78%
Mortgage-backed securities	-	0.00%	471	3.74%	11,519	3.54%
Corporate securities	1,257	6.00%	2,032	6.05%		
Equity securities						
-----						
Total available for sale	\$2,985	5.18%	\$15,113	2.89%	\$15,967	3.53%
=====						

28

December 31, 2003 (dollars in thousands)	Due under 1 Year		Due 1-5 Years		Due 5-10 Years	
	Amount	Yield	Amount	Yield	Amount	Yield
-----						
Available for sale:						
U.S. Government agency	\$1,499	6.63%	\$11,370	2.13%	\$1,782	2.07%
State and political subdivisions	755	1.80%	-	-	2,865	3.85%
Mortgage-backed securities	-	-	374	3.64%	9,408	3.50%
Corporate securities	1,756	4.56%	2,555	6.16%	-	-
Equity securities	-	-	-	-	-	-
-----						
Total available for sale	\$4,010	4.81%	\$14,299	2.89%	\$14,055	3.39%
=====						

The company also holds \$760,000 in Federal Home Loan Bank of New York stock that it does not consider an investment security. Ownership of this restricted stock is required for membership in the Federal Home Loan Bank of New York.

### CASH AND CASH EQUIVALENTS

Federal funds sold increased by \$795 thousand or 18.9% to \$5.0 million at June 30, 2004 from \$4.2 million on December 31, 2003. Cash and due from banks increased from \$11.3 million at year end to \$12.4 million at June 30, 2004. During the first six months of 2004, these funds were provided by the increase in total deposits and have been used to fund increased loan demand.

The company's cash and cash equivalents decreased by \$10.6 million, or 40.6% for the year ended December 31, 2003, to \$15.5 million from \$26.1 million at December 31, 2002. The decrease reflects the company's reduction in federal funds sold balance, as these funds were used to fund loan demand and purchase investment securities.

## Edgar Filing: SUSSEX BANCORP - Form SB-2

### PREMISES AND EQUIPMENT; OTHER ASSETS

Premises and equipment increased by \$820 thousand, or 17.6%, from \$4.7 million at December 31, 2003 to \$5.5 million on June 30, 2004. This increase was due to a renovation project at the main office location in Franklin, NJ, leasehold improvements at the company's new administrative and operations facility and the company's purchase of new computer hardware and software attributed to a network upgrade and system conversion. Other assets increased from \$3.7 million on December 31, 2003 to \$6.7 million on June 30, 2004. This \$3.0 million increase was generated from the purchase of a \$1.5 million bank owned life insurance policy in January of 2004, the prepayment of the company's insurance policies and receivable and deferred tax asset balances increasing during this six-month period.

### DEPOSITS

Total deposits increased \$9.7 million, or 4.7%, to \$217.4 million during the first six months of 2004 from \$207.7 million at December 31, 2003. Non-interest bearing deposits increased \$4.0 million, or 12.6% to \$35.7 million at June 30, 2004 from \$31.7 million at December 31, 2003, interest-bearing and savings deposits increased \$6.4 million, or 5.3%, and total time deposits decreased \$634 thousand, from December 31, 2003 to June 30, 2004. Non-interest bearing business and business NOW deposit balances increased \$3.3 million, or 15.5% from December 31, 2003 to June 30, 2004 and non-core IOLTA and public fund account balances have recorded a \$5.9 million, or 25.0% increase in balances in the first six months of 2004. Management continues to monitor the shift in deposits through its Asset/Liability Committee.

29

Total average deposits increased \$13.9 million from \$185.1 million at year-end 2002 to \$199.0 million at year-end 2003, a 7.5% increase. Average savings, NOW and money market accounts increased to \$114.8 million, an increase of \$14.3 million, or 14.2% from \$100.5 million at year-end 2002. Average time deposits decreased to \$53.1 million compared to \$57.2 million at year-end 2002. The increase primarily in savings and interest bearing transaction deposits reflects the company's continued offering of low cost accounts through a marketing program. The company also continues to actively bid on municipal deposits along with its efforts to cultivate commercial deposit relationships with its commercial loan customers.

The average balances and weighted average weights paid on deposits for the six month periods ending June 30, 2004 and June 30, 2003 are presented below.

	FOR THE SIX MONTHS END		
	2004 AVERAGE		
(DOLLARS IN THOUSANDS)	BALANCE	RATE	B
DEMAND, NON-INTEREST BEARING	\$31,826	--	
NOW ACCOUNTS	47,066	0.46%	
MONEY MARKET ACCOUNTS	8,784	0.97%	
SAVINGS	66,097	0.65%	

Edgar Filing: SUSSEX BANCORP - Form SB-2

TIME 57,941 2.09%

-----  
TOTAL DEPOSITS: \$211,714 \$

The average balances and weighted average rates paid on deposits for 2003, 2002 and 2001 are presented below:

(DOLLARS IN THOUSANDS)	2003 AVERAGE		2002 AVERAGE	
	BALANCE	RATE	BALANCE	RATE
DEMAND, NON-INTEREST BEARING	\$31,112	--	\$27,469	--
NOW ACCOUNTS	45,965	0.54%	34,829	0.81%
MONEY MARKET ACCOUNTS	3,970	0.72%	4,272	0.98%
SAVINGS	64,831	0.79%	61,405	1.27%
TIME	53,146	2.35%	57,186	3.06%
TOTAL DEPOSITS:	\$199,024		\$185,161	

The remaining maturity for certificates of deposit rates paid on deposits of \$100,000 or more as of June 30, 2004 and as of December 31, 2003 is presented in the following table.

(DOLLARS IN THOUSANDS)	JUNE 30, 2004	DECEMBER 31, 2003
3 MONTHS OF LESS	\$3,947	\$5,245
3 TO 6 MONTHS	876	1,101
6 TO 12 MONTHS	3,589	1,986
OVER 12 MONTHS	3,140	3,689
TOTAL:	\$11,552	\$12,021

LOAN AND ASSET QUALITY

Non-performing assets consist of non-accrual loans and all loans over ninety days delinquent and foreclosed real estate owned ("OREO"). At June 30, 2004,

## Edgar Filing: SUSSEX BANCORP - Form SB-2

non-accrual loans increased by \$250 thousand to \$1.4 million, as compared to \$1.2 million at December 31, 2003. There were no loans ninety days past due and still accruing or renegotiated loans at June 30, 2004. The company had \$223 thousand in OREO properties at June 30, 2004 and at December 31, 2003.

The company's non-accrual loans decreased to \$1.2 million at December 31, 2003 from \$1.3 million at December 31, 2002. At December 31, 2003, the company's restructured loans amounted to \$150 thousand. Restructured loans are put on accrual basis if the customer demonstrates the ability to repay the debt under the terms of the renegotiation by a period of performance, by financial statements or other evidence of ability to service debt.

The company seeks to actively manage its non-performing assets. The company had \$223 thousand in OREO properties at December 31, 2003 and \$187 thousand at December 31, 2002. In addition to active monitoring and collecting on delinquent loans management has an active loan review process for customers with aggregate relationships of \$250,000 or more if the credit(s) are unsecured or secured, in whole or substantial part, by collateral other than real estate and \$1,000,000 or more if the credit(s) are secured in whole or substantial part by real estate.

Management continues to monitor the company's asset quality and believes that the non-accrual loans are adequately collateralized and anticipated material losses have been adequately reserved for in the allowance for loan losses.

The following table provides information regarding risk elements in the loan portfolio at each of the periods presented (dollars in thousands):

	June 30,		December 31,			
(dollars in thousands)	2004	2003	2003	2002	2001	2000
<b>Non-accrual loans:</b>						
Commercial	\$729	\$347	\$343	\$256	\$ -	\$5
Consumer	1	17	-	21	16	5
Construction	-	71	-	145	1,512	-
Mortgage	697	468	834	836	966	542
<b>Total nonaccrual loans</b>	<b>\$1,427</b>	<b>\$903</b>	<b>\$1,177</b>	<b>\$1,258</b>	<b>\$2,494</b>	<b>\$552</b>
Loans past due 90 days and still accruing	-	-	-	36	-	-
Restructured loans	-	-	150	-	-	-
<b>Total non-performing loans</b>	<b>\$1,427</b>	<b>\$903</b>	<b>\$1,327</b>	<b>\$1,294</b>	<b>\$2,494</b>	<b>\$552</b>
Foreclosed real estate	223	223	223	187	187	-
<b>Total non-performing assets</b>	<b>\$1,650</b>	<b>\$1,126</b>	<b>\$1,550</b>	<b>\$1,481</b>	<b>\$2,681</b>	<b>\$552</b>
Non-performing loans to total loans	0.99%	0.72%	0.99%	1.14%	2.35%	0.55%
Non-performing assets to total assets	0.66%	0.48%	0.64%	0.66%	1.32%	0.34%

### ALLOWANCE FOR LOAN LOSSES

The allowance is allocated to specific loan categories based upon management's classification of problem loans under the bank's internal loan grading system and to pools of other loans that are not individually analyzed.

Edgar Filing: SUSSEX BANCORP - Form SB-2

Management makes allocations to specific loans based on the present value of expected future cash flows or the fair value of the underlying collateral for impaired loans and to other classified loans based on various credit risk factors. These factors include collateral values, the financial condition of the borrower and industry and current economic trends.

Allocations to commercial loan pools are categorized by commercial loan type and are based on management's judgment concerning historical loss trends and other relevant factors. Installment and residential mortgage loan allocations are made at a total portfolio level based on historical loss experience adjusted for portfolio activity and current conditions. Additionally, all other delinquent loans are grouped by the number of days delinquent with this amount assigned a general reserve amount.

At June 30, 2004, the allowance for loan losses was \$2.0 million, an increase of 12.9% from the \$1.7 million at year-end 2003. The provision for loan losses was \$253,000 and there were \$29,000 in charge offs and no recoveries reported in the first six months of 2004. The allowance for loan losses as a percentage of total loans was 1.36% at June 30, 2004 compared to 1.29% on December 31, 2003.

The provision for loan losses was \$405,000 and \$300,000 for the years 2003 and 2002, respectively.

The allowance for loan losses represented 1.29% of total loans receivable at December 31, 2003 as compared to 1.22% at December 31, 2002. Management regularly assesses the appropriateness and adequacy of the loan loss reserve in relation to credit exposure associated with individual borrowers, overall trends in the loan portfolio and other relevant factors, and believes the reserve is reasonable and adequate for each of the periods presented.

Total charge-offs were \$62,000 for 2003 compared to \$59,000 in 2002. Total charge-offs as a percent of average loans were 0.05% for both years 2003 and 2002.

The table below presents information regarding the company's provision and allowance for loan losses for each of the periods presented.

(dollars in thousands)	Six Months Ended June 30,		Year Ended		
	2004	2003	2003	2002	2001
Balance at beginning of year	\$1,734	\$1,386	\$1,386	\$1,143	\$973
Provision charged to operating expenses	253	245	405	300	252
Recoveries of loans previously charged-off:					
Commercial	-	-	-	-	1
Consumer	-	1	1	2	-
Real Estate	-	-	4	-	-
Total recoveries	-	1	5	2	1
Loans charged-off:					
Commercial	15	-	-	-	-
Consumer	10	11	31	19	26



Edgar Filing: SUSSEX BANCORP - Form SB-2

Real Estate	4	31	31	40	57
Total charge-offs	29	42	62	59	83
Net charge-offs	29	41	57	57	82
Balance at end of year	\$1,958	\$1,590	\$1,734	\$1,386	\$1,143
Net charge-offs to average loans outstanding	0.02%	0.03%	0.05%	0.05%	0.08%
Allowance for loan losses to year-end loans	1.36%	1.27%	1.29%	1.22%	1.08%

The following table sets forth details concerning the allocation of the allowance for loan losses to the various categories for each of the periods presented. The allocation is made for analytical purposes and it is not necessarily indicative of the categories in which future credit losses may occur. The total allowance is available to absorb losses from any segment of loans.

32

Allowance for Loans Losses at									
December 31,									
	June 30, 2004		2003		2002		2001		
(dollars in thousands)	Amount	% of Gross Loans	Amount	% of Gross Loans	Amount	% of Gross Loans	Amount	% of Gross Loans	A
Commercial	\$475	9.85%	\$494	9.22%	\$396	9.69%	\$233	7.60%	
Consumer and other loans	41	6.81%	109	5.62%	45	3.11%	37	3.14%	
Real estate, construction and development:									
Commercial	1,284	53.59%	990	50.49%	681	43.52%	656	40.85%	
Residential	158	29.75%	141	34.67%	264	43.68%	217	48.41%	
Total	\$1,958	100.00%	\$1,734	100.00%	\$1,386	100.00%	\$1,143	100.00%	

BORROWINGS

Borrowings consist of notes from the Federal Home Loan Bank. These notes are secured under terms of a blanket collateral agreement by a pledge of qualifying investment securities and certain mortgage loans. As of June 30, 2004 and December 31, 2003, the company had \$11.0 million in notes outstanding, which had an average interest rate of 4.78% at both periods, compared to \$15.0 million in notes at December 31, 2002 which had an average interest rate of 4.54%.

INTEREST RATE SENSITIVITY

An interest rate sensitive asset or liability is one that, within a defined time period, either matures or experiences an interest rate change in line with

## Edgar Filing: SUSSEX BANCORP - Form SB-2

general market interest rates. Interest rate sensitivity is the volatility of a company's earnings from a movement in market interest rates. Interest rate "gap" analysis is a common, though imperfect, measure of interest rate risk. We do not employ gap analysis as rate risk management tool, but rather we rely upon earnings at risk analysis to forecast the impact on our net interest income instantaneous 100 and 200 basis point increases and decreases in market rates. In assessing the impact on earnings, the rate shock analysis assumes that no change occurs in our funding sources or types of assets in response to the rate change.

Our board of directors has established limits for interest rate risk based on the percentage change in net interest income we would incur in differing interest rate scenarios. Through year end 2003, we sought to remain relatively balanced, and our policies called for a variance of no more than 25% of net interest income, at a 100 and 200 basis point increase or decrease. At December 31, 2003 the percentage of change were within policy limits.

Our financial modeling simulates our cash flows, interest income and interest expense from earning assets and interest bearing liabilities for a twelve month period in each of the different interest rate environments, using actual individual deposit, loan and investment maturities and rates in the model calculations. Assumptions regarding the likelihood of prepayments on residential mortgage loans and investments are made based on historical relationships between interest rates and prepayments. Commercial loans with prepayment penalties are assumed to pay on schedule to maturity. In actual practice, commercial borrowers may request and be granted interest rate reductions during the life of a commercial loan due to competition from financial institutions and declining interest rates.

33

The following table sets forth our interest rate risk profile at June 30, 2004 and December 31, 2003. The interest rate sensitivity of our assets and liabilities, and the impact on net interest income, illustrated in the following table would vary substantially if different assumptions were used or if actual experience differs from that indicated by the assumptions.

	June 30, 2004			December	
	Change in Net Interest	% Change in Net Interest	Gap as a % of Total Assets	Change in Net Interest	% Cha in Net I
dollars in thousands)	Income	Margin		Income	Mar
Down 200 basis points	(\$584)	(6.15%)	11.66%	(\$513)	(5.
Down 100 basis points	(147)	(1.55%)	5.86%	(150)	(1.
Up 100 basis points	(70)	(0.74%)	(2.80%)	(209)	(2.
Up 200 basis points	(211)	(2.22%)	(4.22%)	(493)	(5.

Edgar Filing: SUSSEX BANCORP - Form SB-2

LIQUIDITY

It is management's intent to fund future loan demand primarily with deposits and maturities and pay downs on investments. In addition, the bank is a member of the Federal Home Loan Bank of New York and as of June 30, 2004, had the ability to borrow up to \$16.5 million against its one to four family mortgages and selected investment securities as collateral for borrowings. The bank also has available an overnight line of credit and a one-month overnight repricing line of credit, each in the amount of \$11.8 million at the Federal Home Loan Bank and an overnight line of credit in the amount of \$4 million at the Atlantic Central Bankers Bank. The company at June 30, 2004 had borrowings totaling \$11 million secured by the pledge of its one to four family mortgages and selected securities. One borrowing of \$1 million has a maturity in July of 2004 with an interest rate of 3.01%. The remaining \$10 million in borrowings consist of three notes that mature on December 21, 2010 with a convertible quarterly option which allows the Federal Home Loan Bank to change the note to then current market rates. The interest rates on these three borrowings range from 4.77% to 5.14%.

At June 30, 2004, the amount of liquid assets remained at a level management deemed adequate to ensure that contractual liabilities, depositors' withdrawal requirements, and other operational and customer credit needs could be satisfied. At June 30, 2004, liquid investments totaled \$17.4 million, and all mature within 30 days.

The following table represents the company's contractual obligations to make future payments at each of the periods presented:

Payments due by period at December 31, 2004				
(dollars in thousands)	Total	Less than 1 year	1-3 years	3-5 years
Borrowings	\$11,000	\$1,000	\$ -	\$ -
Operating lease obligations	944	236	399	177
Purchase obligations	746	746	-	-
Time deposits	56,481	40,325	13,499	2,287
Mandatory redeemable capital debentures	5,000	-	-	-
<b>Total</b>	<b>\$74,171</b>	<b>\$42,307</b>	<b>\$13,898</b>	<b>\$2,464</b>

Payments due by period at June 30, 2004				
(In thousands)	Total	Less than 1 year	1-3 years	3-5 years
Borrowings	\$11,000	\$1,000	\$ -	\$ -

## Edgar Filing: SUSSEX BANCORP - Form SB-2

Operating lease obligations	857	236	365	134
Purchase obligations	389	389	-	-
Time deposits	55,847	43,661	8,756	2,945
Junior subordinated debentures	5,155	-	-	-
Total	\$73,248	\$45,286	\$9,121	\$3,079

### OFF-BALANCE SHEET ARRANGEMENTS

The company's financial statements do not reflect off-balance sheet arrangements that are made in the normal course of business. These off-balance sheet arrangements consist of unfunded loans and letters of credit made under the same standards as on-balance sheet instruments. These unused commitments, at June 30, 2004 totaled \$31,183,000. and at December 31, 2003 totaled \$34,106,000. The commitments at June 30 consisted of \$9,164,000 in commercial construction lines of credit, \$9,496,000 in home equity lines of credit, \$7,275,000 in commercial lines of credit, \$3,184,000 in commitments to grant commercial and residential loans and the remainder in other unused commitments. At December 31, 2003, these commitments consisted of \$10,449,000 in commercial construction lines of credit, \$7,337,000 in commercial lines of credit, \$7,181,000 in home equity lines of credit, \$6,211,000 in commitments to grant commercial and residential loans and the remainder in other unused commitments. These instruments have fixed maturity dates, and because many of them will expire without being drawn upon, they do not generally present any significant liquidity risk to the company.

Management believes that any amounts actually drawn upon can be funded in the normal course of operations.

### JUNIOR SUBORDINATED DEBENTURES

As a result of the adoption of FASB Interpretation No. 46, "Consolidation of Variable Interest Entities, and Interpretation of ARB No. 51," we deconsolidated our wholly-owned subsidiary Sussex Capital Trust I, referred to as the "Trust", from our consolidated financial statements as of March 31, 2004. We have not restated prior periods. The impact of this deconsolidation was to increase our junior subordinated debentures by \$5.2 million and reduce our trust capital securities line item by \$5.0 million that had represented the trust preferred securities of the Trust. Our equity interest in the trust subsidiary of \$155,000, which had previously been eliminated in consolidation, is now reported in "Other assets" as of June 30, 2004. For regulatory reporting purposes, the Federal Reserve has indicated that the preferred securities will continue to qualify as Tier 1 Capital subject to previously specified limitations, until further notice. The adoption of FIN 46 did not have an impact on our results of operations or liquidity.

### CAPITAL RESOURCES

Total stockholders' equity increased \$137 thousand to \$15.0 million at June 30, 2004 from \$14.9 million at year-end 2003. Activity in stockholders' equity consisted of a net increase in retained earnings of \$507 thousand derived from \$762 thousand in net income earned during the first six months of 2004, offset by \$255 thousand for the payments of cash dividends. Other increases were \$202 thousand in stock options exercised and \$97 thousand for shares issued through the dividend reinvestment plan. An unrealized loss on securities available for sale, net of income tax, reduced stockholders' equity by \$667 thousand as well as the retirement of \$2 thousand in treasury shares.

Stockholders' equity inclusive of accumulated other comprehensive income, net of income taxes, was \$14.9 million at December 31, 2003, an increase of \$1.2 million over 2002. The growth in stockholders' equity was generated through

## Edgar Filing: SUSSEX BANCORP - Form SB-2

earnings retention and the reinvesting of dividends by its participants in the company's dividend reinvestment plan.

35

On July 11, 2002, the company raised an additional \$4.8 million, net of offering costs, in capital through the issuance of junior subordinated debentures to a statutory trust subsidiary. The subsidiary in turn issued \$5.0 million in variable rate capital trust pass through securities to investors in a private placement. The interest rate is based on the three-month LIBOR rate plus 365 basis points and is adjusted quarterly. Beginning July 7, 2004, the new quarterly rate of interest on the debentures will be 5.25%. The rate is capped at 12.5% through the first five years, and the securities may be called at par any time after October 7, 2007, or if the regulatory capital or tax treatment of the securities is substantially changed. These trust preferred securities are included in the company's and the bank's capital ratio calculations.

The company's and the bank's regulators have classified and defined bank holding company capital Tier I capital which includes tangible stockholders' equity for common stock and certain stock and other hybrid instruments, and Tier II capital, which includes a portion of the allowance for loan losses, certain qualifying long-term debt and preferred stock which does not qualify for Tier I capital.

The company's and the bank's regulators have implemented risk-based guidelines which require banks and bank holding companies to maintain certain minimum capital as a percent of such assets and certain off-balance sheet items adjusted for predefined credit risk factors (risk-adjusted assets). Banks and bank holding companies are required to maintain Tier I capital as a percent of risk-adjusted assets of 4.0% and Tier II capital as of risk-adjusted assets of 8.0%, at a minimum. At June 30, 2004 the company and the bank both meet the well-capitalized regulatory standards applicable to them. In addition to the risk-based guidelines discussed above, the company's and the bank's regulators require that banks and bank holding companies which meet the regulator's highest performance and operational standards maintain a minimum leverage ratio (Tier I capital as a percent of tangible assets) of 4.0%. For those banks and bank holding companies with higher levels of risk or that are experiencing or anticipating growth, the minimum will be proportionately increased. Minimum leverage ratios for each bank and bank holding company are established and updated through the ongoing regulatory examination process. The table below presents the capital ratios at June 30, 2004, for the company and the bank, as well as the minimum regulatory requirements.

(Dollars in thousands)	Actual		For Capital Adequacy Purposes	
	Amount	Ratio	Amount	Minimum Ratio
-----	-----	-----	-----	-----
<b>The Company:</b>				
Leverage Capital	\$17,805	7.24%	\$>9,833	4%
			-	
Tier 1 - Risk Based	17,805	10.84%	>6,570	4%
			-	
Total Risk-Based	19,763	12.03%	>13,139	8%
			-	
<b>The Bank:</b>				
Leverage Capital	17,255	7.03%	>9,819	4%
			-	
Tier 1 Risk-Based	17,255	10.54%	>6,548	4%

## Edgar Filing: SUSSEX BANCORP - Form SB-2

Total Risk-Based	19,213	11.74%	-	>13,096	8%
			-		

### EFFECT OF INFLATION

Unlike most industrial companies, virtually all of the assets and liabilities of a financial institution are monetary in nature. As a result, the level of interest rates has a more significant impact on a financial institution's performance than the effects of general levels of inflation. Interest rates do not necessarily move in the same direction or change with the same magnitude as the price of goods and services, which prices are affected by inflation. Accordingly, the liquidity, interest rate sensitivity and maturity characteristics of the company's asset and liabilities are more indicative of its ability to maintain acceptable performance levels. Management of the company monitors and seeks to mitigate the impact if interest rate changes by attempting to match the maturities of assets and liabilities to gap, thus seeking to minimize the potential effects of inflation.

36

### BUSINESS

#### GENERAL

#### WHO WE ARE

Sussex Bancorp is a one-bank holding company headquartered in Franklin, New Jersey and is the parent company of Sussex Bank. We are a community-oriented financial institution that offers traditional community bank loan financial services products and services as well as an array of fee based financial services products. Our stock is primarily owned by residents of our market area, with our board and senior management owning over 25% of our stock. We emphasize our knowledge of local markets, allow customer access to our senior decision makers and provide superior and personalized customer service that is generally not available at larger financial institutions. Our goal is to serve the needs of businesses and consumers in our marketplace in northwestern New Jersey and, to a lesser extent, southern New York and northeastern Pennsylvania. The bank is a New Jersey commercial bank formed in 1975 which operates from its main office and seven branches, all of which are located in Sussex County, New Jersey.

We target small and mid-size businesses as well as professional practices such as lawyers, doctors and accountants within our market area. We actively pursue business relationships with our targeted clientele through the business contacts of our board of directors and senior management and by capitalizing on our knowledge of the local marketplace.

We have also sought to increase our non-interest income in order to diversify and improve our revenues and to make our earnings less dependent on our net interest margin. In 2001, we acquired Tri-State Insurance Agency, Inc., a full service insurance agency. We strengthened Tri-State's operations through our 2003 acquisition of the Garrera Insurance Agency. We intend to continue to seek opportunities to expand our insurance business through acquisitions of books of business or whole agencies. Our non-interest income for the fiscal year ending December 31, 2003 was \$4.1 million - an increase of \$811,000 or 24.6% over the previous fiscal year, representing 27.6% of our total revenues.

Through our strategy of serving as a full service local community financial institution, we have maintained and expanded our market share within our Sussex

## Edgar Filing: SUSSEX BANCORP - Form SB-2

County, New Jersey marketplace. At June 30, 2003, we had 11 percent of deposits within Sussex County, New Jersey, ranking us third in market share.

### OUR MARKET AREA

All of our banking offices are located in Sussex County, New Jersey and we maintain loan production offices in Pike County, Pennsylvania, and Orange County, New York. Our market area is among the most affluent in the nation and in New Jersey. Sussex County ranks 6th in New Jersey in median household income, with median household income of \$71,902 as compared to the state median of \$61,779 and the national median of \$46,475. Projected population growth over the next five years is expected to reach 5.91% as compared to the state growth rate of 3.80% and the nationwide growth rate of 4.84%.

### OUR STRATEGY

Our board of directors has adopted a strategic plan calling for the bank to build upon our successful track record in Sussex County by applying our business philosophies in the larger contiguous counties and taking advantage of the competitive opportunities presented by the consolidation of other banking institutions in these markets. We believe our community bank philosophy, which emphasizes a high service, personalized approach, which is generally not offered by our larger competitors, will be very successful in our target markets. In addition, our strategic plan is

37

focused on significantly improving the core profitability of the franchise through improvements in, among other things, our efficiency and our loan to deposit ratios. We believe that the recent investments we have made in infrastructure, as well as certain key hires, and our ability to offer various financial services products in addition to our array of traditional loan and deposit products will allow us to successfully expand.

### BUILDING THE PLATFORM

During the past year, we have accelerated our efforts to position the bank to take advantage of the opportunities we believe are present in our existing and target markets. Although this effort has resulted in higher operational and non-recurring expenses in recent periods, we believe these have been prudent investments in our future.

In the past year, we have accomplished the following:

- o Relocated our corporate offices into a space sufficient to support and help grow the organization.
- o Upgraded and converted our core processing hardware and software. As part of this conversion and upgrade, we converted our data processing software to the Jack Henry Associates system. Jack Henry Associates is a recognized industry leader in bank data processing.
- o Retained Tammy Case as our new Executive Vice President - Loan Administration. Ms. Case has over 27 years of experience as a commercial lender, 23 of which were spent within our Sussex County trade area.
- o Initiated a restructuring of our loan department under Ms. Case designed to increase efficiency and more rationally utilize

## Edgar Filing: SUSSEX BANCORP - Form SB-2

personnel to improve our loan processing.

- o Established a residential mortgage banking division which originates residential home mortgages for funding by third party investors. Since commencing operations in the 3rd quarter of 2003, our mortgage banking division has originated \$37.4 million in new loans and produced fee income of \$496,000, through June 30, 2004. While the division originates loans both to refinance existing mortgages and to fund new home purchases, in August 2004 over 57% of the loans originated were used to fund new purchases.
- o Formed Sussex Settlement Services, L.P., a partnership between the bank and First American Title Insurance Company, through which the bank now offers title insurance, title abstracts and searches, credit reports and closing services.

### EXPANSION INTO SURROUNDING COUNTIES & OPPORTUNITIES RESULTING FROM CONSOLIDATION

We believe that the sheer size of our surrounding counties relative to our market in Sussex County, combined with customer dissatisfaction with the bank consolidation in these markets provides an immense opportunity for us to expand our franchise. We believe our community bank approach, which emphasizes a high degree of customer service and access to senior management and decision makers not available at larger financial institutions will allow us to expand and capture new customers. Sussex County is the home to a number of different financial banking institutions and approximately \$1.8 billion in aggregate deposits. Our surrounding counties, contiguous to Sussex, consists primarily of highly affluent and densely populated counties. The size of the opportunity of these counties, expressed in terms of aggregate deposits, household income, and population is as follows:

	June 30, 2003 Deposits (\$M) -----	Median Household Income -----	Total Population -----
>> SUSSEX, NJ	\$1,841	\$71,902	151,480
>> Morris, NJ	\$10,883	\$87,589	484,013
>> Passaic, NJ	\$8,493	\$53,269	499,333
>> Orange, NY	\$4,732	\$58,359	366,959
>> Warren, NJ	\$1,680	\$62,858	110,422
>> Pike, PA	\$399	\$49,689	52,865

38

These counties have been the home to many financial institutions, including many community banks, that have been acquired by much larger, out of market institutions. We do not believe these institutions are able to provide the same level of service that is provided by community banks such as Sussex. We believe the business model we have built in Sussex County will work equally well in these surrounding markets.

### IMPROVING CORE PROFITABILITY

Our strategic plan is also focused on improving the core profitability of our franchise. We believe that this will be accomplished through the following initiatives.



## Edgar Filing: SUSSEX BANCORP - Form SB-2

### BALANCE SHEET GROWTH

We believe that as we grow our franchise we will be able to take advantage of the economies of scale typically enjoyed by larger organizations. For example, most large institutions have a lower efficiency ratio than do community banks. We believe that the investments we have made in our infrastructure and product offerings are sufficient to support a much larger organization, and so increases in our expense base going forward should be much lower than our proportional increase in assets and revenues. We believe that the effect of these trends going forward should improve our profitability.

### OPERATIONAL RESTRUCTURING

We believe we currently have opportunities to change our operational structure and to reduce staffing levels to better provide customer service. An example of this is a recent effort under the guidance of Tammy Case which reviewed the staffing levels and assignments within our loan department. The result of this review is a more efficient staffing of the loan department, better processing of loan applications, and a net reduction of four staff positions.

### BALANCE SHEET REPOSITIONING

Although we have been successful in developing our business in Sussex County, the business climate of the County is not as strong as some of our surrounding markets. As a result of this, we believe that by expanding beyond Sussex County, we will have the opportunity to improve the proportion of loans on our balance sheet relative to earning assets. As this balance sheet mix improves we expect to see an increase in our net interest margin that would result in a higher level of profitability. Furthermore, we may also be able to restructure our liabilities and reduce our cost of funds.

### INCREASE CROSS-SELLING AMONG OUR LINES OF BUSINESSES.

In addition to enhancing our non-interest income, we also believe our mortgage banking and insurance brokerage operations will continue to provide us with substantial opportunities to cross-sell among the client bases of our different lines of business. We have been successful in cross-selling loan and deposit products to our mortgage banking and insurance customers, and selling insurance products to our existing bank customers. We have instituted training programs to further enhance our cross-selling efforts and continue to develop ways to create incentive for loan officers and insurance producers to continue to cross-sell services to benefit the bottom-line.

39

### LENDING ACTIVITIES

GENERAL. We emphasize a range of lending services, including real estate, commercial, and equity-line consumer loans to individuals and small- to medium-sized businesses and professional firms that are located in or conduct a substantial portion of their business in our market area. Our underwriting standards vary for each type of loan, as described below. While we generally underwrite the loans in our portfolio in accordance with our own internal underwriting guidelines and regulatory supervisory limits, in certain circumstances we have made loans which exceed either our internal underwriting guidelines, supervisory limits, or both. We enter into participation agreements with other financial institutions to purchase the portion of these loans that exceed our lending limits. We have focused our lending activities primarily on the small business and consumer markets in the Northern New Jersey and in Pike

## Edgar Filing: SUSSEX BANCORP - Form SB-2

County, Pennsylvania and Orange County, New York. By focusing on this customer base we have been able to enjoy the benefits of the tremendous business and residential growth experienced in these market areas in the recent past. The addition of the mortgage banking division has given us an opportunity to establish lending and marketing staffs in New York and Pennsylvania.

REAL ESTATE MORTGAGE LOANS. The principal component of our loan portfolio is loans secured by real estate mortgages. We obtain a security interest in real estate whenever possible, in addition to any other available collateral, in order to increase the likelihood of the ultimate repayment of the loan. At each of December 31, 2003 and June 30, 2004, loans secured by first or second mortgages on real estate made up approximately 89.1% of our loan portfolio.

These loans will generally fall into one of four categories: commercial real estate loans, construction and development loans, residential real estate loans, or home equity loans. Most of our real estate loans are secured by residential or commercial property. Interest rates for all categories may be fixed or adjustable, and will more likely be fixed for shorter-term loans. We generally charge an application fee for each loan. Other loan fees consist primarily of late charge fees. Real estate loans are subject to the same general risks as other loans and are particularly sensitive to fluctuations in the value of real estate. Fluctuations in the value of real estate, as well as other factors arising after a loan has been made, could negatively affect a borrower's cash flow, creditworthiness, and ability to repay the loan.

- o COMMERCIAL REAL ESTATE LOANS. At June 30, 2004, our individual commercial real estate loans ranged in size from less than \$10 thousand to \$2.4 million, with an average loan size of approximately \$285 thousand. These loans generally have a five year interest rate re-pricing with payments based on longer amortization. We evaluate each borrower on an individual basis and attempt to determine the business risks and credit profile of each borrower. We attempt to reduce credit risk in the commercial real estate portfolio by emphasizing loans on owner-occupied office and retail buildings where the loan-to-value ratio, established by independent appraisals, does not exceed 85%. We also generally require that a borrower's cash flow exceeds 125% of monthly debt service obligations. In order to ensure secondary sources of payment and liquidity to support a loan request, we typically review all of the personal financial statements of the principal owners and require their personal guarantees. At June 30, 2004, commercial real estate loans (other than construction loans) amounted to \$64.7 million, or approximately 44.8% of our loan portfolio.
- o CONSTRUCTION AND DEVELOPMENT REAL ESTATE LOANS. We offer adjustable and fixed rate residential and commercial construction loans to builders and developers and to consumers who wish to build their own homes. At June 30, 2004, our construction and development real estate loans ranged in size from approximately \$65 thousand to \$1.2 million, with an average loan size of approximately \$280 thousand. The duration of our construction and development loans generally is limited to twelve (12) to eighteen (18) months, although payments may be structured on a longer amortization basis. Construction and development loans generally carry a higher degree of risk than long-term financing of existing properties because repayment depends on the ultimate completion of the project and usually on the sale of the property.

## Edgar Filing: SUSSEX BANCORP - Form SB-2

We attempt to reduce the risk associated with construction and development loans by obtaining personal guarantees where possible and by keeping the loan-to-value ratio of the completed project at or below 80%. At June 30, 2004, total construction loans amounted to \$12.7 million, or 8.8% of our loan portfolio.

- o RESIDENTIAL REAL ESTATE LOANS AND HOME EQUITY LOANS. We originate traditional long term residential mortgages. These loans are underwritten and documented for sale in the secondary market. We also offer second mortgage residential real estate loans and home equity lines of credit. At June 30, 2004, our individual residential real estate loans ranged in size from \$1 thousand to \$618 thousand, with an average loan size of approximately \$60 thousand. Generally, we limit the loan-to-value ratio on our residential real estate loans to 80%. We offer fixed and adjustable rate residential real estate loans with terms of up to 30 years. We also offer home equity lines of credit. At June 30, 2004, our individual home equity lines of credit ranged in size from \$1 thousand to \$250 thousand, with an average of approximately \$85 thousand. Our underwriting criteria for, and the risks associated with, home equity loans and lines of credit are generally the same as those for first mortgage loans. We generally limit the extension of credit to 80% of the available equity of any property. We generally limit the extension of credit to 90% of the available equity of each property, although we may extend up to 100% of the available equity. At June 30, 2004, residential real estate loans (other than construction loans) amounted to \$42.3 million, or 29.9% of our loan portfolio. Included in the residential real estate loans was \$7.6 million, or 5.2% of our loan portfolio, in home equity loans.

COMMERCIAL BUSINESS LOANS. We make loans for commercial purposes in various lines of businesses, including the manufacturing, service industry, and professional service areas. At June 30, 2004, our individual commercial business loans ranged in size from approximately \$1 thousand to \$1.1 million, with an average loan size of approximately \$75 thousand. Commercial loans are generally considered to have greater risk than first or second mortgages on real estate because commercial loans may be unsecured, or if they are secured, the value of the collateral may be difficult to assess and more likely to decrease than real estate. At June 30, 2004, commercial business loans amounted to \$14.2 million, or 9.8% of our loan portfolio.

FARM LOANS. We purchase the secured portion of guaranteed farm loans from the USDA and SBA. As of June 30, 2004 the guaranteed portion of USDA/SBA guaranteed farm loans which we retained amounted to \$8 million, or 5.6% of our loan portfolio. At June 30, 2004, our individual farm loans ranged in size from \$29 thousand to \$540 thousand with an average loan size of approximately \$200 thousand.

CONSUMER LOANS. We make a variety of loans to individuals for personal and household purposes, including secured and unsecured installment loans and revolving lines of credit. Consumer loans are underwritten based on the borrower's income, current debt level, past credit history, and the availability and value of collateral. Consumer rates are both fixed and variable, with terms negotiable. At June 30, 2004, our individual consumer loans ranged in size from \$1 thousand to \$20 thousand, with an average loan size of approximately \$6 thousand. Our installment loans typically amortize over periods up to 60 months. We will offer consumer loans with a single maturity date when a specific source of repayment is available. We typically require monthly payments of interest and

## Edgar Filing: SUSSEX BANCORP - Form SB-2

a portion of the principal on our revolving loan products. Consumer loans are generally considered to have greater risk than first or second mortgages on real estate because they may be unsecured, or, if they are secured, the value of the collateral may be difficult to assess and more likely to decrease in value than real estate. At June 30, 2004, consumer loans amounted to \$1.5 million, or 1.1% of our loan portfolio.

**MORTGAGE BANKING.** The bank's residential mortgage banking division, through the bank's branches and our loan production offices in Pennsylvania and New York, originates 1 to 4 family loans for funding by third party investors. Servicing is released to the third party investors. Although the majority of loans originated by our mortgage banking division are conforming loans for prime borrowers, the mortgage banking division, through a third party investor, does originate loans for borrowers who either have difficulty documenting their income or who otherwise do not meet prime credit standards. These loans are also funded by the third party investor and servicing is released. Our mortgage banking division does not originate loans for our portfolio, and as the loans are funded by third parties, we receive fee income but do not take title to the loans.

41

**LOAN APPROVAL.** Certain credit risks are inherent in making loans. These include prepayment risks, risks resulting from uncertainties in the future value of collateral, risks resulting from changes in economic and industry conditions, and risks inherent in dealing with individual borrowers. We attempt to mitigate repayment risks by adhering to internal credit policies and procedures. These policies and procedures include officer and client lending limits, a multi-layered approval process for larger loans, documentation examination, and follow-up procedures for any exceptions to credit policies. Our loan approval policies provide for various levels of officer lending authority. When the amount of aggregate loans to a single borrower exceeds an individual officer's lending authority, the loan request will be considered by an officer with a higher lending limit or by the officers' loan committee, directors loan committee or full board of directors. The officers loan committee and the directors loan committee have a set lending authority and any loans in excess of these limits must be submitted to the full board for approval. We do not make any loans to any director, officer, or employee of the bank unless the loan is approved by the board of directors of the bank and is on terms not more favorable to such person than would be available to a person not affiliated with the bank.

**CREDIT ADMINISTRATION AND LOAN REVIEW.** We maintain a continuous loan review system. We also apply a credit grading system to each loan, and we use an independent consultant to review the loan files on a test basis to confirm the grading of each loan. Each loan officer is responsible for each loan he or she makes, regardless of whether other individuals or committees joined in the approval. This responsibility continues until the loan is repaid or until the loan is officially assigned to another officer.

**LENDING LIMITS.** Our lending activities are subject to a variety of lending limits imposed by federal law. In general, the bank is subject to a legal limit on loans to a single borrower equal to 15% of the bank's capital and unimpaired surplus. This limit will increase or decrease as the bank's capital increases or decreases. Based upon the bank's capital and unimpaired surplus at June 30, 2004, the board has imposed a loan limit of \$2.8 million per borrower, which represented approximately 100% of our legal lending limit at June 30, 2004. These limits will increase or decrease in response to increases or decreases in the bank's level of capital. We are able to sell participations in our larger loans to other financial institutions, which allows us to manage the risk

## Edgar Filing: SUSSEX BANCORP - Form SB-2

involved in these loans and to meet the lending needs of our clients requiring extensions of credit in excess of these limits.

### DEPOSIT SERVICES

Our principal source of funds is core deposits. We offer a full range of deposit services, including checking accounts, commercial accounts, savings accounts, and other time deposits of various types, ranging from daily money market accounts to long-term certificates of deposit. Deposit rates are reviewed regularly by senior management of the bank. We believe that the rates we offer are competitive with those offered by other financial institutions in our area.

Over the past three years, we have adopted a strategy of focusing on the origination and retention of transaction accounts and the reduction of our dependence on higher cost time deposits as a funding source. We have implemented a suite of interest bearing checking account products, called High Performance Checking, with interest rates and other features tied to differing levels of minimum balances. Since 2002, time deposits have declined from 30.9% of our deposit portfolio, with an average rate of 3.06% to 27.4% of our deposit portfolio, with an average rate of 2.09% for the six months ended June 30, 2004. Our NOW accounts, which include our High Performance Checking and commercial checking accounts, have increased from 18.8% of our deposit portfolio for the year end of December 31, 2002 to 22.2% for the six months ended June 30, 2004. In addition to lowering our cost of funds, we believe increasing our core deposits presents greater cross selling opportunities than are available with customers holding time deposits.

### OTHER BANKING SERVICES

We offer other bank services including safe deposit boxes, traveler's checks, direct deposit, United States Savings Bonds, and banking by mail. We earn fees for most of these services, including debit and credit card transactions, sales of checks, and wire transfers. We also receive ATM transaction fees from transactions performed by our clients. We are associated with the NYCE, CIRRUS, PLUS and QUEST ATM networks, which are available to our

42

clients throughout the country. We also offer Internet banking services, bill payment services, cash management services, trust services and full service securities brokerages.

### INSURANCE AGENCY SERVICES

Tri-State Insurance Agency, Inc. is a full service insurance agency. The Agency is primarily a property and casualty agency, with property and casualty coverage accounting for 95% of the agency's commission income. Life and health insurance accounts for 5% of commission income. Approximately 65% of the agency's premium volume is from commercial lines of insurance, with the remaining 35% from personal lines. The agency places insurance with over 15 companies. The agency is licensed to conduct business in 15 states, but 90% of its business is within the State of New Jersey. Customers primarily come from personal contacts of the senior management of the agency and the agency's producers, as well as through cross selling efforts with the bank.

### DESCRIPTION OF PROPERTY

Certain information regarding the company's properties as of December 31, 2003 is set forth in the following table. All properties are adequately covered by insurance.

## Edgar Filing: SUSSEX BANCORP - Form SB-2

LOCATION -----	LEASED OR OWNED -----	DATE OF LEASE EXPIRATION -----
399 Route 23 Franklin, New Jersey	Owned	N/A
7 Church Street Vernon, New Jersey	Owned	N/A
266 Clove Road Montague, New Jersey	Leased	March, 2007
96 Route 206 Augusta, New Jersey	Leased	August, 2006
455 Route 23 Wantage, New Jersey	Owned(1)	N/A
15 Trinity Street Newton, New Jersey	Owned	N/A
165 Route 206 Andover, New Jersey	Owned	N/A
100 Route 206 Augusta, New Jersey	Owned	N/A
33 Main Street Sparta, New Jersey	Owned	N/A
200 Munsonhurst Road Franklin, New Jersey	Leased	December, 2008

- (1) We own the building housing our Wantage branch. The land on which the building is located is leased pursuant to a ground lease which runs until December 31, 2020, and contains an option for us to extend the lease for an additional 25 year term.

43

### LEGAL PROCEEDINGS

We are periodically parties to or otherwise involved in legal proceedings arising in the normal course of business, such as claims to enforce liens, claims involving the making and servicing of real property loans, and other issues incident to the business of the company and the bank. Management does not believe that there is any pending or threatened proceeding against the company or the bank, which if determined adversely, would have a material effect on the business or financial position of the company.

### EMPLOYEES

As of December 31, 2003, the company employed 101 full-time employees and 28 part-time employees. None of these employees is covered by a collective bargaining agreement and we believe that our employee relations are good.

### MANAGEMENT

Edgar Filing: SUSSEX BANCORP - Form SB-2

The direction and control of the company is vested in the board of directors. The term of each director is three years. Directors are divided into three classes and elections are staggered so that the term for one class of directors expires each year. The following table sets forth information with respect to the directors and certain executive officers, including their ages, a brief description of their recent business experience, certain directorships held by each, the year in which each became a director of the company and the year in which their terms as director of the company expire.

NAME AND POSITION ----- DIRECTORS -----	AGE ---	PRINCIPAL OCCUPATION FOR THE PAST ----- FIVE YEARS -----	DIRECTOR SINCE -----
Donald L. Kovach, Chairman of the Board, CEO and President	69	Chairman of the Board, CEO and President of the company	1976
Irvin Ackerson, Director	82	Excavating Contractor, Ackerson Contracting Co., Oak Ridge, New Jersey	1976
Terry H. Thompson, Director, Secretary and President of the Bank	57	President and Chief Operating Officer of the Bank	2001
Mark J. Hontz, Director	37	Partner, Hollander Hontz Hinkes & Pasculli, L.L.C., Newton, New Jersey	1998
Joel D. Marvil, Vice Chairman	70	Chairman of Manufacturing Co., Ames Rubber Corporation, Hamburg, New Jersey	1989
Edward J. Leppert, Director	44	Owner, E.J. Leppert & Co., C.P.A.; Former Partner, Murphy, Perry & Leppert	2002
Richard Scott, Director	68	Dentist, Richard Scott, DDS, Franklin, New Jersey	1976
Joseph Zitone, Director	72	General Contractor, Zitone Construction, Montague, New Jersey	1984

44

EXECUTIVE OFFICERS WHO ARE  
-----  
NOT DIRECTORS

Edgar Filing: SUSSEX BANCORP - Form SB-2

-----

Tammy Case	46	Executive Vice President, Loan Administration; Formerly Senior Lending Officer, Newton Trust Company	2004
Samuel L. Chaznow	46	Executive Vice President; Formerly Area Sales Manager and Assistant Vice President First Horizon Home Loan	2003
George B. Harper	50	President Tri-State Insurance Agency, Inc.	2001
Candace Leatham	50	Senior Vice President and Treasurer	1984
George Lista	45	Chief Operating Officer, Tri-State Insurance Agency	2001

EXECUTIVE OFFICERS

Set forth below is certain information regarding our executive officers.

DONALD L. KOVACH. Mr. Kovach is Chairman of the Board and Chief Executive Officer of the company. He is a life-long resident of Sussex County, and has been the Chairman of the bank since it was formed. Prior to becoming the company's Chief Executive Officer, Mr. Kovach was an attorney in private practice, and served as Sussex County Counsel, as municipal counsel to the Sussex County towns of Hamburg, Hopatcong and Vernon, and as counsel to the Sussex County Community College. Mr. Kovach is active in many community organizations, and is a director of Independent Community Bankers Financial Services.

TERRY H. THOMPSON. Mr. Thompson is President and Chief Operating Officer of the bank. He has been our Chief Operating Officer since 1994, and was named President in 2003. Mr. Thompson began his banking career in 1970, and held a number of increasingly senior positions with Summit Bancorp, a New Jersey bank holding company with operations throughout the state. Mr. Thompson is also the New Jersey state director for the Independent Community Bankers Association, a national trade group for community banks.

CANDACE LEATHAM. Ms. Leatham is the Senior Vice President and Treasurer. She has over 30 years of financial services industry experience, and has been an employee of the company and the bank for almost 25 years. She is active in her local community, serving as a member of the Hardyston Township Zoning Board of Adjustment and the Hardyston Township Municipal Utilities Authority,

GEORGE B. HARPER. Mr. Harper is President of Tri-State Insurance Agency, a subsidiary of the bank, where has been President since 1976. He is active in many community organizations, including serving as a Director of Sussex Area Charities, and has served as the Mayor and a Council Member of Sandyston Township since 1986.

GEORGE LISTA. Mr. Lista is Chief Operating Officer of Tri-State Insurance Agency, a subsidiary of the bank. He has served as an executive officer of Tri-State and a predecessor agency since 1982

TAMMY CASE. Ms. Case is Executive Vice President - Loan Administration of the Bank. She has over 27 years of experience in the banking industry, 23 of which has been spent in Sussex County. Prior to joining the company, Ms. Case was the Senior Vice President of Business Banking Services and the Senior Loan Officer



## Edgar Filing: SUSSEX BANCORP - Form SB-2

of Newton Trust Company, another Sussex County based community bank. She is also an honors graduate of the Stonier Graduate School of Banking.

SAMUEL CHAZANOW. Mr. Chazanow is the Executive Vice President and head of residential mortgage banking operations for the Bank. Mr. Chazanow has been a mortgage banking professional since 1989, most recently as the area sales manager for the Northeast Region for First Horizon Home Loans, a large national lending company. Mr. Chazanow has been based in the northeast Pennsylvania marketplace for his entire mortgage banking career.

45

### COMMITTEES OF THE BOARD

The board of directors maintains an Audit Committee and a Compensation Committee. The board of directors also plans to establish a Nominating Committee that meets the requirements of the AMEX listing standards beginning with the 2005 Annual Meeting. For the 2004 Annual Meeting, the full board acted as a Nominating Committee. It is expected that the Nominating Committee will consider qualified nominations for directors that are submitted by shareholders. All shareholder recommendations will be evaluated on the same basis as any recommendation from members of the Board of management of the company.

AUDIT COMMITTEE. The company's Audit Committee consists of directors Edward J. Leppert (Chairman), Joel D. Marvil and Richard W. Scott. All directors who serve on the Audit Committee are "independent" for purposes of the AMEX listing standards and, as required under the Sarbanes-Oxley Act, no member of the Audit Committee receives any form of compensation from the company outside from compensation for board and committee services. The board has determined that Mr. Leppert qualified as an "audit committee financial expert" as that term is defined in Item 401(e) of SEC Regulation S-B.

The Audit Committee is also responsible for the pre-approval of all non-audit services provided by its independent auditors. Non-audit services are only provided by the company's auditors to the extent permitted by law.

COMPENSATION COMMITTEE. The Compensation Committee sets the compensation for the executive officers of the company. The Compensation Committee consists of directors Joel D. Marvil (Chairman), Irvin Ackerson, Edward J. Leppert and Mark J. Hontz, all of whom are "independent" for purposes of the AMEX listing standards.

### DIRECTORS' COMPENSATION

During 2003, directors of the bank who were not full-time employees of the bank received a fee of \$500 for each regular monthly bank board meeting or special bank board meeting attended, and \$100 for each committee meeting attended. Each member of the bank's loan committee will receive \$500 per meeting in 2004. During 2003, directors of the company received an annual retainer of \$5,000 each. In addition, members of the Audit Committee will receive in 2004 an additional fee of \$1,000 per Audit Committee meeting, and the Chairman will receive \$1,500 per meeting.

The company maintains the 1995 Stock Option Plan for Non-Employee Directors (the "Non-Employee Plan"), the purpose of which is to assist the company in attracting and retaining qualified persons to serve as members of the board of directors. Under the Non-Employee Plan, options may be granted at exercise prices which may not be less than the fair market value of the common stock on the date of grant. Under the Non-Employee Plan, each non-employee director elected at the 1995 Annual Meeting was granted an option to purchase 3,000

## Edgar Filing: SUSSEX BANCORP - Form SB-2

shares at \$11.25 per share (or 5,516 shares at \$5.08 as adjusted for stock dividends). In addition, each non-employee director who is elected or re-elected to serve on the board of directors at succeeding annual meetings will be granted an option to purchase 500 shares of common stock at the time of such re-election. As of December 31, 2003, 44,732 options were outstanding under this plan and 2,344 authorized shares were available for grant.

In addition, members of the board of directors are eligible to participate in the 2001 Stock Option Plan, which was approved by the shareholders in 2000. Under the 2001 Stock Option Plan, options to purchase up to a total of 165,000 shares of common stock may be granted. Pursuant to the terms of the 2001 Stock Option Plan, options which qualify as incentive stock options under the Internal Revenue Code of 1986 must be granted at an exercise price of no less than 100% of the then current fair market value of the common stock, and options which are non-statutory options may be granted at an exercise price no less than 85% of the then current fair market value of the common stock.

### DIRECTOR RELATIONSHIPS

No director of the company is also a director of any company with a class of securities registered pursuant to Section 12 of the Securities Exchange Act of 1934 or subject to the requirements of Section 15(d) thereof, or any company registered as an investment company under the Investment Company Act of 1940.

46

### SECURITY OWNERSHIP OF MANAGEMENT

The following table sets forth certain information as of August 31, 2004 with respect to (i) each of the directors and executive officers of the company and (ii) the directors and executive officers as a group:

NAME OF BENEFICIAL OWNER -----	COMMON STOCK BENEFICIALLY  NUMBER OF SHARES (1) -----	PERCENTAGE OF SHARES OUTSTANDING -----
Irvin Ackerson	35,273 (2)	1.90%
Mark J. Hontz	3,817 (3)	0.21%
Donald L. Kovach	137,931 (4)	7.42%
Edward J. Leppert	13,378 (5)	0.72%
Joel D. Marvil	49,761 (6)	2.68%
Richard Scott	56,319 (7)	3.04%
Terry H. Thompson	27,610 (8)	1.49%
Joseph Zitone	94,313 (9)	5.11%
Directors and Executive Officers as a Group (11 persons)	500,446	25.82%

## Edgar Filing: SUSSEX BANCORP - Form SB-2

### SUMMARY OF CASH AND CERTAIN OTHER COMPENSATION

The following table sets forth a summary of cash and non-cash compensation for the three fiscal years ended December 31, 2003 awarded to, earned by, or paid to, the Chief Executive Officer of the company and each other executive officer whose remuneration exceeded \$100,000 for the most recently completed fiscal year.

- 
- 1 Beneficially-owned shares include shares over which the named person exercises either sole or shared voting power or sole or shared investment power. It also includes shares owned (i) by a spouse, minor children or by relatives sharing the same home, (ii) by entities owned or controlled by the named person and (iii) by other persons if the named person has the right to acquire such shares within sixty (60) days by the exercise of any right or option. Unless otherwise noted, all shares are owned of record and beneficially by the named person, either directly or through the dividend reinvestment plan.
  - 2 Includes (i) 11,418 shares owned by Mr. Ackerson's wife and (ii) 11,360 shares pursuant to immediately exercisable stock options.
  - 3 Includes 1,000 shares pursuant to immediately exercisable stock options.
  - 4 Includes (i) 17,448 shares owned by Mr. Kovach's wife, (ii) 9,977 shares held by IRAs for the benefit of Mr. Kovach and his wife, (iii) 1,433 shares held in the name of ICBA Financial Services f/b/o Donald L. Kovach, (iv) 1,323 shares held in the name of ICBA Financial Services f/b/o Betty J. Kovach, (v) 16,764 shares pursuant to immediately exercisable stock options and (vi) 42,098 shares over which Mr. Kovach has voting authority as administrator for Sussex Bank Employee Stock Ownership Plan.
  - 5 Includes (i) 992 shares held in the name of Sun America f/b/o Cynthia Leppert, IRA, (ii) 3,396 shares held in the name of Salomon Smith Barney f/b/o Edward J. Leppert, IRA and (iii) 3,150 shares pursuant to immediately exercisable stock options.
  - 6 Includes 14,429 shares pursuant to immediately exercisable stock options.
  - 7 Includes 12,307 shares pursuant to immediately exercisable stock options.
  - 8 Includes (i) 13,425 shares held in the name of American Express Trust Co. f/b/o Terry H. Thompson, IRA, and (ii) 9,546 shares pursuant to immediately exercisable stock options.
  - 9 Includes (i) 12,467 shares held in the name of Zitone Construction & Supply Co., Inc. Profit Sharing Plan Trust, (ii) 22,509 shares held in the name of Zitone Family Limited Partnership, (iii) 17,198 shares held in the name of Smith Barney f/b/o Joseph Zitone and (iv) 3,701 shares pursuant to immediately exercisable stock options.

47

### SUMMARY COMPENSATION TABLE

#### CASH AND CASH EQUIVALENT FORMS OF REMUNERATION

-----

NAME	YEAR	ANNUAL COMPENSATION		OTHER ANNUAL COMPENSATION	AWARD SECURITIES UNDERLYING OPTIONS/SARS	PAYOU LTIP PAYOUT
		SALARY (\$)	BONUS			

Edgar Filing: SUSSEX BANCORP - Form SB-2

			----- (\$) ---	----- (\$) ---	----- (#) ---	----- (\$) ---
Donald L. Kovach	2003	\$202,087	-0-	N/A(10)	9,975	None
	2002	\$188,143	-0-	N/A(11)	3,150	None
	2001	\$177,234	-0-	N/A(11)	1,134	None
George B. Harper	2003	\$ 50,000	\$21,515(12)	\$76,264(13)	4,988	None
	2002	\$ 50,000	\$ 5,660(13)	\$71,570(14)	--	None
	2001	\$ 12,500(14)	-0-	\$11,300(14)	--	None
George Lista	2003	\$120,000	\$21,515(13)	\$95,822(14)	4,988	None
	2002	\$120,000	\$ 5,660(13)	\$68,495(14)	--	None
	2001	\$ 30,000(15)	-0-	\$11,300(14)	--	None
Terry H.	2003	\$109,650	-0-	\$ 1,051(15)	7,481	None
	2002	\$ 98,280	-0-	N/A(11)	3,780	None
	2001	\$ 93,880	-0-	N/A(11)	735	None

EMPLOYMENT AGREEMENTS

The company and the bank are parties to an Amended Employment Agreement with Mr. Donald L. Kovach pursuant to which he serves as President and Chief Executive Officer of the company and Chief Executive Officer of the bank

10 The Company provided additional life insurance and an automobile and matched the contributions by Messrs. Kovach and Thompson to their respective 401(k) plans. The use made thereof for personal purposes did not exceed 10% of the total cash compensation to such person's respective base salary and bonus and there is not included in the above table.

11 Represents the amount charged by the Company to expense in connection with the Supplemental Executive Retirement Plan ("SERP") implemented for the benefit of Mr. Kovach in 2000.

12 For purposes of this chart, bonus represents the fair market value of 1,516 shares of the Company's common stock.

13 Represents commissions earned on the sale of insurance products.

14 Pursuant to the Company's acquisition of Tri-State Insurance Agency, Inc. on October 1, 2001, Messrs. Harper and Lista became executive officers of the Company at annual salaries of \$50,000 and \$120,000, respectively.

15 Includes the implied value realized upon the exercise of options to purchase 189 shares representing the difference between the exercise price and the fair market value on the date of exercise. Because Mr. Thompson did not sell the underlying shares, he did not recognize this implied value.

(the "Employment Agreement"). The Employment Agreement, as amended, provides for

## Edgar Filing: SUSSEX BANCORP - Form SB-2

a term ending on August 31, 2007, although it will be automatically extended on each anniversary date for up to two additional one-year periods unless either party provides notice of their intention not to extend the contract. The Employment Agreement provides that Mr. Kovach will receive a base salary of \$223,300, subject to increase or decrease, and he may be granted a discretionary bonus, in cash or equity, as determined by the board of directors. The Employment Agreement permits the company to terminate Mr. Kovach's employment for cause at any time. The Employment Agreement defines cause to mean personal dishonesty, willful misconduct, breach of fiduciary duty involving personal profit, intentional failure to perform stated duties, willful violation of law, rule or regulation, other than traffic violations or similar offenses, or violation of a final cease and desist order, or a material breach of any provision of the Agreement. In the event Mr. Kovach is terminated for any reason other than cause, or in the event Mr. Kovach resigns his employment because he is reassigned to a position of lesser rank or status than President and Chief Executive Officer, his place of employment is relocated by more than 30 miles from its location on the date of the Agreement, or his compensation or other benefits are reduced, Mr. Kovach, or in the event of his death, his beneficiary, will be entitled to receive his base salary at the time of such termination or resignation for the remaining term of the Agreement. In addition, the company will continue to provide Mr. Kovach with certain insurance and other benefits through the end of the term of the Agreement. Mr. Kovach's Employment Agreement further provides that upon the occurrence of a change in control of the company, as defined in the Employment Agreement, and in the event Mr. Kovach is terminated for reasons other than cause or in the event Mr. Kovach, within 18 months of the change in control, resigns his employment for the reasons discussed above, he shall be entitled to receive a severance payment based upon his then current base salary. Under the Agreement, in the event the change in control occurs, Mr. Kovach is entitled to a severance payment equal to 2.99 times his then current base salary. The Employment Agreement also prohibits Mr. Kovach from competing with the bank and the company for a period of one year following termination of his employment.

The company and the bank are parties to an employment agreement with Terry Thompson. Mr. Thompson's agreement has substantially the same terms as those contained in Mr. Kovach's agreement, except that the term of Mr. Thompson's agreement expires on January 23, 2006. Mr. Thompson's agreement also provides that its terms will automatically be extended for one additional year, until January 23, 2007, unless the company provides notice three (3) months prior to the termination of the original term of the agreement Mr. Thompson's base salary is set at \$110,000.

In connection with the company's acquisition of Tri-State Insurance Agency, Inc. effective October 1, 2001, the company entered into employment agreements with each of Messrs George B. Harper and George Lista. Under these agreements, each of Messrs. Harper and Lista is to be paid a base salary (\$50,000 for Mr. Harper and \$120,000 for Mr. Lista) and commissions for insurance products actually placed. In addition, each of Messrs Harper and Lista is entitled to receive bonuses based upon the net before tax income of Tri-State for each twelve-month period commencing on the effective date of the acquisition. To the extent Tri-State's net before tax income exceeds certain designated targets contained in each employment agreement, each of Messrs. Harper and Lista will be entitled to receive a bonus equal to 25% of the amount by which the net before tax income of Tri State exceeds the target. The bonus is to be paid in shares of the company's common stock. The amount of stock to be issued will be determined by dividing the amount of the bonus by the fair market value of the company's common stock, determined by taking the average closing price of the common stock for the fifteen trading days prior to issuance. For the twelve-month period ended September 30, 2003, Tri-State exceeded its targeted net before tax income, and each of Messrs. Harper and Lista received a bonus of 1,516 shares of the company's common stock. The employment agreements with Messrs. Harper and Lista expire on September 30, 2006.

## Edgar Filing: SUSSEX BANCORP - Form SB-2

On July 31, 2004, the bank entered into an employment agreement with Tammy Case under which she will serve as the Executive Vice-President - Loan Administration of the bank. The agreement has term of 3 years and will automatically renew for each additional year on the third anniversary of the agreement unless either party has provided notice of its intention not to renew at least 3 months before the end of the term. Under the Agreement, Ms. Case is to receive a base salary of \$97,000, will be eligible to receive a production bonus in shares of the company's common stock, based upon growth in the company's loan portfolio, and will also be eligible to participate in any other cash bonus programs established by the company for its executive officers. Ms. Case may be terminated for "cause" as defined in the Agreement. In the event she is terminated without "cause" she will be entitled to receive her then current base salary for the remaining term of the Agreement, but in no event for less than 6 months, and the company will be obligated to continue her health benefits for such period. Ms. Case's agreement contains a change

49

of control provision substantially similar to the one contained in Mr. Kovach's agreement described above, except that her payment will equal two times her then current base salary. Ms. Case's agreement also contains a covenant not to compete, whereby she is prohibited for a period of 1 year after her termination from affiliating with any enterprise that competes with the company within Sussex County, New Jersey.

### RETIREMENT PLANS

The bank maintains a salary continuation plan for Mr. Kovach. Under this plan, as recently amended, Mr. Kovach will receive a retirement benefit equal to 35% of his average final compensation determined by his last five years of employment, provided that to the extent Mr. Kovach continues to work past age 70, his final compensation will be increased 4% per year for each year he works past age 70 until his retirement. Mr. Kovach will receive this benefit in the event that he works until retirement, or he is involuntarily discharged prior to his retirement for any reason other than "cause". For purposes of the Salary Continuation Agreement, cause is defined in the same manner as under Mr. Kovach's Employment Agreement. Annual retirement payments are to be made for fifteen years under the Salary Continuation Agreement to Mr. Kovach or, in the event of his death, to his spouse.

The bank has also instituted a salary continuation plan for Mr. Thompson. Under this plan, Mr. Thompson will receive a retirement benefit equal to 35% of his average final compensation determined by his last five years of employment. Mr. Thompson's benefits under the salary continuation plan will not vest unless Mr. Thompson remains employed with the company and the bank until January, 2006.

### 1995 INCENTIVE STOCK OPTION PLAN AND 2001 STOCK OPTION PLAN

The company maintains the 1995 Incentive Stock Option Plan that provides for options to purchase shares of common stock to be issued to key employees of the company, the bank and any other subsidiaries that the company may acquire or incorporate in the future. The company also maintains the 2001 Stock Option Plan, under which options to purchase shares of common stock may be issued to employees, officers and directors of the company, the bank and any other subsidiaries which the company may acquire or incorporate in the future. Recipients of options granted under the Plans are selected by the Stock Option Committee of the board of directors. The Stock Option Committee has the authority to determine the terms and conditions of options granted under the Plans and the exercise price therefore. The exercise price for options granted

Edgar Filing: SUSSEX BANCORP - Form SB-2

under the 1995 Incentive Stock Option Plan, and for Incentive Stock Options under the 2001 Stock Option Plan may be no less than the fair market value of the common stock. The exercise price for non-statutory options granted under the 2001 Stock Option Plan may be no less than 85% of the fair market value of the common stock.

The following table sets forth information with regard to stock options granted under the company's 1995 Incentive Stock Option Plan and 2001 Stock Option Plan.

The following table furnishes information regarding stock options granted to the individuals named in the table above:

50

INDIVIDUAL GRANTS				
NAME	NUMBER OF SECURITIES UNDERLYING OPTIONS/SARS GRANTED	PERCENTAGE OF TOTAL OPTIONS/SARS GRANTED TO EMPLOYEES IN FISCAL YEAR	EXERCISE OR BASE PRICE (\$/SH)	PRESENT STOCK DATE O
----	-----	----	-----	-----
Donald L. Kovach	9,975 (17)	16.3%	\$9.90	
Terry H. Thompson	7,481 (18)	12.2%	\$9.90	
George B. Harper	4,988 (19)	8.2%	\$10.05	
George Lista	4,988 (20)	8.2%	\$10.05	

The following table sets forth information concerning the fiscal year-end value of unexercised stock options held by the executive officers named in the table above.

AGGREGATED OPTION/SAR EXERCISES IN LAST FISCAL YEAR AND FISCAL YEAR-END OPTION/SAR VALUES					
NAME	NUMBER OF SHARES ACQUIRED ON EXERCISE	VALUE REALIZED (\$)	NUMBER OF UNEXERCISED OPTIONS/SARS AT FISCAL YEAR-END		VAL IN-THE AT EXER
			EXERCISABLE	UNEXERCISABLE	
----	-----	-----	-----	-----	-----
Donald L. Kovach	- 0 -	- 0 -	10,619	9,705	\$7
Terry H. Thompson	189	\$1,605	4,128	7,967	\$4

## Edgar Filing: SUSSEX BANCORP - Form SB-2

George H. Harper	- 0 -	- 0 -	2,297	3,741	\$2
George Lista	- 0 -	- 0 -	1,247	3,741	\$1

### TRANSACTIONS WITH MANAGEMENT

The bank has made in the past and, assuming continued satisfaction of generally applicable credit standards, expects to continue to make loans to directors, executive officers and their associates (i.e. corporations or organizations for which they serve as officers or directors or in which they have beneficial ownership interests of ten percent or more). All of these loans have been made in the ordinary course of the bank's business on substantially the same terms, including interest rates and collateral, as those prevailing at the time for comparable transactions with other persons and do not involve more than the normal risk of default or present other unfavorable features.

The Bank paid \$15,770 to Irvin Ackerson for appraisal services rendered to the bank during fiscal 2003. Mr. Ackerson continues to render appraisal services to the bank.

- 
- 1 The present value of each option grant is estimated on the date of grant using the Black-Scholes option pricing model with the following weighted-average assumptions: dividend yield of 2.41%, expected volatility of 13.24%, risk-free interest rate of 3.05% for Mr. Kovach and Mr. Thompson and 2.93% for Mr. Harper and Mr. Lista and an expected life of five (5) years.
  - 2 As of December 31, 2003, 2,494 of these options were immediately exercisable.
  - 3 As of December 31, 2003, 1,870 of these options were immediately exercisable.
  - 4 As of December 31, 2003, 1,247 of these options were immediately exercisable.
  - 5 As of December 31, 2003, 1,247 of these options were immediately exercisable.

51

The bank leases its Montague branch office from Montague Mini Mall, Inc. pursuant to a lease covering 1,200 square feet. The lease agreement was renewed as of April 1, 2002. As renewed, the lease will terminate on March 31, 2007 and provides for a monthly rent of \$1,850. Mr. Joseph Zitone, a director of the company, is the majority shareholder of Montague Mini Mall, Inc. The company considers the lease terms to be comparable to those which exist with unaffiliated third parties.

### DESCRIPTION OF THE COMPANY'S SECURITIES

#### GENERAL

Sussex Bancorp is incorporated under the laws of the State of New Jersey. The rights of the holders of our stock will be governed by the New Jersey Business Corporation Act and the certificate of incorporation. The company's certificate of incorporation provides for an authorized capitalization consisting of 5,000,000 shares of common stock, without par value.

As of \_\_\_\_\_, 2004, 1,835,085 shares of the company's common stock were outstanding, leaving 3,164,915 shares of authorized common stock available to be issued. Under New Jersey law, the board of directors is generally empowered to issue authorized common stock without shareholder approval.

Upon completing of the offering, assuming the exercise of the over-allotment



## Edgar Filing: SUSSEX BANCORP - Form SB-2

options granted to the underwriter, there will be \_\_\_\_\_ shares of common stock outstanding. Up to an additional \_\_\_\_\_ shares of common stock will be issuable upon exercise of the outstanding options granted under the company's 1995 and 2001 stock option plans.

### DIVIDEND RIGHTS

The holders of the company's common stock are entitled to dividends, when, as, and if declared by the board of directors, subject to the restrictions imposed by New Jersey law. The only statutory limitation applicable to the company is that dividends may not be paid if the company is insolvent. However, as a practical matter, unless the company expands its activities, its only source of income will be the earnings of the bank. Under the Banking Act, dividends may be paid only if, after the payment of the dividend, the capital stock of the bank will be unimpaired and either the bank will have a surplus of not less than 50% of its capital stock or the payment of the dividend will not reduce the bank's surplus.

### VOTING RIGHTS

Each share of the common stock is entitled to one vote per share. Cumulative voting is not permitted. Under New Jersey corporate law, the affirmative vote of a majority of the votes cast is required to approve any merger, consolidation or disposition of substantially all of the company's assets.

### PREEMPTIVE RIGHTS

Under New Jersey law, shareholders may have preemptive rights if these rights are provided in the certificate of incorporation. The company's certificate of incorporation does not provide for preemptive rights.

### APPRAISAL RIGHTS

Under New Jersey law, dissenting shareholders will have appraisal rights (subject to the broad exception set forth in the next sentence) upon certain mergers or consolidations. Appraisal rights are not available in any such transaction if shares of the corporation are listed for trading on a national securities exchange or held of record by more than 1,000 holders. In addition, appraisal rights are not available to shareholders of an acquired corporation if, as a result of the transaction, shares of the acquired corporation are exchanged for any of the following: (i) cash; (ii) any securities listed on a national securities exchange or held of record by more than 1,000 holders; or (iii) any combination of the above. New Jersey law also provides that a corporation may grant appraisal rights in other types of transactions or regardless of the consideration received by providing for such rights in its certificate of

52

incorporation. The company's certificate of incorporation does not provide appraisal rights beyond those called for under New Jersey law.

### DIRECTORS

Under New Jersey law and the company's certificate of incorporation, the company is to have a minimum of three (3) directors and a maximum of twenty-five (25), with the number of directors at any given time to be fixed by the board of directors. The company currently has eight (8) directors.

### INDEMNIFICATION

## Edgar Filing: SUSSEX BANCORP - Form SB-2

The company's certificate of incorporation provides that the company will indemnify any person who was or is a party to any threatened, pending or completed action, whether civil or criminal, administrative or investigative by reason of the fact that such person is or was a director or officer of the company, or is or was serving as a director or officer of any other entity at the company's request against expenses, judgments, fines and amounts paid in settlement incurred by such person in connection with such action, provided that the director or officer acted in good faith in a manner he reasonably believed to be in or not opposed to the best interest of the company and, with respect to any criminal action or proceeding, had no reasonable cause to believe his conduct was unlawful. In addition, in the event that such action is in the name of the company, a director or officer may not be indemnified if he is found liable to the company unless a court determines that, despite the finding of liability, the officer or director is fairly and reasonably entitled to indemnification.

### LIMITATION OF LIABILITY

The company's certificate of incorporation contains provisions that may limit the liability of any of its directors or officers to the company or its shareholders for damages for an alleged breach of any duty owed to the company or its shareholders. This limitation will not relieve an officer or director from liability based on any act or omission (i) which was in breach of such person's duty of loyalty to the company or its shareholders; (ii) which was not in good faith or involved a knowing violation of law; or (iii) which resulted in receipt by such officer or director of an improper personal benefit. These provisions are permissible under New Jersey law.

### ANTI-TAKEOVER PROVISIONS

### BANK REGULATORY REQUIREMENTS

Under the Federal Change in Bank Control Act (the "Control Act"), a 60 day prior written notice must be submitted to the Federal Reserve Bank ("FRB") if any person, or any group acting in concert, seeks to acquire 10% or more of any class of outstanding voting securities of a bank holding company, unless the FRB determines that the acquisition will not result in a change of control. Under the Control Act, the FRB has 60 days within which to act on such notice taking into consideration certain factors, including the financial and managerial resources of the acquirer, the convenience and needs of the community served by the bank holding company and its subsidiary banks and the antitrust effects of the acquisition. Under the Bank Holding Company Act of 1956, as amended ("BHCA"), a company is generally required to obtain prior approval of the FRB before it may obtain control of a bank holding company. Under the BHCA, control is generally described to mean the beneficial ownership of 25% or more of the outstanding voting securities of a company, although a presumption of control may exist if a party beneficially owns 10% or more of the outstanding voting securities of a company and certain other circumstances are present.

### CLASSIFIED BOARD OF DIRECTORS

Pursuant to the company's certificate of incorporation, the board of directors is divided into three classes, each of which contains approximately one-third of the whole number of the members of the board. Each class serves a staggered term, with approximately one-third of the total number of directors being elected each year. The certificate of incorporation and bylaws provide that the size of the board shall be determined by a majority of the

directors. The certificate of incorporation and the bylaws provide that any vacancy occurring in the board, including a vacancy created by an increase in the number of directors or resulting from death, resignation, retirement, disqualification, removal from office or other cause, shall be filled for the remainder of the unexpired term exclusively by a majority vote of the directors then in office. The classified board is intended to provide for continuity of the board of directors and to make it more difficult and time consuming for a stockholder group to use its voting power to gain control of the board of directors without the consent of the incumbent board of directors of the company.

#### STOCKHOLDER VOTE REQUIRED TO APPROVE BUSINESS COMBINATIONS

Under New Jersey law, business combinations, including mergers, consolidations and sales of all or substantially all of the assets of a corporation must, subject to certain exceptions, be approved by the vote of the holders of a majority of the outstanding shares of common stock of the company and any other affected class of stock, unless a higher vote is required under a company's certificate of incorporation. The company's certificate of incorporation does not contain any higher voting requirements.

#### AMENDMENT OF CERTIFICATE OF INCORPORATION AND BYLAWS

Amendments to the certificate of incorporation must be approved by a majority vote of the company's board of directors and also by a majority of the outstanding shares of its voting stock.

#### NEW JERSEY SHAREHOLDERS PROTECTION ACT

A provision of New Jersey law, the New Jersey Shareholders Protection Act, prohibits certain transactions involving an "interested stockholder" and a corporation. An "interested stockholder" is generally defined as one who is the beneficial owner, directly or indirectly, of 10% or more of the voting power of the outstanding stock of the corporation. The Shareholders Act prohibits certain business combinations between an interested stockholder and a New Jersey corporation subject to the Shareholders Act for a period of five years after the date the interested stockholder acquired his stock, unless the transaction was approved by the corporation's board of directors prior to the time the interested stockholder acquired his stock. After the five-year period expires, the prohibition on business combinations with an interested stockholder continues unless certain conditions are met. The conditions include (i) that the business combination is approved by the board of directors of the target corporation; (ii) that the business combination is approved by a vote of two-thirds of the voting stock not owned by the interested stockholder; and (iii) that the stockholders of the corporation receive a price in accordance with the Shareholders Act.

#### SUPERVISION AND REGULATION

Bank holding companies and banks are extensively regulated under both federal and state law. These laws and regulations are intended to protect depositors, not shareholders. To the extent that the following information describes statutory and regulatory provisions, it is qualified in its entirety by reference to the particular statutory and regulatory provisions. Any change in the applicable law or regulation may have a material effect on the business and prospects of the company and the bank.

#### BANK HOLDING COMPANY REGULATION

## Edgar Filing: SUSSEX BANCORP - Form SB-2

As a bank holding company registered under the Bank Holding Company Act, the company is subject to the regulation and supervision applicable to bank holding companies by the Board of Governors of the Federal Reserve System. The company is required to file with the Federal Reserve annual reports and other information regarding its business operations and those of its subsidiaries.

The Bank Holding Company Act requires, among other things, the prior approval of the Federal Reserve in any case where a bank holding company proposes to (i) acquire all or substantially all of the assets of any other bank, (ii) acquire direct or indirect ownership or control of more than 5% of the outstanding voting stock of any bank (unless it owns a majority of such company's voting shares) or (iii) merge or consolidate with any other bank holding company. The Federal Reserve will not approve any acquisition, merger, or consolidation that would have a

54

substantially anti-competitive effect, unless the anti-competitive impact of the proposed transaction is clearly outweighed by a greater public interest in meeting the convenience and needs of the community to be served. The Federal Reserve also considers capital adequacy and other financial and managerial resources and future prospects of the companies and the banks concerned, together with the convenience and needs of the community to be served, when reviewing acquisitions or mergers.

The Bank Holding Company Act generally prohibits a bank holding company, with certain limited exceptions, from (i) acquiring or retaining direct or indirect ownership or control of more than 5% of the outstanding voting stock of any company which is not a bank or bank holding company, or (ii) engaging directly or indirectly in activities other than those of banking, managing or controlling banks, or performing services for its subsidiaries, unless such non-banking business is determined by the Federal Reserve to be so closely related to banking or managing or controlling banks as to be properly incident thereto.

The Bank Holding Company Act was substantially amended through the Modernization Act. The Modernization Act permits bank holding companies and banks that meet certain capital, management and Community Reinvestment Act standards to engage in a broader range of non-banking activities. In addition, bank holding companies which elect to become financial holding companies may engage in certain banking and non-banking activities without prior Federal Reserve approval. Finally, the Modernization Act imposes certain new privacy requirements on all financial institutions and their treatment of consumer information. At this time, the company has elected not to become a financial holding company, as it does not engage in any activities which are not permissible for banks.

There are a number of obligations and restrictions imposed on bank holding companies and their depository institution subsidiaries by law and regulatory policy that are designed to minimize potential loss to the depositors of such depository institutions and the FDIC insurance funds in the event the depository institution becomes in danger of default. Under a policy of the Federal Reserve with respect to bank holding company operations, a bank holding company is required to serve as a source of financial strength to its subsidiary depository institutions and to commit resources to support such institutions in circumstances where it might not do so absent such policy. The Federal Reserve also has the authority under the Bank Holding Company Act to require a bank holding company to terminate any activity or to relinquish control of a non-bank subsidiary upon the Federal Reserve's determination that such activity or control constitutes a serious risk to the financial soundness and stability of any bank subsidiary of the bank holding company.

## Edgar Filing: SUSSEX BANCORP - Form SB-2

### CAPITAL ADEQUACY GUIDELINES FOR BANK HOLDING COMPANIES

The Federal Reserve has adopted risk-based capital guidelines for bank holding companies. The risk-based capital guidelines are designed to make regulatory capital requirements more sensitive to differences in risk profile among banks and bank holding companies, to account for off-balance sheet exposure, and to minimize disincentives for holding liquid assets. Under these guidelines, assets and off-balance sheet items are assigned to broad risk categories each with appropriate weights. The resulting capital ratios represent capital as a percentage of total risk-weighted assets and off-balance sheet items.

The minimum ratio of total capital to risk-weighted assets (including certain off-balance sheet activities, such as standby letters of credit) is 8%. At least 4% of the total capital is required to be "Tier I Capital," consisting of common shareholders' equity and qualifying preferred stock, less certain goodwill items and other intangible assets. The remainder ("Tier II Capital") may consist of (a) the allowance for loan losses of up to 1.25% of risk-weighted assets, (b) non-qualifying preferred stock, (c) hybrid capital instruments, (d) perpetual debt, (e) mandatory convertible securities, and (f) qualifying subordinated debt and intermediate-term preferred stock up to 50% of Tier I capital. Total capital is the sum of Tier I and Tier II capital less reciprocal holdings of other banking organizations' capital instruments, investments in unconsolidated subsidiaries and any other deductions as determined by the Federal Reserve (determined on a case by case basis or as a matter of policy after formal rule-making).

Bank holding company assets are given risk-weights of 0%, 20%, 50% and 100%. In addition, certain off-balance sheet items are given similar credit conversion factors to convert them to asset equivalent amounts to which an appropriate risk-weight will apply. These computations result in the total risk-weighted assets. Most loans are

55

assigned to the 100% risk category, except for performing first mortgage loans fully secured by residential property which carry a 50% risk-weighting and loans secured by deposits in the bank which carry a 20% risk weighting. Most investment securities (including, primarily, general obligation claims of states or other political subdivisions of the United States) are assigned to the 20% category, except for municipal or state revenue bonds, which have a 50% risk-weight, and direct obligations of the U.S. Treasury or obligations backed by the full faith and credit of the U.S. Government, which have a 0% risk-weight. In converting off-balance sheet items, direct credit substitutes including general guarantees and standby letters of credit backing financial obligations are given a 100% risk weighting. Transaction related contingencies such as bid bonds, standby letters of credit backing nonfinancial obligations, and undrawn commitments (including commercial credit lines with an initial maturity of more than one year) have a 50% risk weighting. Short-term commercial letters of credit have a 20% risk weighting and certain short-term unconditionally cancelable commitments have a 0% risk weighting.

In addition to the risk-based capital guidelines, the Federal Reserve has adopted a minimum Tier I capital (leverage) ratio, under which a bank holding company must maintain a minimum level of Tier I capital to average total consolidated assets of at least 3% in the case of a bank holding company that has the highest regulatory examination rating and is not contemplating significant growth or expansion. All other bank holding companies are expected to maintain a leverage ratio of at least 100 to 200 basis points above the stated minimum.

## Edgar Filing: SUSSEX BANCORP - Form SB-2

### BANK REGULATION

As a New Jersey-chartered commercial bank, the bank is subject to the regulation, supervision, and control of the New Jersey Department of Banking and Insurance. As an FDIC-insured institution, the bank is subject to regulation, supervision and control of the FDIC, an agency of the federal government. The regulations of the FDIC and the New Jersey Department of Banking and Insurance impact virtually all of the bank's activities, including the minimum level of capital we must maintain, our ability to pay dividends, our ability to expand through new branches or acquisitions and various other matters.

**INSURANCE DEPOSITS.** Our deposits are insured up to a maximum of \$100,000 per depositor under the Bank Insurance Fund of the FDIC. The FDIC has established a risk-based assessment system for all insured depository institutions. Under the risk-based assessment system, deposit insurance premium rates range from 0-27 basis points of assessed deposits. For the year ended December 31, 2003 we paid \$ 30,202 in deposit insurance premiums.

**CAPITAL ADEQUACY GUIDELINES.** The FDIC has promulgated risk-based capital guidelines that are designed to make regulatory capital requirements more sensitive to differences in risk profile among banks, to account for off-balance sheet exposure, and to minimize disincentives for holding liquid assets. Under these guidelines, assets and off-balance sheet items are assigned to broad risk categories, each with appropriate weights. The resulting capital ratios represent capital as a percentage of total risk-weighted assets and off-balance sheet items. These guidelines are substantially similar to the Federal Reserve Board guidelines discussed above.

In addition to the risk-based capital guidelines, the FDIC has adopted a minimum Tier 1 capital (leverage) ratio. This measurement is substantially similar to the Federal Reserve leverage capital measurement discussed above. At June 30, 2004, the company's and the Bank's ratios of total capital to risk-weighted assets were 12.03% and 11.74% respectively.

**DIVIDENDS.** The bank may pay dividends as declared from time to time by the board of directors out of funds legally available, subject to certain restrictions. Under the New Jersey Banking Act of 1948, the bank may not pay a cash dividend unless, following the payment, the bank's capital stock will be unimpaired and the bank will have a surplus of no less than 50% of the bank capital stock or, if not, the payment of the dividend will reduce the surplus. In addition, the bank cannot pay dividends in such amounts as would reduce the bank's capital below regulatory imposed minimums.

### SARBANES-OXLEY ACT

On July 30, 2002, the Sarbanes-Oxley Act, or "SOX," was enacted. SOX is not a banking law, but applies to all public companies, including Sussex. The stated goals of SOX are to increase corporate responsibility, to provide for enhanced penalties for accounting and auditing improprieties at publicly traded companies and to protect investors

by improving the accuracy and reliability of corporate disclosures pursuant to the securities laws. SOX is the most far reaching U.S. securities legislation enacted in some time. SOX generally applies to all companies, both U.S. and non-U.S., that file or are required to file periodic reports with the Securities and Exchange Commission( the "SEC") under the Securities Exchange Act of 1934( the "Exchange Act").

## Edgar Filing: SUSSEX BANCORP - Form SB-2

SOX includes very specific additional disclosure requirements and new corporate government rules, requires the SEC and securities exchanges to adopt extensive additional disclosure, corporate governance and other related rules and mandates further studies of specific issues by the SEC. SOX represents significant federal involvement in matters traditionally left to state regulatory systems, such as the regulation of the accounting profession, and to state corporate law, such as the relationship between a board of directors and management and between a board of directors and its committees. SOX addresses, among other matters:

- o audit committees;
- o certification of financial statements by the chief executive officer and the chief financial officer;
- o the forfeiture of bonuses or other incentive-based compensation and profits from the sale of an issuer's securities by directors and senior officers in the twelve month period following initial publication of any financial statements that later require restatement;
- o a prohibition on insider trading during pension plan black out periods;
- o disclosure of off-balance sheet transactions;
- o a prohibition on personal loans to officers and directors, unless subject to Federal Reserve Regulation O;
- o expedited filing requirements for Form 4 statements of changes of beneficial ownership of securities required to be filed by officers, directors and 10% shareholders;
- o disclosure of whether or not a company has adopted a code of ethics;
- o "real time" filing of periodic reports;
- o auditor independence;
- o various increased criminal penalties for violations of securities laws; and

Complying with the requirements of SOX as implemented by the SEC will increase our compliance costs and could make it more difficult to attract and retain board members.

### USA PATRIOT ACT

In October 2001, President Bush signed into law the USA PATRIOT Act. This Act was in direct response to the terrorist attacks on September 11, 2001, and strengthens the anti-money laundering provisions of the Bank Secrecy Act. Most of the new provisions added by this Act apply to accounts at or held by foreign banks, or accounts of or transactions with foreign entities. The bank does not have a significant foreign business and does not expect this Act to materially affect its operations. This Act does, however, require the banking regulators to consider a bank's record of compliance under the Bank Secrecy Act in acting on any application filed by a bank. As the bank is subject to the provisions of the Bank Secrecy Act (i.e., reporting of cash transactions in excess of \$10,000), the bank's record of compliance in this area will be an additional factor in any applications filed by it in the future. To the bank's knowledge, its record of compliance in this area is satisfactory and its processes and procedures to

Edgar Filing: SUSSEX BANCORP - Form SB-2

insure compliance with this Act are satisfactory.

INDEMNIFICATION OF DIRECTORS AND OFFICERS

Insofar as indemnification for liabilities arising under the 1933 Act may be permitted to our directors, officers and controlling persons under the provisions discussed above or otherwise, we have been advised that, in the opinion of the SEC, such indemnification is against public policy as expressed in the Exchange Act and is, therefore, unenforceable.

REGISTRAR AND TRANSFER AGENT

The registrar and transfer agent for our common stock is American Stock & Transfer Trust Company, 59 Maiden Lane, Plaza Level, New York, New York 10038.

UNDERWRITING

We and the underwriters named below have entered into an underwriting agreement with respect to the shares of common stock being offered. Subject to the terms and conditions contained in the underwriting agreement, each underwriter has agreed to purchase from us the respective number of shares of common stock set forth opposite its name below. The underwriters' obligations are several, which means that each underwriter is required to purchase a specific number of shares, but it is not responsible for the commitment of any other underwriter to purchase shares. Keefe, Bruyette and Woods, Inc. is acting as the representative of the underwriters.

UNDERWRITERS	NUMBER OF SHARES
-----	-----
-----	-----
-----	-----
-----	-----
Total	=====

The underwriters are committed to purchase and pay for all such shares of common stock, if any are purchased, other than those covered by the over-allotment option described below.

We have granted to the underwriters an option, exercisable no later than 30 days after the date of this prospectus, to purchase up to \_\_\_\_\_ additional shares of common stock at the public offering price less the underwriting discount set forth on the cover page of this prospectus. The underwriters may exercise this option only to cover over-allotments, if any, made in connection with this offering. To the extent the option is exercised and the conditions of the underwriting agreement are satisfied, we will be obligated to sell to the underwriters, and the underwriters will be obligated to purchase, these additional shares of common stock.



## Edgar Filing: SUSSEX BANCORP - Form SB-2

The underwriters propose to offer the shares of common stock directly to the public at the offering price set forth on the cover page of this prospectus and to certain securities dealers at the public offering price less a concession not in excess of \$\_\_\_ per share. The underwriters may allow, and these dealers may re-allow, a concession not in excess of \$\_\_\_ per share on sales to other dealers. After the public offering of the common stock, the underwriters may change the offering price and other selling terms.

The following table shows the per share and total underwriting discount that we will pay to the underwriters and the proceeds we will receive before expenses. These amounts are shown assuming both no exercise and full exercise of the underwriters' over-allotment option to purchase additional shares.

	PER SHARE	TOTAL WITHOUT OVER-ALLOTMENT	TOTAL WITH OVER-ALLOTMENT
Price to public	\$	\$	\$
Underwriting discount			
Proceeds to us, before expenses			

We estimate that the total expenses of the offering, excluding the underwriting discount, will be approximately \$ million and are payable by us. We have agreed to reimburse the underwriters for their actual out-of-pocket expenses incurred in connection with the offering, including certain fees and disbursements of underwriters' counsel.

The shares of common stock are being offered by the several underwriters, subject to prior sale, when, as and if issued to and accepted by them, subject to approval of certain legal matters by counsel for the underwriters and other conditions specified in the underwriting agreement. The underwriters reserve the right to withdraw, cancel, or modify this offer and to reject orders in whole or in part.

59

The underwriting agreement provides that the obligations of the underwriters are conditional and may be terminated at their discretion based on their assessment of the state of the financial markets. The obligations of the underwriters may also be terminated upon the occurrence of the events specified in the underwriting agreement. The underwriting agreement provides that the underwriters are obligated to purchase all the shares of common stock in this offering if any are purchased, other than those shares covered by the over-allotment option described above.

**LOCK-UP AGREEMENT.** We, and each of our executive officers and directors, have agreed, for a period of 180 days after the date of this prospectus, not to sell, offer, agree to sell, contract to sell, hypothecate, pledge, grant any option to sell, make any short sale, or otherwise dispose of or hedge, directly or indirectly, any shares of our common stock or securities convertible into, exchangeable, or exercisable for any shares of our common stock or warrants or other rights to purchase shares of our common stock or other similar securities without, in each case, the prior written consent of Keefe, Bruyette and Woods, Inc. These restrictions are expressly agreed to preclude us, and our executive officers and directors, from engaging in any hedging or other transaction or arrangement that is designed to, or which reasonably could be expected to, lead to or result in a sale, disposition or transfer, in whole or in part, of any of

## Edgar Filing: SUSSEX BANCORP - Form SB-2

the economic consequences of ownership of our common stock, whether such transaction would be settled by delivery of common stock or other securities, in cash, or otherwise.

INDEMNITY. We have agreed to indemnify the underwriters, and persons who control the underwriters, against certain liabilities, including liabilities under the Securities Act of 1933, and to contribute to payments that the underwriters may be required to make in respect of these liabilities.

STABILIZATION. In connection with this offering, the underwriters may engage in stabilizing transactions, over-allotment transactions, syndicate covering transactions, and penalty bids. o Stabilizing transactions permit bids to purchase shares of common stock so long as the stabilizing bids do not exceed a specified maximum, and are engaged in for the purpose of preventing or retarding a decline in the market price of the common stock while the offering is in progress.

- o Over-allotment transactions involve sales by the underwriters of shares of common stock in excess of the number of shares the underwriters are obligated to purchase. This creates a syndicate short position which may be either a covered short position or a naked short position. In a covered short position, the number of shares of common stock over-allotted by the underwriters is not greater than the number of shares that they may purchase in the over-allotment option. In a naked short position, the number of shares involved is greater than the number of shares in the over-allotment option. The underwriters may close out any short position by exercising their over-allotment option and/or purchasing shares in the open market.

- o Syndicate covering transactions involve purchases of common stock in the open market after the distribution has been completed in order to cover syndicate short positions. In determining the source of shares to close out the short position, the underwriters will consider, among other things, the price of shares available for purchase in the open market as compared with the price at which they may purchase shares through exercise of the over-allotment option. If the underwriters sell more shares than could be covered by exercise of the over-allotment option and, therefore, have a naked short position, the position can be closed out only by buying shares in the open market. A naked short position is more likely to be created if the underwriters are concerned that after pricing there could be downward pressure on the price of the shares in the open market that could adversely affect investors who purchase in the offering.

- o Penalty bids permit the representative to reclaim a selling concession from a syndicate member when the common stock originally sold by that syndicate member is purchased in stabilizing or syndicate covering transactions to cover syndicate short positions.

These stabilizing transactions, syndicate covering transactions, and penalty bids may have the effect of raising or maintaining the market price of our common stock or preventing or retarding a decline in the market price of our common stock. As a result, the price of our common stock in the open market may be higher than it would otherwise be in the absence of these transactions. Neither we nor the underwriters make any representation or prediction as to

the effect that the transactions described above may have on the price of our common stock. The underwriters may discontinue these transactions at any time.

## Edgar Filing: SUSSEX BANCORP - Form SB-2

In connection with this offering, the underwriters and any selling group members who are qualified market makers on The Nasdaq National Market may engage in passive market making transactions in our common stock on The Nasdaq National Market in accordance with Rule 103 of Regulation M under the Securities Act. Rule 103 permits passive market making activity by the participants in our common stock offering. Passive market making may occur before the pricing of our offering, before the commencement of offers or sales of the common stock. Passive market makers must comply with applicable volume and price limitations and must be identified as a passive market maker. In general, a passive market maker must display its bid at a price not in excess of the highest independent bid for the security. If all independent bids are lowered below the bid of the passive market maker, however, the bid must then be lowered when purchase limits are exceeded. Net purchases by a passive market maker on each day are limited to a specified percentage of the passive market maker's average daily trading volume in the common stock during a specified period and must be discontinued when that limit is reached. The underwriters and other dealers are not required to engage in passive market making and may end passive market making activities at any time.

From time to time, some of the underwriters have provided, and may continue to provide, investment banking services to us in the ordinary course of their respective businesses, and have received, and may continue to receive, compensation for such services.

### LEGAL MATTERS

Windels Marx Lane & Mittendorf, LLP, New Brunswick, New Jersey, will pass upon the legality of the securities offered by this Prospectus for us. Certain legal matters will be passed upon for the underwriter by Thacher Proffitt & Wood, LLP, Summit, New Jersey.

### EXPERTS

The consolidated financial statements of Sussex Bancorp included in this Prospectus and in the Registration Statement have been audited by Beard Miller Company LLP, independent registered public accounting firm, to the extent and for the periods set forth in their report appearing elsewhere herein and in the Registration Statement, and are included in reliance upon such report given upon the authority of said firm as experts in auditing and accounting.

### WHERE YOU CAN GET MORE INFORMATION

At your request, we will provide you, without charge, a copy of any exhibits to our registration statement incorporated by reference in this prospectus. If you want more information, write or call us at:

Sussex Bancorp  
200 Munsonhurst Road  
Route 517  
Franklin, New Jersey 07416-0353  
(973) 827-2914

We are subject to the informational requirements of the 1934 Act and as required by the 1934 Act we file reports, proxy statements and other information with the SEC. Reports, proxy statements and other information filed by us may be inspected and copied at the public reference facilities maintained by the SEC at Room 1024, 450 Fifth Street, N.W., Judiciary Plaza, Washington, DC 20549 and at the SEC's regional offices located at New York, New York 10048 and Citicorp Center, 500 West Madison Street, Suite 1400, Chicago, Illinois 60661. Our SEC filings are also available to the public on the SEC Internet site at [HTTP://WWW.SEC.GOV](http://www.sec.gov) and are also available on our website at

## Edgar Filing: SUSSEX BANCORP - Form SB-2

[HTTP://WWW.SUSSEXBANK.COM.](http://www.sussexbank.com)

We have filed with the SEC a registration statement on Form SB-2 (together with all amendments and exhibits thereto, the "Registration Statement") with respect to the shares of common stock offered by this prospectus. This prospectus does not contain all of the information included in the Registration Statement. For further information about us and the shares of common stock offered by this prospectus, please refer to the Registration Statement and its exhibits. You may obtain a copy of the Registration Statement through the public reference facilities of the SEC described above. You may also access a copy of the Registration Statement by means of the SEC's website at <http://www.sec.gov>.

61

### SUSSEX BANCORP & SUBSIDIARIES INDEX TO THE CONSOLIDATED FINANCIAL STATEMENTS

	Page No. -----
Consolidated Balance Sheets as of June 30, 2004 (unaudited) and December 31, 2003	F-
Consolidated Statements of Income for the three months and the six months ended June 30, 2004 and 2003 (unaudited)	F-
Consolidated Statements of Stockholders' Equity for the six months ended June 30, 2004 and 2003 (unaudited)	F-
Consolidated Statements of Cash Flows for the six months ended June 30, 2004 and 2003 (unaudited)	F-
Notes to Consolidated Financial Statements (unaudited)	F-
Report of Independent Registered Public Accounting Firm	F-
Consolidated Balance Sheets as of December 31, 2003 and 2002	F-
Consolidated Statements of Income for the years ended December 31, 2003 and 2002	F-
Consolidated Statements of Stockholders' Equity for the years ended December 31, 2003 and 2002	F-
Consolidated Statements of Cash Flows for the years ended December 31, 2003 and 2002	F-
Notes to Consolidated Financial Statements	F-

62

# Edgar Filing: SUSSEX BANCORP - Form SB-2

## PART I - FINANCIAL INFORMATION

### ITEM 1 - FINANCIAL STATEMENTS

SUSSEX BANCORP  
CONSOLIDATED BALANCE SHEETS  
(DOLLARS IN THOUSANDS)  
(UNAUDITED)

ASSETS -----	JUNE 30, 2004	DECEMBER 31, -----
Cash and due from banks	\$12,387	\$11,400
Federal funds sold	4,990	4,990
Cash and cash equivalents	17,377	15,390
Interest bearing time deposits with other banks	500	3,000
Securities available for sale	74,759	76,000
Federal Home Loan Bank Stock, at cost	690	690
Loans receivable, net of unearned income	144,275	134,000
Less: allowance for loan losses	1,958	1,000
Net loans receivable	142,317	132,000
Premises and equipment, net	5,470	4,000
Accrued interest receivable	1,209	1,000
Goodwill	2,124	2,000
Other assets	6,669	3,000
TOTAL ASSETS	\$251,115	\$240,000
LIABILITIES AND STOCKHOLDERS' EQUITY		
Liabilities:		
Deposits:		
Non-interest bearing	\$35,710	\$31,000
Interest bearing demand	181,689	175,000
Total Deposits	217,399	207,000
Borrowings	11,000	11,000
Accrued interest payable and other liabilities	2,520	2,000
Junior subordinated debentures	5,155	5,000
Mandatory redeemable capital debentures	-	5,000
TOTAL LIABILITIES	236,074	225,000
Stockholders' Equity:		
Common stock, no par value, authorized 5,000,000 shares; issued and outstanding 1,835,085 in 2004 and 1,811,460 in 2003	9,913	9,000
Retained earnings	5,547	5,000
Accumulated other comprehensive income (loss)	(419)	-
TOTAL STOCKHOLDERS' EQUITY	15,041	14,000

Edgar Filing: SUSSEX BANCORP - Form SB-2

TOTAL LIABILITIES AND STOCKHOLDERS' EQUITY	\$251,115	\$240
	=====	=====

See Notes to Consolidated Financial Statements

F-1

SUSSEX BANCORP  
CONSOLIDATED STATEMENTS OF INCOME  
(IN THOUSANDS EXCEPT SHARE DATA)  
(UNAUDITED)

	Three Months Ended June 30,		Six M
	2004	2003	
	-----	-----	-----
INTEREST INCOME			
Loans receivable, including fees	\$2,161	\$2,033	\$4
Securities:			
Taxable	419	445	
Tax-exempt	205	169	
Federal funds sold	17	36	
Interest bearing deposits	7	12	
	-----	-----	-----
TOTAL INTEREST INCOME	2,809	2,695	5
	-----	-----	-----
INTEREST EXPENSE			
Deposits	493	535	
Borrowings	132	146	
Junior subordinated debentures	61	63	
	-----	-----	-----
TOTAL INTEREST EXPENSE	686	744	1
	-----	-----	-----
NET INTEREST INCOME	2,123	1,951	4
Provision for Loan Losses	105	120	
	-----	-----	-----
NET INTEREST INCOME AFTER PROVISION FOR LOAN LOSSES	2,018	1,831	4
	-----	-----	-----
NON-INTEREST INCOME			
Service fees on deposit accounts	191	189	
ATM fees	78	90	
Insurance commissions and fees	604	523	1
Mortgage broker fees	161	-	
Investment brokerage fees	48	75	
Net gain on sale of loans held for sale	-	24	
Net gain on sale of foreclosed real estate	-	63	
Other	85	58	
	-----	-----	-----

Edgar Filing: SUSSEX BANCORP - Form SB-2

TOTAL NON-INTEREST INCOME	1,167	1,022	2
<hr/>			
NON-INTEREST EXPENSE			
Salaries and employee benefits	1,514	1,341	3
Occupancy, net	208	149	
Furniture and equipment	210	195	
Stationary and supplies	46	50	
Audit and exams	74	87	
Advertising and promotion	96	94	
Postage and freight	48	46	
Amortization of intangible assets	48	39	
Other	398	365	
<hr/>			
TOTAL NON-INTEREST EXPENSE	2,642	2,366	5
<hr/>			
INCOME BEFORE INCOME TAXES	543	487	1
Provision for Income Taxes	152	127	
<hr/>			
NET INCOME	\$391	\$360	
<hr/>			
<hr/>			
EARNINGS PER SHARE			
Basic	\$0.21	\$0.20	\$
<hr/>			
Diluted	\$0.20	\$0.20	\$
<hr/>			
<hr/>			

See Notes to Consolidated Financial Statements

F-2

SUSSEX BANCORP  
CONSOLIDATED STATEMENTS OF STOCKHOLDERS' EQUITY  
SIX MONTHS ENDED JUNE 30, 2004 AND 2003  
(UNAUDITED)

	NUMBER OF SHARES OUTSTANDING	COMMON STOCK	RETAINED EARNINGS	ACCUMULA OTHE COMPREHE INCOME (
	<hr/>	<hr/>	<hr/>	<hr/>
(DOLLARS IN THOUSANDS, EXCEPT P				
BALANCE DECEMBER 31, 2002	1,688,130	\$7,869	\$5,249	
Comprehensive income:				
Net income	-	-	673	
Change in unrealized gains on securities available for sale, net of tax	-	-	-	

Edgar Filing: SUSSEX BANCORP - Form SB-2

TOTAL COMPREHENSIVE INCOME

Treasury shares purchased	(2,400)	-	-
Treasury shares retired	-	(25)	-
Issuance of common stock and exercise of stock options	5,186	40	-
Shares issued through dividend reinvestment plan	9,065	94	-
Dividends on common stock (\$.14 per share)	-	-	(237)
BALANCE JUNE 30, 2003	1,699,981	\$7,978	\$5,685
BALANCE DECEMBER 31, 2003	1,811,460	\$9,616	\$5,040
Comprehensive income:			
Net income	-	-	762
Change in unrealized gains on securities available for sale, net of tax	-	-	-

TOTAL COMPREHENSIVE INCOME

Treasury shares purchased	(96)	-	-
Treasury shares retired	-	(2)	-
Issuance of common stock and exercise of stock options	17,985	167	-
Income tax benefit of stock options exercised	-	35	-
Shares issued through dividend reinvestment plan	5,736	97	-
Dividends on common stock (\$.14 per share)	-	-	(255)
BALANCE JUNE 30, 2004	1,835,085	\$9,913	\$5,547

See Notes to Consolidated Financial Statements

F-3

SUSSEX BANCORP  
CONSOLIDATED STATEMENTS OF CASH FLOWS  
(IN THOUSANDS)  
(UNAUDITED)

SIX MONTHS ENDED

2004



Edgar Filing: SUSSEX BANCORP - Form SB-2

-----	
CASH FLOWS FROM OPERATING ACTIVITIES	
Net income	\$762
Adjustments to reconcile net income to net cash provided by operating activities:	
Provision for loan losses	253
Provision for depreciation and amortization	256
Net amortization of securities premiums and discounts	352
Net realized gain on sale of foreclosed real estate	-
Proceeds from sale of loans	-
Net gains on sale of loans	-
Loans originated for sale	-
Earnings on investment in life insurance	(55)
(Increase) decrease in assets:	
Accrued interest receivable	32
Other assets	(853)
Increase in accrued interest payable and other liabilities	464
	-----
NET CASH PROVIDED BY OPERATING ACTIVITIES	1,211
	-----
CASH FLOWS FROM INVESTING ACTIVITIES	
Securities available for sale:	
Purchases	(13,775)
Maturities, calls and principal repayments	14,097
Net increase in loans	(9,930)
Purchases of bank premises and equipment	(1,076)
Decrease (increase) in FHLB stock	70
Proceeds from sale of foreclosed real estate	-
Decrease in interest bearing time deposits with other banks	3,000
Purchase of investment in life insurance	(1,500)
	-----
NET CASH USED IN INVESTING ACTIVITIES	(9,114)
	-----
CASH FLOWS FROM FINANCING ACTIVITIES	
Net increase in deposits	9,742
Repayment of borrowings	0
Proceeds from the exercise of stock options	202
Purchase of treasury stock	(2)
Dividends paid, net of reinvestments	(158)
	-----
NET CASH PROVIDED BY FINANCING ACTIVITIES	9,784
	-----
NET (DECREASE) INCREASE IN CASH AND CASH EQUIVALENTS	1,881
CASH AND CASH EQUIVALENTS - BEGINNING	15,496
	-----
CASH AND CASH EQUIVALENTS - ENDING	\$17,377
	=====
SUPPLEMENTARY CASH FLOWS INFORMATION	
Interest paid	\$1,353
	=====
Income taxes paid	\$431
	=====
SUPPLEMENTARY SCHEDULE OF NONCASH INVESTING AND FINANCING ACTIVITIES	

# Edgar Filing: SUSSEX BANCORP - Form SB-2

Foreclosed real estate acquired in settlement of loans

\$ -

=====

See Notes to Consolidated Financial Statements

F-4

## SUSSEX BANCORP

### NOTES TO CONSOLIDATED FINANCIAL STATEMENTS (UNAUDITED)

#### 1. Basis of Presentation

The consolidated financial statements include the accounts of Sussex Bancorp (the "Company") and its wholly-owned subsidiary Sussex Bank (the "Bank"). The Bank's wholly-owned subsidiaries are Sussex Bancorp Mortgage Company, Inc., SCB Investment Company, Inc., and Tri-State Insurance Agency, Inc., ("Tri-State") a full service insurance agency located in Sussex County, New Jersey. All inter-company transactions and balances have been eliminated in consolidation. Sussex Bank is also a 49% limited partner of Sussex Settlement Services, L.P, a title insurance agency whose registered office is located in King of Prussia, Pennsylvania. The Bank operates eight banking offices all located in Sussex County, New Jersey. The Company is subject to the supervision and regulation of the Board of Governors of the Federal Reserve System (the "FRB"). The Bank's deposits are insured by the Bank Insurance Fund ("BIF") of the Federal Deposit Insurance Corporation ("FDIC") up to applicable limits. The operations of the Company and the Bank are subject to the supervision and regulation of the FRB, FDIC and the New Jersey Department of Banking and Insurance (the "Department") and the operations of Tri-State are subject to the supervision and regulation by the Department.

The accompanying unaudited consolidated financial statements have been prepared in accordance with generally accepted accounting principles for interim financial information. Accordingly, they do not include all of the information and footnotes required by generally accepted accounting principles for full year financial statements. In the opinion of management, all adjustments considered necessary for a fair presentation have been included and are of a normal, recurring nature. Operating results for the six-month period ended June 30, 2004, are not necessarily indicative of the results that may be expected for the year ended December 31, 2004. These consolidated financial statements should be read in conjunction with the consolidated financial statements and the notes thereto that are included in the Company's Annual Report on Form 10-KSB for the fiscal period ended December 31, 2003.

#### 2. Earnings Per Share

Basic earnings per share is calculated by dividing net income by the weighted average number of shares of common stock outstanding during the period. Diluted earnings per share reflects additional common shares that would have been outstanding if dilutive potential common shares had been issued, as well as any adjustment to income that would result from the assumed issuance of potential common shares that may be issued by the Company relating to outstanding stock options and guaranteed and contingently issuable shares from the acquisition of Tri-State. Potential common shares related to stock options are determined using the treasury stock method.

The following table sets forth the computations of basic and diluted

## Edgar Filing: SUSSEX BANCORP - Form SB-2

earnings per share as retroactively adjusted for the 5% stock dividend declared October 15, 2003 (dollars in thousands, except per share data):

	Three Months Ended June 30, 2004			Three Months Ended June 30, 2003	
	Income (Numerator)	Shares (Denominator)	Per Share Amount	Income (Numerator)	Shares (Denominator)
Basic earnings per share:					
Net income applicable to common stockholders	\$391	1,832	\$0.21	\$360	1,775
			=====		
Effect of dilutive securities:					
Stock options	-	73		-	
Deferred common stock payments for purchase of insurance agency	1	16		2	
Diluted earnings per share:					
Net income applicable to common stockholders and assumed conversions	\$392	1,921	\$0.20	\$362	1,802

F-5

	Six Months Ended June 30, 2004			Six Months Ended June 30, 2003	
	Income (Numerator)	Shares (Denominator)	Per Share Amount	Income (Numerator)	Shares (Denominator)
Basic earnings per share:					
Net income applicable to common stockholders	\$762	1,826	\$0.42	\$673	1,775
			=====		
Effect of dilutive securities:					
Stock options	-		81	-	
Deferred common stock payments for purchase of insurance agency	1	14		5	
Diluted earnings per share:					
Net income applicable to common stockholders and assumed conversions	\$763	1,921	\$0.40	\$678	1,802

### 3. Comprehensive Income

The components of other comprehensive income and related tax effects for the three and six months ended June 30, 2004 and 2003 are as follows:

Edgar Filing: SUSSEX BANCORP - Form SB-2

	Three Months Ended June 30,		Six Months
	2004	2003	2004
	(In thousands)		(In thousands)
Unrealized holding gains (losses) on available for sale securities	(\$1,802)	\$622	(\$1,111)
Less: reclassification adjustments for gains included in net income	-	-	-
Net unrealized gains (losses)	(1,802)	622	(1,111)
Tax effect	(720)	249	(444)
Other comprehensive income (loss), net of tax	(\$1,082)	\$373	(\$667)

4. Segment Information

The Company's insurance agency operations are managed separately from the traditional banking and related financial services that the Company also offers. The insurance agency operation provides commercial, individual, and group benefit plans and personal coverage.

	Three Months Ended June 30, 2004			Three Months
	Banking and Financial Services	Insurance Services	Total	Banking and Financial Services
	(In Thousands)			(In Thousands)
Net interest income and other income	\$2,680	\$610	\$3,290	\$2,450
Income before income taxes	471	72	543	445
Total assets	247,552	3,563	251,115	232,578
	Six Months Ended June 30, 2004			Six Months
	Banking and Financial Services	Insurance Services	Total	Banking and Financial Services
	(In Thousands)			(In Thousands)
Net interest income and other income	\$5,389	\$1,183	\$6,572	\$4,794
Income before income taxes	913	136	1,049	816
Total assets	247,552	3,563	251,115	232,578

F-6

5. Stock Option Plans

The Company accounts for stock option plans under the recognition and measurement principles of APB Opinion No. 25. "Accounting for Stock Issued to

## Edgar Filing: SUSSEX BANCORP - Form SB-2

Employees," and related interpretations. No stock-based employee compensation cost is reflected in net income, as all options granted under the Company's plans had an exercise price equal to the market value of the underlying common stock on the date of grant. The following table illustrates the effect on net income and earnings per share if the Company had applied the fair value recognition provisions of FASB Statement No. 123, "Accounting for Stock-Based Compensation," to stock-based compensation for the periods presented:

	Three Months Ended June 30, 2004	2003	Six Mon 2004
	-----	-----	-----
	(In thousands)		(I
Net income, as reported	\$391	\$360	
Total stock-based compensation expense determined under fair value based method for all awards, net of related tax effects	(35)	(11)	
	-----	-----	-----
Pro forma net income	\$356	\$349	
	=====	=====	=====
Basic earnings per share:			
As reported	\$0.21	\$0.20	\$
Pro forma	\$0.19	\$0.20	\$
Diluted earnings per share:			
As reported	\$0.20	\$0.20	\$
Pro forma	\$0.19	\$0.19	\$

### 6. Guarantees

The Company does not issue any guarantees that would require liability recognition or disclosure, other than its standby letters of credit. Standby letters of credit are conditional commitments issued by the Company to guarantee the performance of a customer to a third party. Generally, all letters of credit, when issued have expiration dates within one year. The credit risk involved in issuing letters of credit is essentially the same as those that are involved in extending loan facilities to customers. The Company, generally, holds collateral and/or personal guarantees supporting these commitments. The Company had \$382,000 of standby letters of credit as of June 30, 2004. Management believes that the proceeds obtained through a liquidation of collateral and the enforcement of guarantees would be sufficient to cover the potential amount of future payment required under the corresponding guarantees. The current amount of the liability as of June 30, 2004 for guarantees under standby letters of credit issued is not material.

### 7. New Accounting Standard

In January 2003, the Financial Accounting Standards Board issued FASB Interpretation No. 46, "Consolidation of Variable Interest Entities, an Interpretation of ARB No. 51" which was revised in December 2003. The Interpretation provides guidance for the consolidation of variable interest entities (VIEs). Sussex Capital Trust I qualifies as a variable interest entity under FIN 46. Sussex Capital Trust issued mandatory redeemable preferred securities (Trust Preferred Securities) to third-party investors and loaned the proceeds to the Company. Sussex Capital Trust I holds, as its sole asset, subordinated debentures issued by the Company.

## Edgar Filing: SUSSEX BANCORP - Form SB-2

FIN 46 required the Company to deconsolidate Sussex Capital Trust I from the consolidated financial statements as of March 31, 2004. There has been no restatement of prior periods. The impact of this deconsolidation was to increase junior subordinated debentures or long-term debt by \$5,155,000 and reduce the mandatory capital debentures line item by \$5,000,000 which had represented the trust preferred securities of the trust. The Company's equity interest in the trust subsidiary of \$155,000, which had previously been eliminated in consolidation, is now reported in "Other assets". For regulatory reporting purposes, the Federal Reserve Board has indicated that the preferred securities will continue to qualify as Tier I Capital subject to previously specified limitations, until further notice. If regulators make a determination that Trust Preferred Securities can no longer be considered in regulatory capital, the securities become callable and the Company may redeem them. The adoption of FIN 46 did not have an impact on the Company's results of operations or liquidity.

F-7

### Report of Independent Registered Public Accounting Firm

To the Board of Directors and Stockholders  
Sussex Bancorp  
Franklin, New Jersey

We have audited the accompanying consolidated balance sheets of Sussex Bancorp and its subsidiaries as of December 31, 2003 and 2002, and the related consolidated statements of income, stockholders' equity and cash flows for the years then ended. These consolidated financial statements are the responsibility of the Company's management. Our responsibility is to express an opinion on these consolidated financial statements based on our audits.

We conducted our audits in accordance with the standards of the Public Company Accounting Oversight Board (United States). Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the consolidated financial statements referred to above present fairly, in all material respects, the financial position of Sussex Bancorp and its subsidiaries as of December 31, 2003 and 2002, and the results of their operations and their cash flows for the years then ended, in conformity with accounting principles generally accepted in the United States of America.

/s/ Beard Miller Company LLP

Allentown, Pennsylvania  
January 9, 2004

F-8

CONSOLIDATED BALANCE SHEETS

Edgar Filing: SUSSEX BANCORP - Form SB-2

	-----	200
	-----	(DO
	ASSETS	
Cash and due from banks		\$
Federal funds sold		-----
Cash and cash equivalents		
Interest bearing time deposits with other banks		
Securities available for sale		
Federal Home Loan Bank stock, at cost		
Loans receivable, net of allowance for loan losses 2003 \$1,734; 2002 \$1,386		1
Bank premises and equipment, net		
Accrued interest receivable		
Goodwill		
Other assets		
		-----
TOTAL ASSETS		\$2 =====
	LIABILITIES AND STOCKHOLDERS' EQUITY	
Liabilities:		
Deposits:		
Non-interest bearing		\$
Interest bearing		1
		-----
Total Deposits		2
Borrowings		
Accrued interest payable and other liabilities		
Mandatory redeemable capital debentures		
		-----
TOTAL LIABILITIES		2 -----
Stockholders' equity:		
Common stock, no par value; authorized 5,000,000 shares; issued and outstanding 1,811,460 shares in 2003 and 1,688,130 shares in 2002		
Retained earnings		
Accumulated other comprehensive income		
		-----
TOTAL STOCKHOLDERS' EQUITY		-----
TOTAL LIABILITIES AND STOCKHOLDERS' EQUITY		\$2 =====

See Notes to Consolidated Financial Statements

Edgar Filing: SUSSEX BANCORP - Form SB-2

CONSOLIDATED STATEMENTS OF INCOME

	YEAR
	-----
	2003
	-----
	(IN THOUS
INTEREST INCOME	
Loans receivable, including fees	\$
Securities:	
Taxable	
Tax-exempt	
Federal funds sold	
Interest-bearing deposits	
	-----
TOTAL INTEREST INCOME	
	-----
INTEREST EXPENSE	
Deposits	
Borrowings	
Mandatory redeemable capital debentures	
	-----
TOTAL INTEREST EXPENSE	
	-----
NET INTEREST INCOME	
	-----
PROVISION FOR LOAN LOSSES	
	-----
NET INTEREST INCOME AFTER PROVISION FOR LOAN LOSSES	
	-----
OTHER INCOME	
Service fees on deposit accounts	
ATM and debit card fees	
Insurance commissions and fees	
Investment brokerage fees	
Mortgage banking fees	
Net realized gain on sale of securities	
Net gain on sale of loans	
Net gain on sale of foreclosed real estate	
Other	
	-----
TOTAL OTHER INCOME	
	-----
OTHER EXPENSES	
Salaries and employee benefits	
Occupancy, net	
Furniture, equipment and data processing	
Stationery and supplies	
Professional fees	
Advertising and promotion	



Edgar Filing: SUSSEX BANCORP - Form SB-2

Postage and freight  
 Amortization of intangible assets  
 Other

TOTAL OTHER EXPENSES	-----
INCOME BEFORE INCOME TAXES	-----
PROVISION FOR INCOME TAXES	-----
NET INCOME	\$
EARNINGS PER SHARE	=====
Basic	\$
	=====
Diluted	\$
	=====

See Notes to Consolidated Financial Statements

F-10

CONSOLIDATED STATEMENTS OF STOCKHOLDERS' EQUITY  
 YEARS ENDED DECEMBER 31, 2003 AND 2002

	NUMBER OF SHARES OUTSTANDING	COMMON STOCK	RETAINED EARNINGS	ACCUMULATED OTHER COMPREHENSIVE INCOME
	-----	-----	-----	-----
		(DOLLARS IN THOUSANDS, EXCEPT PER)		
BALANCE - DECEMBER 31, 2001	1,659,057	\$7,732	\$4,509	
Comprehensive income:				
Net income	-	-	1,156	
Change in unrealized gains on securities available for sale	-	-	-	
TOTAL COMPREHENSIVE INCOME				
Treasury stock purchased	(14,554)	-	-	
Treasury stock retired	-	(283)	-	
Issuance of common stock and exercise of stock options	31,280	302	-	
Issuance of common stock through dividend reinvestment plan	12,347	118	-	
Dividends on common stock (\$.24 per share)	-	-	(416)	

Edgar Filing: SUSSEX BANCORP - Form SB-2

BALANCE - DECEMBER 31, 2002	1,688,130	7,869	5,249
Comprehensive income:			
Net income	-	-	1,441
Change in unrealized gains on securities available for sale	-	-	-
<b>TOTAL COMPREHENSIVE INCOME</b>			
Treasury stock purchased	(2,400)	-	-
Treasury stock retired	-	(25)	-
Issuance of common stock and exercise of stock options	28,264	354	-
Issuance of common stock through dividend reinvestment plan	11,478	128	-
Dividends on common stock (\$.20 per share)	-	-	(356)
5% stock dividend	85,988	1,290	(1,294)
BALANCE - DECEMBER 31, 2003	1,811,460	\$9,616	\$5,040

See Notes to Consolidated Financial Statements

F-11

CONSOLIDATED STATEMENTS OF CASH FLOWS

CASH FLOWS FROM OPERATING ACTIVITIES

Net income
Adjustments to reconcile net income to net cash provided by operating activities:
Provision for loan losses
Provision for depreciation and amortization
Realized gain on sale of securities
Realized gain on sale of foreclosed real estate
Deferred income taxes
Net amortization of securities premiums and discounts
Proceeds from sale of loans
Net gains on sale of loans
Loans originated for sale
Earnings on investment in life insurance
Increase in assets:
Accrued interest receivable
Other assets
Decrease in accrued interest payable and other liabilities

YEA

2003

Edgar Filing: SUSSEX BANCORP - Form SB-2

NET CASH PROVIDED BY OPERATING ACTIVITIES

CASH FLOWS FROM INVESTING ACTIVITIES

Securities available for sale:  
Purchases  
Maturities, calls and principal repayments  
Proceeds from sale of securities  
Net increase in loans  
Purchases of bank premises and equipment  
Acquisition of insurance agency  
Increase in FHLB stock  
Net (increase) decrease in interest bearing time deposits with other banks  
Proceeds from sale of foreclosed real estate

NET CASH USED IN INVESTING ACTIVITIES

CASH FLOWS FROM FINANCING ACTIVITIES

Net increase in deposits  
Repayments of borrowings  
Proceeds from borrowings  
Proceeds from the issuance of capital debentures  
Proceeds from the exercise of stock options  
Purchase of treasury stock  
Dividends paid, net of reinvestments  
Cash paid in lieu of fractional shares

NET CASH PROVIDED BY FINANCING ACTIVITIES

NET DECREASE IN CASH AND CASH EQUIVALENTS

CASH AND CASH EQUIVALENTS - BEGINNING

CASH AND CASH EQUIVALENTS - ENDING

SUPPLEMENTAL DISCLOSURES OF CASH FLOW INFORMATION

Interest paid

Income taxes paid

SUPPLEMENTAL SCHEDULE OF NONCASH INVESTING AND FINANCING ACTIVITIES

Foreclosed real estate acquired in settlement of loans

See Notes to Consolidated Financial Statements

F-12

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

## Edgar Filing: SUSSEX BANCORP - Form SB-2

### NOTE 1 - SUMMARY OF ACCOUNTING POLICIES

#### PRINCIPLES OF CONSOLIDATION

The consolidated financial statements include the accounts of Sussex Bancorp (the "Company") and its wholly-owned subsidiaries, Sussex Bank (the "Bank") and Sussex Capital Trust I. The Bank's wholly-owned subsidiaries are Sussex Bancorp Mortgage Company, SCB Investment Company and Tri-State Insurance Agency, Inc. All intercompany transactions and balances have been eliminated in consolidation.

#### ORGANIZATION AND NATURE OF OPERATIONS

Sussex Bancorp's business is conducted principally through the Bank. Sussex Bank is a New Jersey state chartered bank and provides full banking services. The Bank generates commercial, mortgage and consumer loans and receives deposits from customers at its eight branches located in Sussex County, New Jersey. As a state bank, the Bank is subject to regulation of the New Jersey Department of Banking and Insurance and the Federal Deposit Insurance Corporation. Sussex Bancorp is subject to regulation by the Federal Reserve Board. Sussex Capital Trust I is a trust formed in 2002 for the purpose of issuing the mandatory redeemable capital debentures on behalf of the Company. Sussex Bancorp Mortgage Company brokers mortgage loans for the Bank and third parties. SCB Investment Company holds investments. Tri-State Insurance Agency, Inc. provides insurance agency services mostly through the sale of property and casualty insurance policies.

#### ESTIMATES

The preparation of consolidated financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the consolidated financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

#### SIGNIFICANT GROUP CONCENTRATIONS OF CREDIT RISK

Most of the Company's activities are with customers located within Sussex County, New Jersey. Note 4 discusses the types of securities that the Company invests in. Note 5 discusses the types of lending that the Company engages in. The Company does not have any significant concentrations in any one industry or customer.

#### PRESENTATION OF CASH FLOWS

For purposes of reporting cash flows, cash and cash equivalents include cash on hand, amounts due from banks and federal funds sold. Generally, federal funds are purchased and sold for one-day periods.

#### SECURITIES

Securities classified as available for sale are those securities that the Bank intends to hold for an indefinite period of time but not necessarily to maturity. Securities available for sale are carried at fair value. Any decision to sell a security classified as available for sale would be based on various factors, including significant movement in interest rates, changes in maturity mix of the Bank's assets and

## Edgar Filing: SUSSEX BANCORP - Form SB-2

liabilities, liquidity needs, regulatory capital considerations and other similar factors. Unrealized gains or losses are reported as increases or decreases in other comprehensive income, net of the related deferred tax effect. Realized gains or losses, determined on the basis of the cost of the specific securities sold, are included in earnings. Premiums and discounts are recognized in interest income using the interest method over the terms of the securities. Equity securities are comprised of stock in various companies and mutual funds.

Federal law requires a member institution of the Federal Home Loan Bank system to hold stock of its district FHLB according to a predetermined formula. The restricted stock is recorded at cost.

F-13

### NOTE 1 - SUMMARY OF ACCOUNTING POLICIES (CONTINUED)

#### LOANS RECEIVABLE

Loans receivable that management has the intent and ability to hold for the foreseeable future until maturity or payoff are stated at their outstanding unpaid principal balances, net of an allowance for loan losses and any deferred fees or costs. Interest income is accrued on the unpaid principal balance. Loan origination fees, net of certain direct origination costs, are deferred and recognized as an adjustment of the yield (interest income) of the related loans. The Bank is generally amortizing these amounts over the contractual life of the loan.

The accrual of interest is discontinued when the contractual payment of principal or interest has become 90 days past due or management has serious doubts about further collectibility of principal or interest, even though the loan is currently performing. A loan may remain on accrual status if it is in the process of collection and is either guaranteed or well secured. When a loan is placed on nonaccrual status, unpaid interest credited to income in the current year is reversed and unpaid interest accrued in prior years is charged against the allowance for loan losses. Interest received on nonaccrual loans generally is either applied against principal or reported as interest income, according to management's judgment as to the collectibility of principal. Generally, loans are restored to accrual status when the obligation is brought current, has performed in accordance with the contractual terms for a reasonable period of time and the ultimate collectibility of the total contractual principal and interest is no longer in doubt.

#### ALLOWANCE FOR LOAN LOSSES

The allowance for loan losses is established through provisions for loan losses charged against income. Loans deemed to be uncollectible are charged against the allowance for loan losses, and subsequent recoveries, if any, are credited to the allowance.

The allowance for loan losses is maintained at a level considered adequate to provide for losses that can be reasonably anticipated. Management's periodic evaluation of the adequacy of the allowance is based on known and inherent risks in the portfolio, adverse situations that may affect the borrower's ability to repay, the estimated value of any underlying collateral, composition of the loan portfolio, current economic conditions and other relevant factors. This evaluation is inherently subjective as it requires material estimates that may be

## Edgar Filing: SUSSEX BANCORP - Form SB-2

susceptible to significant change, including the amounts and timing of future cash flows expected to be received on impaired loans.

The allowance consists of specific, general and unallocated components. The specific component relates to loans that are classified as either doubtful, substandard or special mention. For such loans that are also classified as impaired, an allowance is established when the discounted cash flows (or collateral value or observable market price) of the impaired loan is lower than the carrying value for that loan. The general component covers non-classified loans and is based on historical loss experience adjusted for qualitative factors. An unallocated component is maintained to cover uncertainties that could affect management's estimate of probable losses. The unallocated component of the allowance reflects the margin of imprecision inherent in the underlying assumptions used in the methodologies for estimating specific and general losses in the portfolio.

A loan is considered impaired when, based on current information and events, it is probable that the Bank will be unable to collect the scheduled payments of principal or interest when due according to the contractual terms of the loan agreement. Factors considered by management in determining impairment include payment status, collateral value and the probability of collecting scheduled principal and interest payments when due. Loans that experience insignificant payment delays and payment shortfalls generally are not classified as impaired. Management determines the significance of payment delays and payment shortfalls on a case-by-case basis, taking into consideration all of the circumstances surrounding the loan and the borrower, including the length of the delay, the reasons for the delay, the borrower's prior payment record and the amount of the shortfall in relation to the principal and interest owed. Impairment is measured on a loan by loan basis for commercial and construction loans by either the present value of expected future cash flows discounted at the loan's effective interest rate, the loan's obtainable market price or the fair value of the collateral if the loan is collateral dependent.

Large groups of smaller balance homogeneous loans are collectively evaluated for impairment. Accordingly, the Bank does not separately identify individual consumer, residential and home equity loans for impairment disclosures.

F-14

### NOTE 1 - SUMMARY OF ACCOUNTING POLICIES (CONTINUED)

#### FORECLOSED ASSETS

Foreclosed assets are comprised of property acquired through a foreclosure proceeding or acceptance of a deed-in-lieu of foreclosure and loans classified as in-substance foreclosure. A loan is classified as in-substance foreclosure when the Bank has taken possession of the collateral regardless of whether formal foreclosure proceedings take place. Foreclosed assets initially are recorded at fair value, net of estimated selling costs, at the date of foreclosure, establishing a new cost basis. After foreclosure, valuations are periodically performed by management and the assets are carried at the lower of cost or fair value minus estimated costs to sell. Revenues and expenses from operations and changes in the valuation allowance are included in other expenses. Foreclosed assets are included in other assets on the balance sheets.

## Edgar Filing: SUSSEX BANCORP - Form SB-2

### BANK PREMISES AND EQUIPMENT

Bank premises and equipment are stated at cost less accumulated depreciation. Depreciation is computed on the straight-line method over the following estimated useful lives of the related assets:

	YEARS -----
Buildings and building improvements	20 - 40
Leasehold improvements	5 - 10
Furniture, fixtures and equipment	5 - 10
Computer equipment and software	3 - 5

### GOODWILL AND OTHER INTANGIBLES

Goodwill represents the excess of the purchase price over the fair market value of net assets acquired. The Company has recorded goodwill of \$2,124,000 and \$1,932,000 at December 31, 2003 and 2002, respectively, related to the acquisition of an insurance agency on October 1, 2001 as described in Note 2. The \$192,000 and \$220,000 increase in goodwill in 2003 and 2002, respectively, was due to contingent payments made to the sellers in accordance with the purchase agreement and other acquisition costs incurred. In accordance with current accounting standards, goodwill is not amortized, but evaluated at least annually for impairment. Any impairment of goodwill results in a charge to income. Goodwill was tested for impairment during 2003. The estimated fair value of the reporting segment exceeded its book value, therefore, no write-down of goodwill was required. The goodwill is not deductible for tax purposes.

The Company also has amortizable intangible assets resulting from the acquisition of both insurance agencies described in Note 2, which include the value of executive employment contracts and the value of the acquired book of businesses, which are being amortized on a straight-line basis over 3 to 7 years. The total net amortizable intangible assets were \$297,000 and \$245,000 net of accumulated amortization of \$137,000 and \$58,000 at December 31, 2003 and 2002, respectively.

The Company has an amortizable core deposit intangible asset related to the premiums paid on the acquisition of deposits, which is being amortized on a straight-line basis over 15 years. This core deposit intangible was \$284,000 and \$367,000, net of accumulated amortization of \$974,000 and \$891,000 as of December 31, 2003 and 2002, respectively.

Other intangible assets are included in other assets on the balance sheets for December 31, 2003 and 2002.

Amortization expense on intangible assets was \$162,000 and \$131,000 for the years ended December 31, 2003 and 2002, respectively. Amortization expense is estimated to be \$175,000 per year for the years ending December 31 2004 and 2005; \$139,000 for the year ending December 31, 2006; \$67,000 for the year ending December 31, 2007 and \$25,000 for the year ending December 31, 2008.

### ADVERTISING COSTS

The Bank follows the policy of charging the costs of advertising to expense as incurred.

NOTE 1 - SUMMARY OF ACCOUNTING POLICIES (CONTINUED)

INCOME TAXES

Deferred income taxes are provided on the liability method whereby deferred tax assets are recognized for deductible temporary differences and deferred tax liabilities are recognized for taxable temporary differences. Temporary differences are the differences between the reported amounts of assets and liabilities and their tax basis. Deferred tax assets are reduced by a valuation allowance when, in the opinion of management, it is more likely than not that some portion of the deferred tax assets will not be realized. Deferred tax assets and liabilities are adjusted for the effects of changes in tax laws and rates on the date of enactment. Sussex Bancorp and its subsidiaries file a consolidated federal income tax return.

OFF-BALANCE SHEET FINANCIAL INSTRUMENTS

In the ordinary course of business, the Bank has entered into off-balance sheet financial instruments consisting of commitments to extend credit and letters of credit. Such financial instruments are recorded in the balance sheet when they are funded.

STOCK-BASED COMPENSATION

The Company accounts for its stock option plans under the recognition and measurement principles of APB Opinion No. 25, "Accounting for Stock Issued to Employees," and related interpretations. No stock-based employee compensation cost is reflected in net income, as all options granted under those plans had an exercise price equal to the market value of the underlying common stock on the date of grant. The following table illustrates the effect on net income and earnings per share if the Company had applied the fair value recognition provisions of FASB Statement No. 123, "Accounting for Stock-Based Compensation," to stock-based compensation for the years ended December 31, 2003 and 2002. Earnings per share has been adjusted for the 5% stock dividend granted in 2003.

Net income, as reported	2003
Total stock-based compensation expense determined under fair value based method for all awards, net of related tax effects	-----

Pro forma net income

Basic earnings per share:	
As reported	
Pro forma	

Diluted earnings per share:	
As reported	

2003  
-----  
-----  
=====



# Edgar Filing: SUSSEX BANCORP - Form SB-2

Pro forma

The fair value of options granted is estimated on the date of grant using the Black-Scholes option pricing model. The following represents the weighted average fair values and weighted average assumptions used to determine such fair values for options granted for the years ended December 31, 2003 and 2002:

	2003 -----
Grant date fair value, as adjusted for 5% stock dividend	\$2.0
Expected option lives	7 YEA
Dividend yield	2.4
Risk-free interest rate	3.6
Expected volatility rate	15.1

F-16

## EARNINGS PER SHARE

Basic earnings per share represents net income available to common stockholders divided by the weighted-average number of common shares outstanding during the period. Diluted earnings per share reflects additional common shares that would have been outstanding if dilutive potential common shares had been issued, as well as any adjustment to income that would result from the assumed issuance. Potential common shares that may be issued by the Company relate to outstanding stock options and guaranteed and contingently issuable shares from the acquisition of Tri-State. Potential common shares related to stock options are determined using the treasury stock method.

## SEGMENT REPORTING

The Company acts as an independent community financial services provider, and offers traditional banking and related financial services to individual, business and government customers. Through its branch and automated teller machine networks, the Bank offers a full array of commercial and retail financial services, including taking of time, savings and demand deposits; the making of commercial, consumer and mortgage loans; and the providing of other financial services. The Bank also performs fiduciary services through its Trust Department. Management does not separately allocate expenses, including the cost of funding loan demand, between the commercial, retail, trust and mortgage banking operations of the Bank. As such, discrete financial information is not available and segment reporting would not be meaningful. The Company's insurance agency is managed separately from the traditional banking and related financial services that the Company offers. The insurance operations provides primarily property and casualty coverage. See Note 3 for segment reporting of insurance operations.

## INSURANCE AGENCY OPERATIONS

Tri-State Insurance Agency, Inc. is a retail insurance broker operating in the State of New Jersey. The insurance agency's primary source of revenue is commission income, which is earned by placing insurance

## Edgar Filing: SUSSEX BANCORP - Form SB-2

coverage for its customers with various insurance underwriters. The insurance agency places basic property and casualty, life and health coverage with about fifteen different insurance carriers. There are two main billing processes, direct billing (currently accounts for approximately 90% of revenues) and agency billing.

Under the direct billing arrangement, the insurance carrier bills and collects from the customer directly and remits the brokers' commission to the broker on a monthly basis. For direct bill policies, Tri-State records commissions as revenue when the data necessary to reasonably determine such amounts is obtained. On a monthly basis, Tri-State receives notification from each insurance carrier of total premiums written and collected during the month, and the broker's net commission due for their share of business produced by them.

Under the agency billing arrangement, the broker bills and collects from the customer directly, retains their commission, and remits the net premium amount to the insurance carrier. Virtually all agency-billed policies are billed and collected on an installment basis (the number of payments varies by policy). Although Tri-State typically bills customers 60 days prior to the effective date of a policy, revenues for the first installment are recorded at the policy effective date. Revenues from subsequent installments are recorded at the installment due date. Tri-State records its commission as a percentage of each installment due.

### TRUST OPERATIONS

Trust income is recorded on a cash basis, which approximates the accrual basis. Securities and other property held by the Company in a fiduciary or agency capacity for customers of the trust department are not assets of the Company and, accordingly, are not included in the accompanying consolidated financial statements.

### RECLASSIFICATIONS

Certain amounts in the 2002 financial statements have been reclassified to conform with the 2003 presentation format. These reclassifications had no effect on net income.

F-17

### NEW ACCOUNTING STANDARDS

In November 2002, the Financial Accounting Standards Board (FASB) issued FASB Interpretation No. 45 (FIN 45), "Guarantor's Accounting and Disclosure Requirements for Guarantees, Including Indirect Guarantees of Indebtedness of Others." This Interpretation expands the disclosures to be made by a guarantor in its financial statements about its obligations under certain guarantees and requires the guarantor to recognize a liability for the fair value of an obligation assumed under certain specified guarantees. Under FIN 45, the Company does not issue any guarantees that would require liability recognition or disclosure, other than its standby letters of credit, as discussed in Note 18. Adoption of FIN 45 did not have a significant impact on the Company's financial condition or results of operations.

In January 2003, the Financial Accounting Standards Board issued FASB Interpretation No. 46, "Consolidation of Variable Interest Entities, an Interpretation of ARB No. 51." FIN 46 was revised in December 2003. This

## Edgar Filing: SUSSEX BANCORP - Form SB-2

Interpretation provides new guidance for the consolidation of variable interest entities (VIEs) and requires such entities to be consolidated by their primary beneficiaries if the entities do not effectively disperse risk among parties involved. The Interpretation also adds disclosure requirements for investors that are involved with unconsolidated VIEs. The disclosure requirements apply to all financial statements issued after December 31, 2003. The consolidation requirements apply to companies that have interests in special purpose entities for periods ending after December 15, 2003. Consolidation of other types of VIEs is required in financial statements for periods ending after December 15, 2004.

The Company has evaluated the impact of FIN 46 on Sussex Capital Trust I, a variable interest entity, currently consolidated by the Company. Management has determined that the provisions of FIN 46 will require de-consolidation of the subsidiary trust, which issued mandatorily redeemable preferred capital securities to third-party investors. Upon adoption of FIN 46 as of March 31, 2004, the Trust will be de-consolidated and the junior subordinated debentures of the Company will be reported in the Consolidated Balance Sheets as "long-term debt," rather than the mandatory redeemable capital debentures line item that represents the preferred shares in the Trust. The Company's equity interest in the Trust, which is not significant, will be reported in "Other assets." For regulatory reporting purposes, the Federal Reserve Board has indicated that the preferred securities will continue to qualify as Tier 1 Capital subject to previously specified limitations, until further notice. Additional information on the Trust is summarized in Note 10. The adoption of this Interpretation did not have and is not expected to have a significant impact on the Company's results of operations or liquidity.

In April 2003, the Financial Accounting Standards Board issued Statement No. 149, "Amendment of Statement No. 133, Accounting for Derivative Instruments and Hedging Activities." This Statement clarifies the definition of a derivative and incorporates certain decisions made by the Board as part of the Derivatives Implementation Group process. This Statement is effective for contracts entered into or modified and for hedging relationships designated after June 30, 2003 and should be applied prospectively. The provisions of the Statement that relate to implementation issues addressed by the Derivatives Implementation Group that have been effective should continue to be applied in accordance with their respective dates. Adoption of this standard did not have an impact on the Company's financial condition or results of operations.

In May 2003, the Financial Accounting Standards Board issued Statement No. 150, "Accounting for Certain Financial Instruments with Characteristics of both Liabilities and Equity." This Statement requires that an issuer classify a financial instrument that is within its scope as a liability. Many of these instruments were previously classified as equity. This Statement was effective for financial instruments entered into or modified after May 31, 2003 and otherwise was effective beginning July 1, 2003. The adoption of this standard did not have an impact on the Company's financial condition or results of operations.

### NOTE 2 - ACQUISITIONS

On October 1, 2001, the Company, through its Sussex Bank subsidiary, acquired 100% of the stock of Tri-State Insurance Agency, Inc. for guaranteed consideration, including transaction costs totaling \$2,021,000. The purchase price paid by the Company for Tri-State was comprised of an upfront cash payment of \$350,000 at closing, and deferred payments on the first, second and third anniversaries of the closing. These deferred payments will be satisfied through

## Edgar Filing: SUSSEX BANCORP - Form SB-2

a combination of cash and

F-18

common stock of the Company, with the number of shares issued based, in part, upon the then-current market price of the Company's current stock. The deferred payments have been included in other liabilities at their net present value.

The acquisition has been accounted for using the purchase method of accounting and, accordingly, the purchase price has been allocated to the assets acquired and liabilities assumed based upon fair value at the date of acquisition, including identifiable intangible assets of \$243,000 and \$60,000 representing the fair value of the acquired book of business and executive employment contracts, respectively. The excess of the purchase price over the fair value of the identifiable net assets acquired was \$1,757,000 and has been recorded as goodwill. In October 2003 and 2002, additional contingent payments were paid to the sellers in the amount of \$192,000 and \$175,000, respectively, based on targeted profits of the insurance agency, resulting in additional goodwill.

In January 2003, the Company acquired certain assets of another insurance agency, primarily a book of business. The guaranteed purchase price was \$56,000. The acquisition was accounted for using the purchase method of accounting. In 2003, additional contingent payments were paid to the seller in the amount of \$75,000 based on targeted goals. The total purchase price of \$131,000 has been allocated to amortizable intangible assets.

### NOTE 3 - SEGMENT REPORTING

Segment information for 2003 and 2002 is as follows:

	BANKING AND FINANCIAL SERVICES -----	INSURAN SERVIC ----- (IN THOUS
YEAR ENDED DECEMBER 31, 2003:		
Net interest income and other income from external sources	\$ 9,951	\$2,06
Income before income taxes	1,813	13
Total assets	237,617	3,00
YEAR ENDED DECEMBER 31, 2002:		
Net interest income and other income from external sources	\$ 8,927	\$1,68
Income before income taxes	1,602	8
Total assets	223,351	2,55

F-19

### NOTE 4 - SECURITIES AVAILABLE FOR SALE

The amortized cost and approximate fair value of securities available for sale as of December 31, 2003 and 2002 are summarized as follows:

Edgar Filing: SUSSEX BANCORP - Form SB-2

	AMORTIZED COST	GROSS UNREALIZED GAINS	GROSS UNREALIZED LOSSES
(IN THOUSANDS)			
DECEMBER 31, 2003:			
U.S. Government agencies	\$14,651	\$ 54	\$ (47)
State and political subdivisions	21,214	506	(178)
Mortgage-backed securities	35,056	179	(263)
Corporate securities	4,311	168	-
Equity securities	899	11	(16)
	-----	-----	-----
	\$76,131	\$918	\$(504)
	=====	=====	=====
DECEMBER 31, 2002:			
U.S. Government agencies	\$13,397	\$ 215	\$ -
State and political subdivisions	15,605	215	(35)
Mortgage-backed securities	35,235	354	(35)
Corporate securities	6,648	238	-
Equity securities	898	6	(21)
	-----	-----	-----
	\$71,783	\$1,028	\$(91)
	=====	=====	=====

The following table shows the Company's investments' gross unrealized losses and fair value, aggregated by investment category and length of time that individual securities have been in a continuous unrealized loss position, at December 31, 2003.

	LESS THAN 12 MONTHS		12 MONTHS OR MORE		F V
	FAIR VALUE	UNREALIZED LOSSES	FAIR VALUE	UNREALIZED LOSSES	
(IN THOUSANDS)					
U.S. Government agencies	\$ 5,465	\$ (47)	\$ -	\$ -	\$
State and political subdivisions	7,422	(178)	-	-	
Mortgage-backed securities	16,621	(260)	235	(3)	
Equity securities	-	-	833	(16)	
	-----	-----	-----	-----	-----
TOTAL TEMPORARILY IMPAIRED SECURITIES	\$29,508	\$(485)	\$1,068	\$(19)	
	=====	=====	=====	=====	=====

At December 31, 2003, the Company has 51 securities in an unrealized loss position. Unrealized losses detailed above relate primarily to U.S. Government agency debt and mortgage-backed securities and municipal debt securities. The decline in fair value is due only to interest rate fluctuations. The Company has

## Edgar Filing: SUSSEX BANCORP - Form SB-2

the intent and ability to hold such investments until maturity or market price recovery. None of the individual unrealized losses are significant.

The amortized cost and carrying value of securities available for sale at December 31, 2003 are shown below by contractual maturity. Actual maturities may differ from contractual maturities as issuers may have the right to call or prepay obligations with or without call or prepayment penalties.

F-20

	AMORTIZED COST	FAIR VALUE
	-----	-----
	(IN THOUSANDS)	
Due in one year or less	\$ 4,010	\$ 4,069
Due after one year through five years	13,925	14,045
Due after five years through ten years	4,647	4,737
Due after ten years	17,594	17,828
	-----	-----
	40,176	40,679
Mortgage-backed securities	35,056	34,972
Equity securities	899	894
	-----	-----
	\$76,131	\$76,545
	=====	=====

Gross gains on sales of securities were \$133,000 and gross losses were \$-0- for the year ended December 31, 2003. There were no sales of securities in the year ended December 31, 2002.

Securities with a carrying value of approximately \$12,432,000 and \$12,458,000 at December 31, 2003 and 2002, respectively, were pledged to secure public deposits and for other purposes required or permitted by applicable laws and regulations.

### NOTE 5 - LOANS RECEIVABLE

The composition of net loans receivable at December 31, 2003 and 2002 is as follows:

	2003
	-----
	(IN THO)
Loans secured by one to four family residential properties	\$ 46,587
Loans secured by nonresidential properties	59,182
Loans secured by construction and land development	8,656
Loans secured by farmland	5,827
Commercial and industrial loans	12,392
Consumer	1,430
Other loans	287

Edgar Filing: SUSSEX BANCORP - Form SB-2

	-----
	134,361
Unearned loan origination costs, net	13
Allowance for loan losses	(1,734)
	-----
NET LOANS RECEIVABLE	\$132,640
	=====

Mortgage loans serviced for others are not included in the accompanying balance sheets. The total amount of loans serviced for the benefit of others was approximately \$4,104,000 and \$3,585,000 at December 31, 2003 and 2002, respectively.

NOTE 6 - ALLOWANCE FOR LOAN LOSSES

The following table presents changes in the allowance for loan losses for the years ended December 31, 2003 and 2002:

F-21

	2003	2002
	-----	-----
	(IN THOUSANDS)	
Balance, beginning	\$1,386	\$1,143
Provision for loan losses	405	300
Loans charged off	(62)	(59)
Recoveries	5	2
	-----	-----
Balance, ending	\$1,734	\$1,386
	=====	=====

Loans on which the accrual of interest has been discontinued or reduced amounted to approximately \$1,177,000 and \$1,258,000 at December 31, 2003 and 2002, respectively. Loan balances past due 90 days or more and still accruing interest, but which management expects will eventually be paid in full, amounted to \$-0- and \$36,000 at December 31, 2003 and 2002, respectively.

The total recorded investment in impaired loans was \$1,897,000 and \$1,148,000 at December 31, 2003 and 2002, respectively. Impaired loans not requiring an allowance for loan losses was \$969,000 and \$476,000 at December 31, 2003 and 2002, respectively. Impaired loans requiring an allowance for loan losses was \$928,000 and \$672,000 at December 31, 2003 and 2002, respectively. At December 31, 2003 and 2002, the related allowance for loan losses associated with those loans was \$244,000 and \$211,000, respectively. For the years ended December 31, 2003 and 2002, the average recorded investment in impaired loans was \$1,255,000 and \$1,384,000, respectively. Interest income recognized on such loans during the time each was impaired was \$33,000 and \$26,000, respectively. The Company recognizes income on impaired loans under the cash basis when the collateral on the loan is sufficient to cover the outstanding obligation to the Company. If these factors do not exist, the Company will record all payments as a reduction of principal on such loans.

## Edgar Filing: SUSSEX BANCORP - Form SB-2

### NOTE 7 - BANK PREMISES AND EQUIPMENT

The components of bank premises and equipment at December 31, 2003 and 2002 are as follows:

	2003	2002
(IN THOUSANDS)		
Land	\$ 577	\$ 577
Building and building improvements	4,253	4,243
Leasehold improvements	95	96
Furniture, fixtures and equipment	4,267	3,918
Assets in progress	182	42
	9,374	8,876
Accumulated depreciation	(4,724)	(4,242)
	\$4,650	\$4,634

During the years ended December 31, 2003 and 2002, depreciation expense totaled \$510,000 and \$564,000, respectively.

As of December 31, 2003, the Company has outstanding commitments of approximately \$735,000 for computer upgrades and branch construction and renovations.

### NOTE 8 - DEPOSITS

The components of deposits at December 31, 2003 and 2002 are as follows:

	2003	2002
(IN THOUSANDS)		
Demand, non-interest bearing	\$ 31,715	\$ 26,514
Savings, club and interest-bearing demand	119,461	110,729
Time, \$100,000 and over	12,021	9,145
Time, other	44,460	43,470
	\$207,657	\$189,858
	\$207,657	\$189,858

F-22

At December 31, 2003 and 2002, time deposits included \$3,177,000 and \$3,102,000, respectively, owned by local municipalities scheduled to mature within 30 days.



## Edgar Filing: SUSSEX BANCORP - Form SB-2

At December 31, 2003, the scheduled maturities of time deposits are as follows (in thousands):

2004	\$40,325
2005	10,467
2006	3,032
2007	971
2008	1,316
Thereafter	370
	-----
	\$56,481
	=====

### NOTE 9 - BORROWINGS

At December 31, 2003, the Bank has a line of credit commitment from the Federal Home Loan Bank of New York for borrowings up to \$22,584,000. There were no borrowings under this line of credit at December 31, 2003.

At December 31, 2003 and 2002, the Bank had the following borrowings from the Federal Home Loan Bank:

Maturity Date	Initial Conversion Date	Interest Rate	Balance 2003
-----			-----
January 27, 2003	N/A	1.96 %	\$
April 25, 2003	N/A	2.03 %	
July 25, 2003	N/A	2.23 %	
October 27, 2003	N/A	2.43 %	
July 26, 2004	N/A	3.01 %	1,0
December 21, 2010	December 21, 2001	4.77 %	3,0
December 21, 2010	December 21, 2002	4.90 %	3,0
December 21, 2010	December 21, 2003	5.14 %	4,0
-----			-----
			\$11,0
			=====

The above three convertible notes contain a convertible option which allows the Federal Home Loan Bank (FHLB), at quarterly intervals commencing after each initial conversion date, to convert the fixed convertible advance into replacement funding for the same or lesser principal amount based on any advance then offered by the FHLB at their current market rates. The Bank has the option to repay these advances, if converted, without penalty.

At December 31, 2003, the above borrowings are secured by a pledge of qualifying one-to-four family mortgage loans and selected investment securities, having an aggregate unpaid principal balance of approximately \$18,510,000 of which the Bank has borrowing capacity of 75%.

F-23

### NOTE 10 - MANDATORY REDEEMABLE CAPITAL DEBENTURES

## Edgar Filing: SUSSEX BANCORP - Form SB-2

On July 11, 2002, Sussex Capital Trust I, a Delaware statutory business trust and a wholly-owned subsidiary of the Company, issued \$5 million of variable rate capital trust pass-through securities to investors. The variable interest rate reprices quarterly at the three month LIBOR plus 3.65% and was 4.80% and 5.43% at December 31, 2003 and 2002, respectively. Sussex Capital Trust I purchased \$5.0 million of variable rate junior subordinated deferrable interest debentures from Sussex Bancorp. The debentures are the sole asset of the Trust. The terms of the junior subordinated debentures are the same as the terms of the capital securities. Sussex Bancorp has also fully and unconditionally guaranteed the obligations of the Trust under the capital securities. The capital securities are redeemable by Sussex Bancorp on or after October 7, 2007, at par or earlier if the deduction of related interest for federal income taxes is prohibited, classification as Tier 1 Capital is no longer allowed, or certain other contingencies arise. The capital securities must be redeemed upon final maturity of the subordinated debentures on October 7, 2032. Proceeds totaling approximately \$4.8 million were contributed to paid-in capital at Sussex Bank. Financing costs related to the Company's issuance of mandatory redeemable capital debentures will be amortized over a five-year period and is included in other assets.

### NOTE 11 - LEASE COMMITMENTS AND TOTAL RENTAL EXPENSE

The Company has operating lease agreements expiring in various years through 2020. The Company has the option to extend the lease agreements for additional lease terms. In December 2003, the Company entered into a five-year operating lease agreement for administration and operations office space which will commence January 2004. The Bank is responsible to pay all real estate taxes, insurance, utilities and maintenance and repairs on its leased facilities.

Included in other income for the year ended December 31, 2002 is a \$160,000 contract settlement related to a land lease of a branch facility.

Future minimum lease payments by year are as follows (in thousands):

2004	\$236
2005	216
2006	183
2007	91
2008	86
Thereafter	132
	-----
	\$944
	=====

Rent expense was \$175,000 and \$171,000 for the years ended December 31, 2003 and 2002, respectively.

In addition, the Company has plans to increase the leased space for the insurance agency. If the additional space is leased, rent expense will increase \$67,000 per year for a ten year term.

### NOTE 12 - EMPLOYEE BENEFIT PLANS

The Company has a 401(k) Profit Sharing Plan and Trust for its employees. Employees may contribute up to the statutory limit or 75% of their salary to the Plan. The Company provides a 50% match of the employee's contribution up to 6% of the employee's annual salary. The amount charged to expense related to this Plan for the years ended December 31, 2003 and 2002 was \$89,000 and \$66,000, respectively.

## Edgar Filing: SUSSEX BANCORP - Form SB-2

The Company also has a nonqualified Supplemental Salary Continuation Plan for an executive officer. Under the provisions of the Plan, the Company has executed agreements providing the officer a retirement benefit. The Plan is funded by life insurance carried on the life of the participant. For the years ended December 31, 2003 and 2002, \$143,000 and \$118,000, respectively, was charged to expense in connection with this Plan. At December 31, 2003 and 2002, the Bank

F-24

had an investment in life insurance of \$1,195,000 and \$1,146,000, respectively, related to this Plan which is included in other assets. Earnings on the investment in life insurance were \$49,000 and \$55,000 for the years ended December 31, 2003 and 2002, respectively.

The Company has an Employee Stock Ownership Plan for the benefit of all employees who meet the eligibility requirements set forth in the Plan. The amount of employer contributions to the Plan is at the discretion of the Board of Directors. The contributions charged to expense for both the years ended December 31, 2003 and 2002 were \$25,000. At December 31, 2003 and 2002, 40,084 and 35,072 shares, respectively, of the Company's common stock were held in the Plan. In the event a terminated Plan participant desires to sell his or her shares of the Company's stock, or for certain employees who elect to diversify their account balances, the Company may be required to purchase the shares from the participant at their fair market value.

### NOTE 13 - COMPREHENSIVE INCOME

Accounting principles generally require that recognized revenue, expenses, gains and losses be included in net income. Although certain changes in assets and liabilities, such as unrealized gains and losses on available for sale securities, are reported as a separate component of the equity section of the balance sheet, such items, along with net income, are components of comprehensive income.

The components of other comprehensive income and related tax effects for the years ended December 31, 2003 and 2002 are as follows:

	2003
	-----
	(IN THOUS
Unrealized gains (losses) on available for sale securities	\$(390)
Less reclassification adjustment for gains included in net income	133
	-----
NET UNREALIZED GAINS (LOSSES)	(523)
Tax effect	(209)
	-----
NET OF TAX AMOUNT	\$(314)
	=====

### NOTE 14 - EARNINGS PER SHARE

## Edgar Filing: SUSSEX BANCORP - Form SB-2

The following table sets forth the computations of basic and diluted earnings per share (as adjusted for the 5% stock dividend declared in 2003):

F-25

	INCOME (NUMERATOR)	SHARES (DENOMINATOR)
-----		
(IN THOUSANDS, EXCEPT PER		
YEAR ENDED DECEMBER 31, 2003:		
Basic earnings per share:		
Net income applicable to common stockholders	\$1,441	1,
Effect of dilutive securities:		
Stock options	-	
Deferred common stock payments for purchase of insurance agency	6	
-----		
Diluted earnings per share:		
Net income applicable to common stockholders and assumed conversions	\$1,447	1,
=====		
YEAR ENDED DECEMBER 31, 2002:		
Basic earnings per share:		
Net income applicable to common stockholders	\$1,156	1,
Effect of dilutive securities:		
Stock options	-	
Deferred common stock payments for purchase of insurance agency	10	
-----		
Diluted earnings per share:		
Net income applicable to common stockholders and assumed conversions	\$1,166	1,
=====		

### NOTE 15 - STOCK OPTION PLANS

The following data have been adjusted to give retroactive effect to stock dividends declared subsequent to option authorizations, grants and exercises.

During 1995, the stockholders approved a stock option plan for nonemployee directors (the "Director Plan"). Options granted under the Plan are non-qualified stock options. As of December 31, 2003, there were 2,344 authorized shares of the Company's common stock to be granted. The option price under each grant shall not be less than the fair market value on the date of the grant. Options are exercisable in their entirety six months after the date of the grant and expire after ten years. As of December 31, 2003, 44,732 options were outstanding under this plan.

During 1995, the stockholders approved an incentive stock option plan for executives of the Company (the "Executive Plan"). The options granted under the Plan are incentive stock options, subject to limitations under Section 422 of

## Edgar Filing: SUSSEX BANCORP - Form SB-2

the Internal Revenue Code. As of December 31, 2003, there were 51,164 authorized shares of the Company's common stock to be granted. Executive Plan options are granted at the sole discretion of the Board of Directors. The option price under each grant shall not be less than the fair market value on the date of grant. The Company may establish a vesting schedule that must be satisfied before the options may be exercised, but not within six months after the date of grant. The options may have a term not longer than ten years from the date of grant. As of December 31, 2003, 89,020 options were outstanding under this plan.

During 2001, the stockholders approved the 2001 Stock Option Plan established to provide equity incentives to selected persons. As of December 31, 2003, there were 98,175 authorized shares of the Company's common stock to be granted. Options may be granted to employees, officers and directors of the Company or subsidiary. Options granted under the Plan may be either incentive stock options or non-qualified stock options as designated at the time of grant. The shares granted under the Plan to directors are non-qualified stock options. The shares granted under the Plan to officers and other employees are incentive stock options and are subject to limitations under Section 422 of the Internal Revenue Code. The option price under each grant shall not be less than the fair market value on the date of the grant. The Company may establish a vesting schedule that must be satisfied before the options may be exercised, but not within six months after the date of grant. As of December 31, 2003, 74,025 options were outstanding under this Plan.

Transactions under all stock option plans are summarized as follows as adjusted for the 5% stock dividend:

F-26

	NUMBER OF SHARES	RANGE OF EXERCISE PRICE PER SHARE
	-----	-----
Outstanding, December 31, 2001	74,447	\$4.84 - \$10.63
Options granted	26,854	9.95 - 10.43
Options exercised	(6,954)	4.84 - 9.76
Options expired	(2,104)	7.98 - 9.39
	-----	-----
Outstanding, December 31, 2002	92,243	4.84 - 10.63
Options granted	123,121	9.91 - 13.70
Options exercised	(7,587)	4.84 - 10.00
	-----	-----
Outstanding December 31, 2003	207,777	\$4.84 - \$13.70
	=====	=====
Exercisable, December 31, 2003	96,199	\$4.84 - \$10.63
	=====	=====

The weighted-average remaining contractual life of the above options is approximately 10.2 years.

The following table summarizes information about stock options outstanding at

Edgar Filing: SUSSEX BANCORP - Form SB-2

December 31, 2003:

EXERCISE PRICE	NUMBER OUTSTANDING	REMAINING CONTRACTUAL LIFE	NUMBER EXERCISABLE
\$ 4.84	22,130	1.8 years	22,130
7.69	2,481	6.8 years	2,481
7.87	3,374	2.8 years	3,374
8.09	2,821	1.1 years	2,116
8.14	2,205	3.8 years	2,205
9.68	4,410	4.8 years	4,410
9.76	9,450	7.8 years	9,450
9.90	51,124	9.1 years	12,781
9.95	17,404	8.1 years	8,702
10.00	7,695	2.1 years	3,848
10.05	9,450	9.8 years	9,450
10.05	9,976	9.1 years	2,494
10.43	9,450	8.8 years	9,450
10.63	3,307	5.8 years	3,308
13.70	52,500	19.5 years	-
	207,777		96,199
	207,777		96,199

F-27

NOTE 16 - INCOME TAXES

The components of income tax expense for the years ended December 31, 2003 and 2002 are as follows:

	2003	2002
	(IN THOUSANDS)	
Current:		
Federal	\$509	\$523
State	199	173
	708	696
Deferred:		
Federal	(154)	(129)
State	(49)	(41)
	(203)	(170)
	\$505	\$526
	\$505	\$526

A reconciliation of the statutory federal income tax at a rate of 34% to the

Edgar Filing: SUSSEX BANCORP - Form SB-2

income tax expense included in the statements of income for the years ended December 31, 2003 and 2002 is as follows:

	2003		2002
	AMOUNT	% OF PRE-TAX INCOME	AMOUNT
	(DOLLAR AMOUNTS IN THOUSANDS)		
Federal income tax at statutory rate	\$662	34 %	\$572
Tax exempt interest	(234)	(12)	(152)
State income tax, net of federal income tax effect	99	5	87
Other	(22)	(1)	19
	\$505	26 %	\$526

The income tax provision includes \$53,000 and \$-0- in 2003 and 2002, respectively, of income tax expense related to net gains on sales of securities.

F-28

NOTE 16 - INCOME TAXES (CONTINUED)

The components of the net deferred tax asset at December 31, 2003 and 2002 are as follows:

	2003
	(IN THOUSANDS)
Deferred tax assets:	
Allowance for loan losses	\$692
Deferred compensation	158
Other	95
	-----
TOTAL DEFERRED TAX ASSETS	945
	-----
Deferred tax liabilities:	
Bank premises and equipment	(106)
Unrealized gains on securities available for sale	(166)
	-----
TOTAL DEFERRED TAX LIABILITIES	(272)
	-----
NET DEFERRED TAX ASSET	\$673
	=====

## Edgar Filing: SUSSEX BANCORP - Form SB-2

### NOTE 17 - TRANSACTIONS WITH EXECUTIVE OFFICERS, DIRECTORS AND PRINCIPAL STOCKHOLDERS

The Company has had, and may be expected to have in the future, banking transactions in the ordinary course of business with its executive officers, directors, principal stockholders, their immediate families and affiliated companies (commonly referred to as related parties), on the same terms, including interest rates and collateral, as those prevailing at the time for comparable transactions with others. The related party loan activity for the year ended December 31, 2003 is summarized as follows (in thousands):

Balance, beginning	\$3,798
Disbursements	1,688
Repayments	(1,986)
	-----
Balance, ending	\$3,500
	=====

Certain directors of the Company are associated with legal, tax accounting, real estate and construction businesses that rendered various services to the Company. The Company paid these businesses professional fees and rent totaling \$49,000 during both 2003 and 2002.

### NOTE 18 - FINANCIAL INSTRUMENTS WITH OFF-BALANCE SHEET RISK

The Company is a party to financial instruments with off-balance sheet risk in the normal course of business to meet the financing needs of its customers. These financial instruments include commitments to extend credit and letters of credit. Those instruments involve, to varying degrees, elements of credit risk in excess of the amount recognized in the balance sheet.

The Company's exposure to credit loss in the event of nonperformance by the other party to the financial instrument for commitments to extend credit is represented by the contractual amount of those instruments. The Company uses the same credit policies in making commitments and conditional obligations as it does for on-balance sheet instruments.

A summary of the Company's financial instrument commitments at December 31, 2003 and 2002 is as follows:

F-29

	2003	2002
	-----	-----
	(IN THOUSANDS)	
Commitments to grant loans	\$ 6,211	\$ 3,379
Unfunded commitments under lines of credit	26,893	18,828
Outstanding standby letters of credit	1,002	597

Commitments to extend credit are agreements to lend to a customer as long as there is no violation of any condition established in the contract. Since many of the commitments are expected to expire without being drawn upon, the total commitment amounts do not necessarily represent future cash requirements. Commitments generally have fixed expiration dates or other termination clauses



## Edgar Filing: SUSSEX BANCORP - Form SB-2

and may require payment of a fee. The Company evaluates each customer's credit worthiness on a case-by-case basis. The amount of collateral obtained, if deemed necessary by the Company upon extension of credit, is based on management's credit evaluation. Collateral held varies but may include personal or commercial real estate, accounts receivable, inventory and equipment.

Outstanding letters of credit written are conditional commitments issued by the Company to guarantee the performance of a customer to a third party. The Company's exposure to credit loss in the event of nonperformance by the other party to the financial instrument for standby letters of credit is represented by the contractual amount of those instruments. These standby letters of credit expire within the next twelve months. The credit risk involved in issuing letters of credit is essentially the same as that involved in extending other loan commitments. The Company requires collateral and personal guarantees supporting these letters of credit as deemed necessary. Management believes that the proceeds obtained through a liquidation of such collateral and enforcement of personal guarantees would be sufficient to cover the maximum potential amount of future payments required under the corresponding guarantees. The current amount of the liability as of December 31, 2003 for guarantees under standby letters of credit issued is not material.

### NOTE 19 - CONCENTRATION OF CREDIT RISK

The Company grants commercial, residential and consumer loans to customers primarily located in Sussex County and adjacent counties in the states of Pennsylvania, New Jersey and New York. The concentration of credit by type of loan is set forth in Note 5. Although the Company has a diversified loan portfolio, its debtors' ability to honor their contracts is influenced by the region's economy.

### NOTE 20 - REGULATORY MATTERS

The Company is required to maintain cash reserve balances with the Federal Reserve Bank. The total of those reserve balances was approximately \$4,441,000 at December 31, 2003.

The Company and the Bank are subject to various regulatory capital requirements administered by the federal banking agencies. Failure to meet the minimum capital requirements can initiate certain mandatory and possibly additional discretionary actions by regulators that, if undertaken, could have a direct material effect on the Company's financial statements. Under capital adequacy guidelines and the regulatory framework for prompt corrective action, the Company and the Bank must meet specific capital guidelines that involve quantitative measures of the Company's assets, liabilities and certain off-balance sheet items as calculated under regulatory accounting practices. The Company's and the Bank's capital amounts and classification are also subject to qualitative judgments by the regulators about components, risk-weightings and other factors.

Quantitative measures established by regulation to ensure capital adequacy require the Company and the Bank to maintain minimum amounts and ratios (set forth below) of total and Tier 1 capital (as defined in the regulations) to risk-weighted assets, and of Tier 1 capital to average assets. Management believes, as of December 31, 2003, that the Company and the Bank meet all capital adequacy requirements to which they are subject.

As of December 31, 2003, the most recent notification from the Federal Deposit Insurance Corporation categorized the Bank as well capitalized under the regulatory framework for prompt corrective action. There are no conditions or events since that notification that management believes have changed the Bank's category.

Edgar Filing: SUSSEX BANCORP - Form SB-2

F-30

The Company's and the Bank's actual capital amounts and ratios at December 31, 2003 and 2002 are presented below:

	ACTUAL		FOR CAPITAL ADEQUACY PURPOSES	
	AMOUNT	RATIO	AMOUNT	RATIO
(DOLLAR AMOUNTS IN THOUSANDS)				
AS OF DECEMBER 31, 2003:				
Total capital (to risk-weighted assets):				
Company	\$18,682	12.37 %	\$=12,086	=8.00 %
Bank	18,253	12.11	=12,063	=8.00
Tier 1 capital (to risk-weighted assets):				
Company	16,832	11.14	= 6,043	=4.00
Bank	16,519	10.96	= 6,031	=4.00
Tier 1 capital (to average assets):				
Company	16,832	7.15	= 9,416	=4.00
Bank	16,519	7.02	= 9,411	=4.00
AS OF DECEMBER 31, 2002:				
Total capital (to risk-weighted assets):				
Company	\$16,951	13.36 %	\$=10,147	=8.00 %
Bank	16,595	13.12	=10,117	=8.00
Tier 1 capital (to risk-weighted assets):				
Company	14,935	11.77	= 5,074	=4.00
Bank	15,209	12.03	= 5,058	=4.00
Tier 1 capital (to average assets):				
Company	14,935	6.66	= 8,976	=4.00
Bank	15,209	6.78	= 8,968	=4.00

The Bank is subject to certain restrictions on the amount of dividends that it may declare due to regulatory considerations. The State of New Jersey banking laws specify that no dividend shall be paid by the Bank on its capital stock unless, following the payment of each such dividend, the capital stock of the Bank will be unimpaired and the Bank will have a surplus of not less than 50% of its capital stock or, if not, the payment of such dividend will not reduce the surplus of the Bank.

NOTE 21 - FAIR VALUE OF FINANCIAL INSTRUMENTS

Management uses its best judgment in estimating the fair value of the Company's financial instruments; however, there are inherent weaknesses in any estimation technique. Therefore, for substantially all financial instruments, the fair value estimates herein are not necessarily indicative of the amounts the Company could have realized in a sales transaction on the dates indicated. The estimated fair value amounts have been measured as of their respective year ends, and have not been re-evaluated or updated for purposes of these financial statements

## Edgar Filing: SUSSEX BANCORP - Form SB-2

subsequent to those respective dates. As such, the estimated fair values of these financial instruments subsequent to the respective reporting dates may be different than the amounts reported at each year end.

F-31

The following information should not be interpreted as an estimate of the fair value of the entire Company since a fair value calculation is only provided for a limited portion of the Company's assets and liabilities. Due to a wide range of valuation techniques and the degree of subjectivity used in making the estimates, comparisons between the Company's disclosures and those of other companies may not be meaningful. The following methods and assumptions were used to estimate the fair value of the Company's financial instruments at December 31, 2003 and 2002:

### CASH AND CASH EQUIVALENTS

The carrying amounts for cash and cash equivalents approximate fair value.

### TIME DEPOSITS WITH OTHER BANKS

The fair value of time deposits with other banks is estimated by discounting future cash flows using the current rates available for time deposits with similar remaining maturities.

### SECURITIES AND FEDERAL HOME LOAN BANK STOCK

The fair values for securities are based on quoted market prices or dealer prices, if available. If quoted market prices or dealers prices are not available, fair value is estimated using quoted market prices or dealer prices for similar securities. The Federal Home Loan Bank stock is restricted; accordingly, its carrying amount approximates its fair value.

### LOANS

The fair value of loans is estimated by discounting the future cash flows, using the current rates at which similar loans with similar remaining maturities would be made to borrowers with similar credit ratings.

### DEPOSITS

For demand, savings and club accounts, fair value is the carrying amount reported in the consolidated financial statements. For fixed-maturity certificates of deposit, fair value is estimated by discounting the future cash flows, using the rates currently offered for deposits of similar remaining maturities.

### BORROWINGS AND MANDATORY REDEEMABLE CAPITAL DEBENTURES

The fair values of these borrowings and debentures are estimated by discounting future cash flows, using rates currently available on borrowings with similar remaining maturities.

### ACCRUED INTEREST RECEIVABLE AND ACCRUED INTEREST PAYABLE

The carrying amounts of accrued interest receivable and payable approximate fair value.

### OFF-BALANCE SHEET INSTRUMENTS

The fair values of commitments to extend credit and standby letters of

## Edgar Filing: SUSSEX BANCORP - Form SB-2

credit are estimated using the fees currently charged to enter into similar agreements, taking into account the remaining terms of the agreements and the present creditworthiness of the counterparties. For fixed-rate loan commitments, fair value also considers the difference between current levels of interest rates and the committed rates. The fair value of guarantees and letters of credit is based on fees currently charged for similar agreements or on the estimated cost to terminate them or otherwise settle the obligations with the counterparties at the reporting date.

The estimated fair values of the Company's financial instruments at December 31, 2003 and 2002 were as follows:

F-32

	2003		
	CARRYING AMOUNT	FAIR VALUE	CARRYING AMOUNT
	(IN THOUSANDS)		
<b>Financial assets:</b>			
Cash and cash equivalents	\$ 15,496	\$ 15,496	\$ 26,096
Time deposits with other banks	3,500	3,500	3,600
Securities available for sale	76,545	76,545	72,720
Federal Home Loan Bank stock	760	760	750
Loans receivable, net of allowance	132,640	133,293	112,069
Accrued interest receivable	1,241	1,241	1,144
<b>Financial liabilities:</b>			
Deposits	207,657	208,007	189,858
Borrowings	11,000	12,014	15,000
Mandatory redeemable capital debentures	5,000	5,059	5,000
Accrued interest payable	228	228	303
<b>Off-balance sheet financial instruments:</b>			
Commitments to extend credit	-	-	-
Outstanding letters of credit	-	-	-

### NOTE 22 - PARENT COMPANY ONLY FINANCIAL INFORMATION

Condensed financial statements of Sussex Bancorp (Parent Company only) follows:

#### BALANCE SHEETS

	2003
ASSETS	
Cash	\$
Investment in subsidiaries	
Other assets	

Edgar Filing: SUSSEX BANCORP - Form SB-2

TOTAL ASSETS		\$
		=====
	LIABILITIES AND STOCKHOLDERS' EQUITY	
Liabilities:		
Other liabilities		\$
Junior subordinated debentures		
		-----
TOTAL LIABILITIES		
Stockholders' Equity		
		-----
TOTAL LIABILITIES AND STOCKHOLDERS' EQUITY		\$
		=====

F-33

STATEMENTS OF INCOME

Dividends from banking subsidiary		
Interest expense on junior subordinated debentures		
Other expenses		
		-----
INCOME BEFORE INCOME TAX BENEFIT AND EQUITY IN UNDISTRIBUTED NET INCOME OF BANKING SUBSIDIARY		
Income tax benefits		
		-----
INCOME BEFORE EQUITY IN UNDISTRIBUTED NET INCOME OF BANKING SUBSIDIARY		
Equity in undistributed net income of banking subsidiary		
		-----
NET INCOME		
		=====

STATEMENTS OF CASH FLOWS

CASH FLOWS FROM OPERATING ACTIVITIES		
Net income		
Adjustments to reconcile net income to net cash provided by		

## Edgar Filing: SUSSEX BANCORP - Form SB-2

operating activities:  
Net change in other assets and liabilities  
Equity in undistributed net income of banking subsidiary

### NET CASH PROVIDED BY OPERATING ACTIVITIES

CASH FLOWS FROM FINANCING ACTIVITIES  
Cash dividends paid, net of reinvestments  
Capital contribution to subsidiary  
Proceeds from the issuance of capital debentures  
Purchase of treasury stock  
Proceeds from exercise of stock options  
Cash paid in lieu of fractional shares

### NET CASH USED IN FINANCING ACTIVITIES

### NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS

CASH AND CASH EQUIVALENTS - BEGINNING OF YEAR

CASH AND CASH EQUIVALENTS - END OF YEAR

F-34

[OUTSIDE BACK COVER]

WE HAVE NOT AUTHORIZED ANY DEALER, SALESPERSON OR OTHER PERSON TO GIVE YOU WRITTEN INFORMATION OTHER THAN THIS PROSPECTUS OR TO MAKE REPRESENTATIONS AS TO MATTERS NOT STATED IN THIS PROSPECTUS. YOU MUST NOT RELY ON UNAUTHORIZED INFORMATION. THIS PROSPECTUS IS NOT AN OFFER TO SELL THOSE SECURITIES OR OUR SOLICITATION OF YOUR OFFER TO BUY THE SECURITIES IN ANY JURISDICTION WHERE THAT WOULD NOT BE PERMITTED OR LEGAL. NEITHER THE DELIVERY OF THIS PROSPECTUS NOR ANY SALES MADE HEREUNDER AFTER THE DATE OF THIS PROSPECTUS SHALL CREATE AN IMPLICATION THAT THE INFORMATION CONTAINED HEREIN OR THE AFFAIRS OF THE COMPANY HAVE NOT CHANGED SINCE THE DATE HEREOF.

### TABLE OF CONTENTS

Prospectus Summary	
Summary Financial Data	
Risk Factors	
Forward-Looking Statements	
Use of Proceeds	
Market for the Common Stock	SUSSEX BANCORP
Capitalization	
Management's Discussion and Analysis of Financial Condition and Results of Operations	_____ Shares of Common Stock
Supervision and Regulation	
Management	
Description of the Company's Securities	

Edgar Filing: SUSSEX BANCORP - Form SB-2

Underwriting  
Legal Matters  
Experts

PROSPECTUS

Where You Can Get More Information  
Index to the Consolidated Financial Statements

\_\_\_\_\_, 2004

PART II

INFORMATION NOT REQUIRED BY PROSPECTUS

ITEM 24. INDEMNIFICATION OF DIRECTORS AND OFFICERS

Article VI of the Company's Certificate of Incorporation provides:

Subject to the following, a director or officer of the Corporation shall not be personally liable to the Corporation or its shareholders for damages for breach of any duty owed to the Corporation or its shareholders. The preceding sentence shall not relieve a director or officer from liability for any breach of duty based upon an act or omission (i) in breach of such person's duty of loyalty to the Corporation or its shareholders, (ii) not in good faith or involving a knowing violation of law, or (iii) resulting in receipt by such person of an improper personal benefit. If the New Jersey Business Corporation Act is amended to authorize corporate action further eliminating or limiting the personal liability of directors or officers, then the liability of a director or officer or both of the Corporation shall be eliminated or limited to the fullest extent permitted by the New Jersey Business Corporation Act as so amended. Any amendment to this Certificate of Incorporation, or change in law which authorizes this paragraph shall not adversely affect any then existing right or protection of a director or officer of the Corporation.

Article V of the Company's Certificate of Incorporation provides:

The Corporation shall indemnify its officers, directors, employees and agents and former officers, directors, employees and agents, and any other persons serving at the request of the Corporation as an officer, director, employee or agent of another corporation, association, partnership, joint venture, trust, or other enterprise, against expenses (including attorneys' fees, judgments, fines and amounts paid in settlement) incurred in connection with any pending or threatened action, suit, or proceeding, whether civil, criminal, administrative or investigative, with respect to which such officer, director, employee, agent or other person is a party, or is threatened to be made a party, to the full extent permitted by the New Jersey Business Corporation Act. The indemnification provided herein (i) shall not be deemed exclusive of any other right to which any person seeking indemnification may be entitled under any by-law, agreement, or vote of shareholders or disinterested directors or otherwise, both as to action in his or her official capacity and as to action in any other capacity, and (ii) shall inure to the benefit of the heirs, executors, and the administrators of any such person. The Corporation shall have the power, but shall not be obligated, to purchase and maintain insurance on behalf of any person or persons enumerated above against any liability asserted against or incurred by them or any of them arising out of their status as corporate directors, officers, employees, or agents whether or not the Corporation would have the power to indemnify them against such liability under the provisions of this article.

The Corporation shall, from time to time, reimburse or advance to any

## Edgar Filing: SUSSEX BANCORP - Form SB-2

person referred to in this article the funds necessary for payment of expenses, including attorneys' fees, incurred in connection with any action, suit or proceeding referred to in this article, upon receipt of a written undertaking by or on behalf of such person to repay such amount(s) if a judgment or other final adjudication adverse to the director or officer establishes that the director's or officer's acts or omissions (i) constitute a breach of the director's or officer's duty of loyalty to the corporation or its shareholders, (ii) were not in good faith, (iii) involved a knowing violation of law, (iv) resulted in the director or officer receiving an improper personal benefit, or (v) were otherwise of such a character that New Jersey law would require that such amount(s) be repaid.

### ITEM 25. OTHER EXPENSES OF ISSUANCE AND DISTRIBUTION

Registration Fee.....	2,186
Underwriting Commission.....	950,000
Printing and Engraving Expenses.....	25,000
Legal Fees and Expenses.....	100,000
Accounting Fees and Expenses.....	50,000
Blue Sky Fees and Expenses.....	5,000
Miscellaneous.....	5,000
	-----
Total.....	1,137,186
	=====

### ITEM 26. RECENT SALES OF UNREGISTERED SECURITIES

In connection with the Company's acquisition of Tri-State effective October 1, 2001, the Company entered into employment agreements with each of Messrs. George B. Harper and George Lista. Under these agreements, each of Messrs. Harper and Lista is entitled to receive bonuses based upon the net pre-tax income of Tri-State for each twelve-month period commencing on the effective date of the acquisition. To the extent Tri-State's net pre-tax income exceeds certain designated targets contained in each employment agreement, each of Messrs. Harper and Lista will be entitled to receive a bonus equal to 25% of the amount by which the net pre-tax income of Tri-State exceeds the target. The bonus is to be paid in shares of the Company's common stock. The amount of stock to be issued will be determined by dividing the amount of the bonus by the fair market value of the Company's common stock, determined by taking the average closing price of the common stock for the fifteen trading days prior to issuance. For the twelve-month period ended September 30, 2003, Tri-State exceeded its targeted net pre-tax income, and each of Messrs. Harper and Lista received a bonus of 1,516 shares of the Company's common stock. The employment agreements with Messrs. Harper and Lista expire on September 30, 2006.

### ITEM 27. INDEX TO EXHIBITS

The following exhibits are filed with this Registration Statement:

Exhibit Number	Description
1.	Underwriting Agreement (to be filed by amendment)
3.1	Certificate of Incorporation of Sussex Bancorp1
3.2	Bylaws of Sussex Bancorp 2
4.1	Specimen Common Stock Certificate
5	Opinion of Windels Marx Lane & Mittendorf, LLP regarding the legality of the securities being



## Edgar Filing: SUSSEX BANCORP - Form SB-2

	registered
10.1	1995 Incentive Stock Option Plan 3
10.2	2001 Stock Option Plan 4
10.3	Amendment, dated January 7, 2004, to Employment Agreement dated September 15, 1999 with Donald L. Kovach 5

- 
- 1 Incorporated herein by reference to Exhibit A of the Company's Definitive Proxy Statement on Form 14-A filed March 31, 1997 and Exhibit 99.4 of the Company's Form 8-B filed December 13, 1996.
  - 2 Incorporated herein by reference to Exhibit 99.5 of the Company's Form 8-B filed December 13, 1996.
  - 3 Incorporated herein by reference to Exhibit 99.6 of the Company's Form 8-B filed December 13, 1996.
  - 4 Incorporated herein by reference to Exhibit B of the Company's Definitive Proxy Statement on Form 14-A filed March 19, 2001.
  - 5 Incorporated herein by reference to Exhibit 10.1 of the Company's Form 10-KSB for the year ended December 31, 2003.

10.4	Employment Agreement with Terry Thompson dated January 23, 2003 6
10.5	Employment Agreement with Tammy Case dated July 31, 2004
10.6	Employment Agreement with George Lista dated September 28, 2004 7
10.7	Employment Agreement with George B. Harper dated September 28, 2004 8
10.8	Employment Agreement between Sussex Bank and Samuel Chazanow dated August 1, 2003 9
10.9	Amendment, dated January 7, 2004, to Salary Continuation Agreement dated March 15, 2002 with Donald L. Kovach 10
10.10	Salary Continuation Agreement dated January 8, 2004 with Terry Thompson
21	Subsidiaries of Sussex Bancorp
23	Consent of Beard Miller Company LLP
24	Power of Attorney

### ITEM 28. UNDERTAKINGS

The undersigned Registrant hereby undertakes:

(1) for purposes of determining any liability under the Securities Act of 1933, as amended, (the "Act"), the information omitted from the form of prospectus filed as part of this Registration Statement in reliance upon Rule 430A and contained in a form of prospectus filed by the Registrant pursuant to Rule 424(b)(1) or (4), or Rule 497(h) under the Act as part of this Registration Statement as of the time it was declared effective; and

(2) for purposes of determining any liability under the Act, each post-effective amendment that contains a form of prospectus shall be deemed to be a new Registration Statement relating to the securities offered therein, and the offering of such securities at that time shall be deemed to be the initial bona fide offering thereof.

Edgar Filing: SUSSEX BANCORP - Form SB-2

- 
- 6 Incorporated herein by reference to Exhibit 10.2 of the Company's Form 10-KSB for the year ended December 31, 2003.
  - 7 Incorporated herein by reference to Exhibit 10(a) of the Company's Form 8-K filed October 4, 2001.
  - 8 Incorporated herein by reference to Exhibit 10(b) of the Company's Form 8-K filed October 4, 2001.
  - 9 Incorporated herein by reference to Exhibit 10 of the Company's Form 10-QSB for the period ended June 30, 2003.
  - 10 Incorporated herein by reference to Exhibit 10.3 of the Company's Form 10-KSB for the year ended December 31, 2003.

SIGNATURES

In accordance with the requirements of the Securities Act of 1933, Sussex Bancorp certifies that it has reasonable grounds to believe it meets all the requirements for filing on Form SB-2 and has authorized this Registration Statement to be signed on its behalf by the undersigned, thereunto duly authorized, in the City of Franklin, State of New Jersey on October 6, 2004.

SUSSEX BANCORP

By: /s/ Donald L. Kovach

-----  
DONALD L. KOVACH  
PRESIDENT AND CHIEF EXECUTIVE OFFICER

In accordance with the requirements of the Securities Act of 1933, this Registration Statement has been signed by the following persons in the capacities and on the dates stated.

NAME	TITLE	DATE
<p>/s/ Donald L. Kovach ----- DONALD L. KOVACH</p>	<p>President, Chief Executive Officer and Director (Chairman of the Board)</p>	<p>October 6, 2004</p>
<p>/s/ Candace Leatham ----- CANDACE LEATHAM</p>	<p>Executive Vice President (Principal Financial Officer)</p>	<p>October 6, 2004</p>
<p>/s/ Irvin Ackerson ----- IRVIN ACKERSON</p>	<p>Director</p>	<p>October 6, 2004</p>
<p>/s/ Mark J. Hontz ----- MARK J. HONTZ</p>	<p>Director</p>	<p>October 6, 2004</p>

Edgar Filing: SUSSEX BANCORP - Form SB-2

/s/ Joel D. Marvil ----- JOEL D. MARVIL	Director	October 6, 200
/s/ Edward J. Leppert ----- EDWARD J. LEPPERT	Director	October 6, 200
/s/ Richard Scott ----- RICHARD SCOTT	Director	October 6, 200
/s/ Joseph Zitone ----- JOSEPH ZITONE	Director	October 6, 200
/s/ Terry H. Thompson ----- TERRY H. THOMPSON	Director	October 6, 200